

## 1.0 Leave of Absence

- 1.1 Petition for leave of absence should be filed in advance whenever possible.
- 1.2 Students who do not return at the conclusion of their leave of absence will lose their catalog rights.
- 1.3 Leaves of absence are limited to two (2) calendar years and may only be extended under extenuating circumstances as determined by the designated college official. Students applying for an extension must file a new petition.
- 1.4 A student returning from leave of absence must file an application for readmission.
- 1.5 Students requesting a leave of absence during a semester must follow campus withdrawal procedures.
- 1.6 Students applying for medical leave of absence must furnish a statement from the attending medical physician explaining the necessity for the student to interrupt enrollment.
- 1.7 Students applying for military leave of absence must furnish a copy of the military orders inducting service.

---

LRCCD

Adm. Regulation Adopted: 2/25/97  
Adm. Regulation Revised:  
Adm. Regulation Reviewed: 3/3/16  
Board Policy: [P-7243](#)