

1.0 Establishment of New Programs or Courses

- 1.1 Criteria to be used in determining whether a new program or course should be established are listed below. These are not exhaustive.
 - 1.1.1 Updated information, the most recent available, on those individuals or groups who may be inclined to enroll in the proposed program, must show sufficient student interest to warrant establishing the program.
 - 1.1.2 Updated job market data, the most recent available, must demonstrate that students enrolling in a proposed occupational program can reasonably expect to obtain a job in that occupational field if the program is completed at a normal pace and if the student's performance has been average or better.
 - 1.1.3 There must be substantial indication that a need for the course exists as evidenced by student interest or by a District or State requirement.
 - 1.1.4 The course must be in a subject area and at an instructional level appropriate for community college education.
 - 1.1.5 In the case of an individual course, there must be no likelihood that the course will become the core of a new program which should not be approved at this time because of an adverse job market situation.
 - 1.1.6 The course must not constitute unnecessary duplication of other courses within the College or District.
 - 1.1.7 Adequate facilities, equipment and instructional staff must be available in order to offer the course or program at the appropriate level.
 - 1.1.8 In the area of occupational programs, there must be evidence that State licensing agencies have been consulted in the development of a program for which licensure is required.
- 1.2 All new programs or courses must be in accordance with applicable Federal, State and local legal requirements.

2.0 Adding or Dropping Intercollegiate Sports

- 2.1 Dropping or adding an intercollegiate sport from any one of the District Colleges must be initiated as a proposal by the Chancellor/Superintendent or a College President.
 - 2.1.1 The decision should be the result of deliberation by any one or a combination of the following administrators and may include input from student representatives and the Academic Senate.
 - 2.1.1.1 College President

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- 2.1.1.2 Vice President of Instruction
 - 2.1.1.3 Vice President of Student Services
 - 2.1.1.4 Vice President of Administration
 - 2.1.1.5 Dean of physical education/ athletic director
 - 2.1.2 The Chancellor/Superintendent will advise the Board when consideration is being given to dropping or adding an intercollegiate sport.
 - 2.2 A final College recommendation made, by whatever method, shall then be discussed with the Chancellor/Superintendent in an effort to test the political implications for the Board of Trustees, the media, and the community.
 - 2.2.1 The presentation to the Chancellor/Superintendent should include the dollar cost or saving; the utilization of displaced personnel, if any, and the impact on the total District physical education program.
 - 2.3 If the College President and the Chancellor/Superintendent are in agreement on adding or dropping the sport, it shall then be the charge of the College administration to pursue formal action.
 - 2.3.1 Formal action to add or delete an intercollegiate sport shall be based on the implementation of Board Policy, ([P-7141](#)), Section 2.1, which calls for curriculum committee recommendation to formally drop or add an academic course.

LRCCD

Adm. Regulation Adopted: 6/30/65
Adm. Regulation Revised: 1/28/81; 4/21/82; 9/12/03
Adm. Regulation Reviewed: 12/17/15
Board Policy: [P-7141](#)