

1.0 Definitions

- 1.1 PERS - The Public Employees' Retirement System to which, by law, all state employees, including classified school district employees, must belong.
- 1.2 OASDI - Old Age, Survivors, and Disability Insurance (Social Security) to which (since 1959) classified employees eligible for PERS must belong.
- 1.3 Voluntary Retirement - Termination of employment at any time following the individual's having met the minimum requirements as established by the Public Employees' Retirement System.
- 1.4 Continued Employment After Age 70 - Classified employees who have attained the age of 70 may continue in District employment provided the Chancellor/Superintendent or designee certifies to the employee's competence in the position held.

2.0 Retirement Processing

- 2.1 Employee Responsibility - Approximately ninety (90) days prior to the desired effective date of retirement, the employee will forward a request for retirement to Benefits Division, Public Employees' Retirement System, 1416 - 9th Street, Sacramento, California, and contact the Federal Social Security Office, 1818 J Street, Sacramento, California, for determination of eligibility for Social Security benefits.
 - 2.1.1 In order to insure smooth processing of all required forms, the employee should submit the District resignation form indicating retirement from serve to the appropriate administrative officer or classified personnel manager at least thirty (30) days prior to the last day of service.
- 2.2 Personnel Services Responsibility - Assistance in preparing retirement applications will be provided by the Personnel Services Office.

LRCCD

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