

1.0 Purpose

- 1.1 The performance evaluation should provide the employee with evidence regarding the acceptability of the employee's work and indicate the areas in which the individual is performing satisfactorily as well as the areas where improvement is desirable.

2.0 Use of Performance Reports

- 2.1 Performance evaluation reports may be utilized in arriving at administrative decisions regarding:
 - 2.1.1 Permanent status of an employee;
 - 2.1.2 demotion;
 - 2.1.3 termination of an employee's services or other discipline;
 - 2.1.4 promotional consideration.

LRCCD

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