

1.0 Duties

- 1.1 Duties for academic employees are outlined in District position classification documents.
- 1.2 Procedures to be followed in performing required duties are outlined in the campus faculty handbook and by specific campus or outreach assignment.
- 1.3 Terms and conditions of employment are defined by statute and collective bargaining agreements.

2.0 Additional Responsibilities

- 2.1 Faculty Meetings and Committee Assignments - The contractual obligations of academic personnel include attendance at meetings called by the Chancellor or College President unless exception is made by authorized personnel prior to the meeting.
- 2.2 Commencement Ceremonies - The annual commencement exercises in May involve an academic procession, and participation in this ceremony will be determined by the College President and approved by the Chancellor. Rental fee for the cap and gown, and shipping costs, will be borne by the District. Individual staff members are requested to assume responsibility for rental or purchase of appropriate academic hoods.

LRCCD

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Policy Revised: 9/3/80; 10/20/82; 12/6/00; 11/14/12
Policy Reviewed:
Adm. Regulation None