



## **How To Get Started**

- 1. Go to the Los Rios Community College District homepage.
- 2. In the top right-hand corner, click on "Student Login"
- 3. Click on "Los Rios Gmail and Apps Dashboards"
- 4. Log in to your SSO (Single Sign-On)
- 5. Look for the Handshake icon near the bottom of the Los Rios Single Sign-On Applications.
- 6. Click on Handshake icon to get started and create your account!







Career Services SCC Campus, BUS 153 916-558-2384

## Update your profile

After creating your profile, update your Handshake Bio, relevant course work, work experience, skills, and/or organizations (clubs), etc.

This can be done by clicking on your account on the right top corner and selecting the option "My Profile".

## Upload documents/information

Upload your resume, cover letter, work experience, relevant course work, etc.

Click on your initials in the upper left-hand side and then click, "My Documents" to start uploading them.

## Call or Walk in to Make an Appointment for...

- Handshake Assistance
- Job search Assistance
- Resume Review
- Cover Letter Assistance
- Practice Interviews
- Major/Career Exploration
- Career Assessment Guidance