

# Handshake

Start Your Job or Internship Search with Handshake.

Handshake is an easy-to-use platform where students and alumni can find full-time and part-time internships and jobs, as well as volunteer opportunities.

On Handshake, you can connect with employers, register for events, and more!



Download the Handshake App today!



Online Appointment Tool



## How To Get Started

1. Go to the Los Rios Community College District homepage.
2. In the top right-hand corner, click on "Student Login"
3. Click on "Los Rios Gmail and Apps Dashboards"
4. Log in to your SSO (Single Sign-On)
5. Look for the Handshake icon near the bottom of the Los Rios Single Sign-On Applications.
6. Click on Handshake icon to get started and create your account!

important

To-Do's

### Update your profile

After creating your profile, update your Handshake Bio, relevant course work, work experience, skills, and/or organizations (clubs), etc.

This can be done by clicking on your account on the right top corner and selecting the option "My Profile".



### Upload documents/information

Upload your resume, cover letter, work experience, relevant course work, etc.

Click on your initials in the upper left-hand side and then click, "My Documents" to start uploading them.

### Call or Walk in to Make an Appointment for...

- Handshake Assistance
- Internship and Job Search Assistance
- Resume Review
- Cover Letter Assistance
- Practice Interviews
- Free Self-Assessment Tools and Online Templates

### Career Center/Work Experience & Internship Program

Welcome and Support Building  
916-484-8192