

**Los Rios Community College District
Application for PARS ARS 457 Plan Distribution**

This form must be completed in full (Steps 1 - 4) for account balance from the PARS ARS 457 plan to be received.

Step 1.) Personal Information of Employee/Participant (Please PRINT)

Social Security Number: _____

Legal Name (as noted on Social Security card): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone () _____ Date of Birth: _____

Step 2.) Eligibility/Qualifying Event for PARS ARS 457 Plan Distribution

Select one of the following events that qualifies for eligibility for distribution of the PARS ARS 457 plan account (the below event must have taken place in order for an account distribution to occur), if required make sure to attach appropriate documentation.

- Terminated employment with the Los Rios Community College District
 - Retired from PERS/STRS, select one: PERS or STRS
 - Switched to another retirement plan, select one: PERS or STRS
(If the participant is still employed by the District, a distribution may only occur if the account balance is less than \$5,000 and the participant has had no deferrals into the plan for a period of 24 consecutive months.)
 - Became permanently and totally disabled (required: attach legal document from government)
 - Deceased (required: attach copy of death certificate)
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Step 3.) Effective Date

Effective date of above event: _____
(Month/Day/Year)

Step 4.) Mail or drop off form to: **Los Rios Community College District
Human Resources, Attn: PARS
1919 Spanos Court
Sacramento, CA 95825**

For questions, contact your Human Resources Specialist at (916) 568-3107.

For Human Resources use <u>ONLY</u>:	
Plan Administrator or Authorized Person: _____	Date: _____
If deceased: <input type="checkbox"/> Copy of Beneficiary Designation attached	<input type="checkbox"/> No Beneficiary Designation Form was submitted