



Los Rios Community College District Management Evaluation Staff Opinion Survey

Manager: _____

Survey Due: _____

Position: _____

College: _____

Department: _____

Please record your response to the survey by marking an "x" in the appropriate box. You are not required to sign the form. If you wish, you may include additional comments on a separate sheet of paper. When you have completed this form, please forward it with any additional information in the enclosed self-addressed envelope. The envelope can be returned via the campus mail or by personal delivery to _____.

Thank you for your assistance.

Rating Key: 0- N/A 1 – Unacceptable 2 – Needs Improvement 3 – Satisfactory 4 – Very Good 5 – Excellent

| | 0 | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|---|
| LEADERSHIP | | | | | | |
| 1. Practices effective planning, budgeting and organizing skills. | | | | | | |
| 2. Demonstrates the ability to facilitate conflict resolutions | | | | | | |
| 3. Helps create a climate of support for innovation, new approaches and new ideas. | | | | | | |
| 4. Keeps abreast of the current issues, methods, policies and practices related to the assignment. | | | | | | |
| 5. Anticipates problems / facilitates development of solutions to those problems. | | | | | | |
| 6. Participates in activities that promote professional growth and development. | | | | | | |
| HUMAN RELATIONS | | | | | | |
| 7. Demonstrates the ability to motivate staff and colleagues. | | | | | | |
| 8. Demonstrates effective team-building skills. | | | | | | |
| 9. Is accessible to others. | | | | | | |
| 10. Demonstrates the ability to systematically develop the skills of staff and colleagues. | | | | | | |
| 11. Recognizes staff accomplishments effectively. | | | | | | |
| 12. Demonstrates the ability to work cooperatively and harmoniously with staff. | | | | | | |
| 13. Demonstrates a commitment to the diversity of staff and students. | | | | | | |
| 14. Establishes a service orientation to those who are directly affected by the office. | | | | | | |
| COMMUNICATION | | | | | | |
| 15. Encourages openness and two-way communication. | | | | | | |
| 16. Demonstrates effective listening skills | | | | | | |
| 17. Provides clear direction, expectations and feedback to staff and colleagues as Projects/activities progress. | | | | | | |
| 18. Demonstrates effective verbal and written communications skills. | | | | | | |
| 19. Develops effective timelines, meet deadlines, and prepares accurate reports and records appropriate to the operation of the unit. Assists staff, as appropriate, to do the same. | | | | | | |
| PERSONAL QUALITIES | | | | | | |
| 20. Demonstrates good judgment and common sense in dealing with non-routine and unanticipated situations. | | | | | | |
| 21. Demonstrates the ability to arrive at sound decisions based on available data. | | | | | | |
| 22. Produces work products of high quality. | | | | | | |
| 23. Demonstrates stability in mentally stressful situations. | | | | | | |
| 24. Uses sound management principles resulting in consistent, non-capricious decisions. | | | | | | |
| 25. Demonstrates effective time-management and priority-setting skills. | | | | | | |
| 26. Demonstrates an appropriate balance between the operational responsibilities and the innovative responsibilities of current assignment. | | | | | | |
| ANTI-RACISM EFFORTS | | | | | | |
| 27. Demonstrates commitment to improving equity outcomes for disproportionately impacted students such as our African-American/Black and Hispanic/Latinx students. | | | | | | |

28. Employment status of respondent (optional):

Classified Confidential Faculty Manager/Supervisor Other _____

Comments: