Los Rios Community College District

College Service and Compliance Training Form

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Please check the College Service Activities performed during the semester:	
(Non-Reassigned Time) Activities of the LRCFT that are reasonably related to College Service	
Academic Senate Representative	
Accreditation Activities	
Activities Related to Closing the Opportunity Gaps for Students, Faculty and Staff, particularly African American / Black, Mexican Americans / Latinx, and Native Americans (e.g. equity institutes/workshops, collegial equity coaching and advocacy, mentoring students of color, recruiting and hiring that focus on historically marginalized and underrepresented groups)	
Advisory Committee	
Anti-racism Activities (e.g. workshops, advocacy, mentoring, and social justice-related activities supporting the communities served by Los Rios Community College District and that align with the mission and values of the Los Rios Community Colleges)	
Coaching Recruiting Activities (beyond compensated time)	
College Outreach Activities	
College Planning Processes (unit plans, program reviews, etc.)	
College Sponsored Student Success Initiatives	
College Workshop Presenter	
Curriculum Development	
Division and Department Meetings	
Hiring Committees	
IBA	<u> </u>
Internet Security Training	
Participatory Governance Committee	
Performance Review Team membership (for full-time faculty evaluations)	
Professional Growth Activities (instructional skills workshops, etc.)	
Program Development	
School, Business and Industry Partnership Development	
SLO Assessment	
Sponsoring and Supporting Student Activities	
Student Club Advisor	
Other (please list):	
Other (please list):	
Other (please list):	

College service may be conducted during winter break, spring recess and summer. College Service is directed and scheduled by the individual faculty member, and the allotted time may vary accordingly over the semester/fiscal year. College Service should average 5 hours per regular work week.* Compliance training (identified below) will reduce full-time faculty members' service obligation to 178 hours per fiscal year (July 1 through June 30).

* For counselors, this number varies due to peak time student contact hours.

Compliance Training

Sexual Harassment Prevention Training	
Mandated Reporter Training	

The compliance training activities identified above should average 2 hours per fiscal year (July 1 through June 30). Compliance training can be completed during winter break, spring recess, or summer.

Counselors are entitled to 2 compliance hours per fiscal year that are scheduled at their discretion.

Any additions or deletions to the approved list of compliance trainings must be mutually agreed upon by LRCCD and LRCFT.

Name Signature Semester Date

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

LRCFT Contract article 4.1.3: College Service represents a professional obligation by all full-time faculty to the institution. Participation is determined by the faculty member. College Service may include, but not be limited to the following activities: efforts to close the opportunity gaps for students, faculty and staff and other anti-racism and equity related work, advisory committees, college planning processes, professional growth activities such as online and on-ground instructional skills workshops, developing and accessing student learning outcomes, accreditation work, college sponsored student success initiatives, college outreach activities, division and department meetings, program planning, search and selection committees, evaluation teams, sponsoring and supporting student activities, college and district governance, state-wide faculty organization meetings, conferences and workshops, State Chancellor Office task force assignments, and activities of the LRCFT that are reasonably related to college service.

4.1.3.1: College Service activities shall be checked off or listed by the faculty member on the College Service Activities & Compliance Training form and turned in to the dean or appropriate administrator by the end of each semester The College Service Activities form may not be used as the sole source of evidence for either a less than satisfactory performance review or an out-of-cycle review.

Please note - time counted towards the College Service obligation cannot also be counted towards Flex or Salary Schedule Advancement.