

Adjunct Professional Development and College Service Ancillary Activities Table

ACTIVITY	STRS creditable?	FTE creditable?	How Paid?	
Academic Senate	<u>Not available. Service as a representative on the Academic Senate is not part of this program and is compensated separately. See MOU.</u>			
College or District Advisory Committee Member	Yes	Yes	ESA	
College or District Workgroup Member	No	No	PEX	
Campus and Community Engagement and Outreach Activities	No	No	PEX	
Cognitive Testing	Yes	Yes	ESA	
Compliance Training Includes trainings such as: <ul style="list-style-type: none"> ● Internet Security ● Mandatory Reporter ● Sexual Harassment Training 	No	No	College to submit via memo and spreadsheet	
Convocation Attendance	Yes	Yes	ESA	
Coordinator of Flex Activities	Yes	No	ESA	
Curriculum Development (for-credit course)	Yes	Yes	ESA	
Department-Level and/or Division-Level Meeting Attendance	Yes	Yes	ESA	
Flex Events and Workshops Adjunct faculty who do not have a Flex obligation, or who have completed sufficient activities to fulfill their Flex obligation, may be compensated for attending approved Flex events or for viewing recorded Flex events when recordings are available. Requires manager approval.	No	No	PEX	
Hiring Committee Member Compensation for interviews and committee meetings, but not for application screening.	Yes	No	ESA	
LRCFT Meeting/Workshop Attendance must be college-related activities. Union-specific workshops (faculty rights; leaves; etc.) do <i>NOT</i> qualify.	Yes	No	College to submit via memo and spreadsheet	

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Mentor: Internship Program or Student Success and Student Equity <i>E.g., Faculty Diversity Internship Program mentor.</i>	Yes	No	ESA	
New Faculty Welcome/Orientation/Academy Moderator, Presenter, Panel Member Orientation means post-hiring, campus level orientations. It does NOT include the orientations provided by Human Resources for new employees.	Yes	No	ESA	
Office Hours	Not available. Adjunct Faculty Office Hours are not part of this program and are compensated separately.			
Performance Review Team - Member	Not available. Adjunct faculty participation on Performance Review Teams is not part of this program and is compensated separately.			
Presenter – For-Credit Workshop When performed for students enrolled in a specific course (e.g., Dance Showcase).	Yes	No	ESA	
Presenter – Workshop/Orientation for Instructional Program -When performed by program faculty.	Yes	No	ESA	If you are an organizer and/or presenter of a professional development activity, you will be paid for twice the number of hours that the event takes. So, for a one-hour event, indicate that you were an organizer and/or presenter and enter two (2) hours. This is to compensate you for the organization and/or preparation time as well as the time you spent at the activity itself.
Program Development (For-Credit Courses)	Yes	Yes	ESA	
Program Learning Outcomes (PLO) Assessment Under normal circumstances, this should be performed by full- time faculty. Part- time faculty may only perform this work for compensation if no full- time faculty are available in the department or area.	Yes	Yes	ESA	

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Program Review - Under normal circumstances, this should be performed by full- time faculty. Part- time faculty may only perform this work for compensation if no full- time faculty are available in the department or area.	Yes	Yes	ESA	
Reading and Grading Placement Exams	Yes	No	ESA	
Student Internship Development	Yes	No	ESA	
Student Learning Outcomes (SLO) Reporting When full-time faculty members are available and have the requisite expertise, SLO reporting should be performed by full-time faculty. When no full-time faculty are available, or when a part-time faculty member is determined by the department to be the most appropriate reporter for a particular course, this task may be performed by part-time faculty. Maximum number of hours should be agreed upon by the Department Chair.	Yes	Yes	ESA	
Student Organization/Club (Appointed Adviser)	No	No	PEX	
Teacher Prep Program	Yes	No	ESA	
Website Development - Content-Related Curriculum, Counseling, Guidance.	Yes	Yes	ESA	
Workshop Attendance - Mandatory Attendance required by Area Dean.	Yes	No	ESA	
Workshop Attendance - Voluntary To enhance professional skills; approved Area Dean.	No	No	PEX	