



**12-Month Management Work Schedule**

**2025-2026**

<b>Month</b>	<b>Work Days</b>	<b>No. of Holidays</b>	<b>Total Days</b>	<b>Legal Holidays and Board-Approved Holidays*</b>
July 1-31	22	1	23	Independence Day (4th)
August 1-31	21		21	
September 1-30	21	1	22	Labor Day (1st)
October 1-31	23		23	
November 1-30	17	3	20	Veterans' Day (11th); Thanksgiving Day Recess (27th & 28th) *
December 1-31	17	6	23	In lieu of Admission Day (24th); Christmas Day (25th); 4 winter recess days (26th, 29th, 30th, 31th) *
January 1-31	20	2	22	New Year's Day (1st); Dr. Martin Luther King, Jr. Day (19th)
February 1-28	18	2	20	Lincoln Day (13th); Washington Day (16th)
March 1-31	21	1	22	Cesar Chavez Day (31st) *
April 1-30	22		22	
May 1-31	20	1	21	Memorial Day (25th)
June 1-30	21	1	22	Juneteenth (19th)
<b>Total Days**</b>	<b>243</b>	<b>18</b>	<b>261</b>	

\* Reference: Los Rios Board of Trustees Policy - P9222

\*\*The Management work year will not be less than 260 days comprised of work days, holidays, and vacation. When calculating the Management daily rate, the annual salary is divided by the Total Days for the applicable work year.