

Los Rios Community College District
12 Month Management Work Schedule
2023-2024

Month	Work Days	No. of Holidays	Total Days	Legal Holidays and Board-approved Holidays*
July 1-31	20	1	21	Independence Day (4th)
August 1-31	23		23	
September 1-30	20	1	21	Labor Day (4th)
October 1-31	22		22	
November 1-30	19	3	22	Veterans Day (10th); Thanksgiving Day Recess (23rd & 24th)
December 1-31	15	6	21	In lieu of Admission Day (22nd); Christmas Day (25th); 4 winter recess days (26th, 27th, 28th, 29th)
January 1-31	21	2	23	New Year's Day (1st); Martin Luther King, Jr. Day (15th)
February 1-29	19	2	21	Lincoln Day (16th); Washington Day (19th)
March 1-31	21		21	
April 1-30	21	1	22	Cesar Chavez Day (1st)
May 1-31	22	1	23	Memorial Day (27th)
June 1-30	19	1	20	Juneteenth (19th)
Total Days**	242	18	260	

* Reference: Los Rios Board of Trustees Policy - P9222

**The Management work year will not be less than 260 days comprised of work days, holidays, and vacation. When calculating the Management daily rate, the annual salary is divided by the Total Days for the applicable work year