Minutes

**International Education Committee**

Thursday November 9, 2023

3:30 to 5:00 pm

**Attendees:**

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| Tammy Montgomery – Co Chair  Richard Mowrer – Co Chair  Riad Bahhur – SCC  Holly Piscopo - SCC  Debi Worth – FLC  Dennis Lee – SCC  Holly Piscopo - SCC | Kevin Porter - ARC  Kamau Kinuthia – ARC  Adam Windham - ARC  Danielle Heard Mollel - CRC  Kayla Anaya – ARC  Brian Robinson - FLC  Kamau Kinuthia - |

**Welcome and Introductions:**

* Returning co-chairs, Tammy and Richard, welcomed returning members.
* Reviewed and approved minutes from April and September 2023 meetings.
* Reminder, we have two meetings in the spring.
  + The sub-group that was formed to develop a planning guide for faculty-led study abroad hopes to have a draft to present at the February 8 meeting.

**Reports:**

**Debrief/Takeaways**

* October 26th summit with African universities partners.
  + The Chancellor and two presidents attended. The African representatives said this exchange with Los Rios was one of the best they had.
  + Debrief of summit. <https://docs.google.com/document/d/1K7m3ZTry_OUMjbDdHlGJ6M10cu9T2RvX/edit>

**Updates: Study Abroad Programs**

* District Study Abroad (Adam)
* Spring 2024 cohort – working on recruitment, 22 enrolled so far.
* Hosting the regional consortium in January with all four districts attending.
* Fall 2024 – faculty selection process, able to identify a couple of finalists.
* Spring 2025 cohort to Florence – Still in process. Received very few applicants. Went back out for second request.
* Will be working with the consortium to improve the application process and building a more formal committee of faculty for screening applications.
* Will be going to Florence in spring and will report back about the experience.

There is a need for some revisions on the study abroad webpage, so it’s not focused only on AIFS programs. Tammy to confer with Kevin regarding this.

**College Study Abroad**

* **CRC (Danielle)**
  + The trip to Tanzania was approved.
  + There are fundraising efforts to help students with fees. See webpage here.

<https://crc.losrios.edu/about-us/support-us/twendeni-zetu-tanzania-fund>

* Met with some professors at State University of Zanzibar to talk about having them or another state university becoming the host going forward. Looking into what it would take to have an MOU with SUZA.
* Consider changing the fund-raising web page to include all campuses/district and possibly put some criteria or minimum qualifications to receive the free tuition.
* **SCC (Riad)**
* IDEAS Program grant proposal was approved and the contract was submitted to the VPA for approval. Learn more at WWW.studyabroadcapacitybuilding.org
* Some things to consider regarding Ghana trip.
  + Provider is only responsible for our group from the moment they land in Ghana to the moment they take off at the airport. The business office suggested that the faculty fill out a travel authorization form and each of the four faculty list a group of students.
* **FLC (Richard & Debi)**
  + All paperwork for the trip to Paris in Summer 2024 have been completed. 20 students are registered and have paid their deposit.
  + Debbie Worth has received the proposal for Kyoto, Japan from AIFS and has been approved by the district. She will be recruiting for this trip soon.

**Grant Opportunities**

* The directors at Workforce & Economic Development have been receiving grant opportunities for study abroad. Tammy asked them to send these to Kevin and Tammy as soon as they receive them.
* Danielle attended a webinar regarding ideas for study abroad. Representatives from grant loaners were in attendance. They are recruiting reviewers for the grants. If anyone on the committee is interested that are not applying themselves; it would be great to have a district perspective on the review committee.

Webinar recording available here: <https://www.studyabroadcapacitybuilding.org/ideas-grant-competition/>

* Danielle asked to add The Fullbright Hays Group Projects Abroad Program for discussion next meeting.

<https://www2.ed.gov/programs/iegpsgpa/index.html>

Tammy let the group know that there is a plan to update the district regulations to distinguish the two types of study abroad programs.

**Upcoming International Ed events**

* Riad - International Café Day, bringing international and non-international students together for coffee and snacks.
* Tammy – NAFSA Annual Conference in Washington, DC
  + Think about sending a delegation. Let’s revisit next meeting.

**Next Meetings**

* February 8, 2024, 3:30 to 5:00
* April 11, 2024, 3:30 to 5:00