

Los Rios Ethnic Studies Faculty Council

Minutes

Date: February, 2, 2021

Time: 2:00pm-4:00pm

ConferZoom: : <https://cccconfer.zoom.us/j/95764008264>

Agenda

Preliminaries

- Call to Order – **2:01pm**
- Welcome and Introductions (members present in bold)

Keith Heningburg, SCC

Surangi Frazier, SCC

Tami Cheshire, FLC

Victoire Chochezi, FLC

Nym George, CRC

Alex Peshkoff, CRC

Ricardo Caton, ARC

Neue Leung, ARC

Juana Esty, AO Representative

Renee Medina, Curriculum Chair Representative

Guests: Debra Crumpton (SCC), Kristina Casper-Denman (ARC), Belinda Lum (SCC), Walter Garcia-Kawamoto (ARC/SCC), Chris Castagna (SCC), Rick Ramirez (ARC), Sandra Guzman (SCC), Alexandria White (SCC), Luis Zanartu (SCC), Michael Grofe (SCC), Craig Davis (SCC), Malika Hollinside (SCC), Mark Dennis (SCC)

- Approval of the Agenda
- Approval of Minutes from last meeting
- Public Comment (3 minutes per person as time permits) – No comments

Announcements

- Canvas Shell available to council members
- All interested faculty are invited attend the District Council meetings until we have specific tasks for the college level groups.

Decision Items

1. Adding Adjunct/Part Time Faculty Representation to the Los Rios ES Council (10 minutes)
 - a. Victoire Chochezi – Motioned to expand the District Ethnic Studies Council to include 1 Adjunct/part time member from each college with 1 alternate
Nym George – Seconded the motion
Motion was approved with no objections and no abstentions
Co-Chairs will notify Julie Oliver, President District Academic Senate
2. Los Rios ES Council Review of Responsibilities Discussion Processes and Templates
 - a. Keith Heningburg - Motioned for the Council to work on a chart that shows the process for submitting and reviewing Ethnic Studies curriculum to the Council and recommending next steps; as well as the creation of templates that are to be used in the process. Tami, Surangi and Juana will be working on these charts and templates and sharing them in the Google Drive for Council members to review and revise.
Tami Cheshire Seconded the motion
Nym George Thirded the motion
Motion was agreed on by consensus
3. FLC seeking recommendation to put ETHNS 300 forward for CSU review
 - a. Nym George – Motion to recommend FLC ETHNS 300 move forward like the other ETHNS courses we sent forward
Keith Heningburg – Seconded the motion
Motion was approved with no objections and no abstentions
4. Standing agenda items
 - a. Tami Cheshire - Motion to have Agenda items 3 (updates on existing curriculum & revisions), 4 (updates on new curriculum), and 5 (proposals for programs, certificates, degrees) as standing agenda items.
Keith Heningburg – Seconded the motion
Motion was approved with general consensus

Discussion Items

1. Los Rios ES Council Membership (10 minutes)
 - **Membership discussion regarding adding Adjunct Faculty representation to the council continued from the last meeting. Discussion included utilizing the same process that was followed for appointment of current members. Motion was made and approved to send to District Academic Senate to request the change to add one Adjunct Faculty/Part-Time Faculty with one alternate to the Ethnic Studies Council makeup.**
2. Los Rios ES Council Review of Responsibilities Discussion (60 minutes)
 - a. Existing curriculum vs. new curriculum process discussion
 - i. The committee discussed our current system for reviewing courses. The current system is an Excel worksheet provided by Julie Oliver that lists the 5 CSU criteria and the currently existing ETHNS courses that were sent on for CSU Area F approval.
 - **The council discussed that ETHNS courses that have been rejected by the CSU system for Area F requirements will go back to the council for revisions. [amended 2/16/21 before minutes were approved]**
 - **The council discussed that the current system works well; but needs to be modified to create standard practices throughout the district on which courses to send forward.**

- **The council will revise the current worksheet (to become the revised Course Review Form Template) to allow for additional items and notes including the name of the course, cross-listed courses, a check for course alignment across the district, and key terms among other categories.**
- **Curriculum alignment is a concern, and the Council encourages similar departments to work together at all four colleges to determine which courses they would like to send forward for review; otherwise there will be confusion.**
- **There may be some resistance to some of our recommendations and so it is important to have a shared set of standards. We need to be intentional in defining what Ethnic Studies is and explicit in meeting Area F requirements.**
- **Tami, Juana, and Surangi will work on putting together a draft template of the revised Course Review Form so that Council members can then make edits and suggestion on the document in the Google Drive.**
- **The Council should remain flexible and adjust the template once feedback is received about the first few Ethnic Studies courses that were sent to CSU for review.**

ii. Discussion began about a possible process outlined below, but further discussion was tabled until the next meeting due to time. Discussion notes and recommendations follow.

- It was discussed that the revised Course Review Form template should be filled out at the local college level from a point person or Ethnic Studies task force leader and be sent to the District Ethnic Studies Council for review.
- The local college level point person or Ethnic Studies Task force leader at each respective college should copy and paste evidence from the course outline into the revised Course Review Form template to make it easier on the District Council to review the proposed curriculum.
- The curriculum will either be approved and recommended to move on in the process or will be returned for revisions to the point person or Ethnic Studies task force leader who submitted the review request.
- If revisions are needed, the curriculum will then be re-submitted back to the District Council for final approval and recommendation to move on in the curriculum process.
- **We will work on the District ES Council process first and then tackle the college level process.**
- **The Council recommends creating a flow chart that explains the process. There should be separate processes for Existing, New, and Cross-listed courses. Tami, Juana and Surangi have volunteered to create a draft chart, which will be posted online in the Google Drive. Council members can edit or make suggestions. We will discuss the draft at our next meeting.**

b. Create proposals for the future of Ethnic Studies programs, degrees, and courses in the district was tabled until the next meeting.

c. Evaluate proposed cross-listed courses to meet the CSU requirements, meeting DCCC and local curriculum committee timeline requirements

i. Cross Listing Presentation by Renee Medina, SCC Curriculum Committee Chair and Council member

- Renee Medina gave a brief presentation on cross listing courses. The presentation was created by Shannon Gilley and Renee Medina. The presentation covered the CSU Area F requirement and creating Ethnic Studies courses and programs. She explained that Ethnic Studies courses do not have to meet Area F. Ethnic Studies courses can be approved for the Ethnic Studies Discipline without having to meet the Area F requirements, but they will not meet the CSU Area F requirement.
- To meet the CSU Area F requirements, the following must be true:
 - Must meet 3/5 core competencies outlined in the CSU Guidelines.
 - Non-Ethnic Studies courses must be cross listed with Ethnic Studies courses to be considered (must have a ETHNS designator).
 - Cross listed courses must be identical in curriculum.
 - Courses must be reviewed by a district group, this Council.
- Cross listed courses may not be taught by Ethnic Studies faculty. The cross listing is simply an ‘advertising’ tool that the course meets Area F requirements.
- **There can be confusion if all four colleges don’t agree and submit cross listed courses together. There is concern about alignment. The district is working on a GE alignment project to make sure all curriculum across the district is aligned.**
- Ethnic Studies cross listed courses are not necessarily Ethnic Studies Courses.
- **New courses that are submitted will need to go through a 2-year process before they are ready to be taught. Submission of new courses is recommended to take place as soon as possible in the fall.**
- There can be a lot of confusion about Area F vs. Ethnic Studies Discipline courses.
- **Area D was reduced to create 3 units for Area F so students will not be taking on additional units to transfer.**
- **Ethnic Studies discipline faculty do not review these courses for CSU approval.**
- **There will more likely be more than one reviewer of these courses, so expect reviews to be inconsistent.**
- **No single reviewer will look at all the courses from the colleges.**
- **The articulation officer can contact the chancellor’s office if a course is rejected from one campus but not another within our district.**
- **Important Note: Bernie Day, the Articulation Officer at FLC is an Area F reviewer for the Chancellor’s office. It would be great to invite her to a Council meeting once we get the curriculum back so she can help us understand any inconsistencies and fix potential issues prior to resubmission.**
- **It is important for our Council to know Area F requirements and create templates in order assist our colleagues in revising or writing new Ethnic Studies curriculum that meets Area F requirements.**

3. Update on existing Ethnic Studies Curriculum & revisions (Standing Agenda Item) (5 minutes)
 1. Campus Updates

- **Juana Esty (CRC Articulation Officer) submitted CRC's ETHNS curriculum for CSU Area F approval**
 - **Shannon Gilley (SCC Articulation Officer) submitted SCC's ETHNS curriculum for CSU Area F approval**
- 4. Update on New Ethnic Studies Curriculum (Standing Agenda Item) (5 minutes)
 1. Campus updates
 - ARC – nothing to update
 - CRC – nothing to update
 - **FLC ETHNS 300 seeking recommendation to put forward for CSU review**
 - SCC – nothing to update
- 5. Proposals for Ethnic Studies Programs, Certificates, Degrees (Standing Agenda Item) (5 minutes)
 1. Campus updates
 - ARC – Nothing presented
 - CRC – Nothing presented
 - FLC – Nothing presented
 - SCC – Nothing presented
- 6. Plans for future council meeting and future agenda items.
 - **Next Meeting is scheduled for Tuesday February 16, 2021 at 2pm.**
 - **Future Agenda Items:**
 - **Los Rios ES Council Membership Update addition of Adjunct Faculty Members**
 - **Discussion about how we inform our colleges of the work we are doing**
 - **ES Council Review of Responsibilities**
 - **Continue discussion on process and review flow chart(s)**
 - **Review revised Template for Reviewing Courses & other template(s)**
 - **Proposals for the future of Ethnic Studies programs, degrees and courses discussion**
 - **Establish templates for such proposals (programs, degrees, and courses)**
 - **Provide templates for the Ethnic Studies Councils at each sister college**
 - **Updates on sister college council developments**
 - **Discuss roles/tasks of college level councils**
 - **Point people: ARC?, CRC Alex, FLC Tami, SCC Surangi**
 - **Cross Listed Courses further discussion and plan of action**
 - **Equivalency decisions for hiring discussion and template**
 - **Standing Agenda Items**
 - **Update on existing Ethnic Studies Curriculum & revisions**
 - **Update on New Ethnic Studies Curriculum**
 - **Proposals for Ethnic Studies Programs, Certificates, Degrees**

Adjournment 3:45pm