Educational Technology Committee
February 27, 2025 (approved)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	EX	Morgan Murphy (Co-Chair)	DAS	x
Pamela Bimbi	ARC-DE	x	Shar McCarrol	ARC	
Alice Dieli	ARC	x	Lori Hokerson	ARC	
Michael Holmes	ARC		Jena Trench	CRC	
TBA	CRC		Steve McDowell	CRC	
Gregory Beyrer	CRC-DE	x	Tyler Rollins	CRC-Adm	
Rebecca Mendell	FLC & IAC	x	Jennifer Kraemer	FLC	
TBA	FLC-DE		Angela Prelip	FLC	
Carlos Lopez	FLC-Adm		Jennifer LaFlam	SCC-Adm	
Charles Whipple	SCC		Kandace Knudson (Alt.)/IAC	SCC	x
Norman Lorenz	SCC	x	Brian Pogue	SCC-DE	x
Tak Auyeung	LRCFT		Patrick Crandley	SCC	
Karen Tercho	Librarian	x	Manveer Bola (Co-Chair)	DO-AVCIT	x
Frank Kobayashi	DO-AVCI	x	Guest: Paula Cardwell	DAS	x
Guest: Kevin Wong	DOIT	x	Guest: Nicole Woolley	CRC	
Guest: Leslie Reeves	FastTrack	x	Guest: Kenny Ortiguesa, and Tida Chanthorn	SCC-Student Reps	X x

Welcome & Announcements
The zoom meeting was called to order at 3:00p. and the committee was welcomed by the faculty co-chair.

Approval of Agenda and November Notes:

The agenda for the day and notes from the January meeting were approved with attendance modifications.

Discussion Items:
- DOIT & LMS – DOIT provided and update on the integration of OKTA to Canvas and MFA. Deployment of the new sign-on will likely begin after the Spring semester ends.
- AVCI – provided an update on common course numbering including the updates to SOCRATES to accept the common course numbering and the communication between SOCRATES and PeopleSoft. See below for further discussion.
- Instructional Accessibility Committee (IAC) – they are getting closer to having a final product that will be reviewed by DAS.
- CVC-OEI FastTrack – updates were provided.

- Library – update on the library activities throughout the district including Library Open Workflow; and Proquest ebooks, which will no longer be licensing eboooks for perpetual access.
- College Updates were provided – FLC will be reviewing AI detection tools.
- Connecting SLOs to Canvas - The ideal scenario would be for SLOs to auto populate into every course. A desire to have Part I (which is standardized) of the SLOs of the six new courses with Common course number, to automatically feed into those Canvas courses was noted. A pilot of this with one or two courses was suggested. CRC noted they formed a committee to review how they assess the SLOs in their courses. The outcomes report that Canvas makes requires that outcomes be inserted at the subaccount level at the colleges and/or each department. And then each instructor would need to import each SLO that is appropriate for their individual courses. They are using their research office to pull the data on assessment of outcome achievement and map those student outcome achievements with our P/S data. They are not relying on Canvas to provide those reports. They suggested that course outcomes be added to the course when the course is created to save instructors much work later. FLC noted they use a product called, Improve, which does some of this process, but with a lot of faculty intervention. Curriculum committees should be responsible for the SLOs and importing them into courses; the individual faculty have the sole burden of deciding how they assess the outcomes and how they document that assessment. It wasn't believed that this would allow non-faculty to access this information in Canvas because the outcomes in Canvas are useless until they are attached to a rubric and assignment. Faculty could opt out of this feature as well. It was noted that one of the accreditation standards requires that we do demographic assessment at each outcome's achievement in each course, and this would make achieving this and reporting on it much easier. Keeping the SLOs at the course level might make it easier if Canvas is ever discontinued as well.. CRC will provide their process the Ed Tech Committee co-chair for review and coordinate with DOIT where necessary.
- Email Notifications to Faculty on Student Drop – the request was for a daily automated email in addition to several other enhancement requests for the online grading system (OGS) too. The AVC-IT proposed that we start looking at ways to modernize the OGS (which we've been using since 2007), and he will return with an outline of a proposal to begin this formal discussion to determine requirements and needs for an OGS. The AVC-IT hopes to have something ready for the next meeting in March. The DAS president noted some features that would be beneficial to have in the new OGS system, which will most likely be a custom-built system.

Future Agenda Items

- Zero Textbook Costs – could a popup related to ZTC be installed so students can access the information easier? (Cardwell)
- LTI Canvas Integration with new Caption vendor (Mendell)
- Notes in class schedule and how students need to click through them...Title 5 requirement – popup or checkbox to indicate they have read/reviewed the information. Submitted to IT Service Central in the past. (P.Bimbi)
- DSPS Idea – streamlining continuing updates

- Canvas/SLO/Common Core numbering Continuing Discussion (N.Lorenz)

Adjourned at 3:55p