Educational Technology Committee
September 28, 2023 (approved 10/26/23)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	EX	Morgan Murphy (Co-Chair)	DAS	x
Pamela Bimbi	ARC-DE	x	Shar McCarrol	ARC	
Alice Dieli	ARC		Lori Hokerson	ARC	x
BJ Snowden	ARC-Adm	x	Jena Trench	CRC	x
TBA	CRC		Steve McDowell	CRC	
Gregory Beyrer	CRC-DE	x	Tyler Rollins	CRC-Adm	x
Rebecca Mendell	FLC	x	Jennifer Kraemer	FLC	
TBA	FLC-DE		Angela Prelip	FLC	x
Matt Wright	FLC-Adm		Deborah Saks	SCC-Adm	x
Charles Whipple	SCC		Kandace Knudson (Alt.)/DAPIC	SCC	x
Norman Lorenz	SCC	x	Brian Pogue	SCC-DE	x
Tak Auyeung	LRCFT		Patrick Crandley	SCC	x
Kate Williamson	Librarian	X	Manveer Bola	DO-AVCIT	x
Tammy Montgomery	DO-AVCI	x	Guest: Kirk Soza	SCC	x
Guest: Timi Poeppelman	CRC	X			

Welcome & Announcements
The zoom meeting was called to order at 3:00p

Approval of Notes from April and the Agenda
The agenda for today's meeting and the notes from April were approved.

Discussion Items

TurnItIn AI Detection – It was noted that the district was given AI detection for free until January 2024. Previous discussion at Ed Tech centered on how to garner faculty feedback on this tool and whether or not we're going to adjust our LTI to utilize TurnItIn's AI detection. Questions : How will we survey faculty and who will take the lead? Will DAS take the lead? Discussion: the AVCIT brought this up to the A/S last week and stressed that we need a decision before January 1st and asked for their direction related to process. Is a survey the best step to take? Could we ask them to beta test it in Canvas so that we could get a feel of how it works? It was noted that the current offering of TurnItIn provides access to the AI detection, and we should send a reminder to faculty that this tool is available, but it will be turned off if it's not useful.

It was noted that if we go with the full-fledged AI detection, we will need to upgrade our current TurnItIn account. What are the differences between our current account and the required update to receive the AI detection? The AVCIT will provide information about the upgraded package and price.

Will there be training or announcements about the limitations of AI detection to avoid accusing students in error? A suggestion for a survey question might be to ask all instructional faculty in the district if we want to continue with TurnItIn as is or continue with TurnItIn plus the AI detection (and all the additional features that go with that). Include in the information FAQs and that TurnItIn actually says don't use this to accuse a student of plagiarism. The results of the survey could be given to the DAS so they have data to lead further discussion. Another crucial question that could be asked on the survey would be: have you used TurnItIn before. We might value the opinions of those who have used the tool versus those who have not.

Next steps: Faculty Ed Tech chair will take the topic to Senate to let them know that our plan is to have DOIT work to help develop a survey working in unison with DE Coordinators and anyone who wants to participate.

City Lab Suite – discussed at the UTL coordinators meeting before the semester started. It is a suite of tools to enhance the look of courses, clean up courses which will free up space, and follow the CVCOIE rubric of cleaning up the clutter in a course. The cost of the tool is around $16K and there is broad support from the DE coordinators. Are there piloting options available? The faculty co-chair will get info on this. Could we get a demonstration of this product? One committee member has been in contact with the vendor noted they could get interested members set up with an account to try out the tools, could arrange a demo by the vendor at our next meeting, and noted there are four tools that are in the suite: TidyUp, YouDoIt, an accessibility tool similar to what Ally does, DesignPlus which might be of great interest because it was noted the faculty contract was just updated to require that all instructional faculty use the Canvas gradebook so all instructional faculty must be creating assignments inside Canvas for all their gradable items listed in their syllabus and this suite of tools will allow for bulk creation of assignments. The faculty co-chair will check with DAS to see if they'd like to participate in the demo and/or hold a separate demo for that group. The final tool is: ReadyGo, a course development tracker, but it was noted that the vendor suggested we delay exploring this tool as they are upgrading it to compete with other vendor's tools.

Next steps: Faculty Co-chair will work on potentially getting a demo for the October meeting (or later) and another demo for DAS.

Respondus Lockdown Browser – as a tool to potentially replace ProcTorio. We are exploring different tools and the Respondus Monitor tool comes in at $20K compared to Proctorio at $80-90,000 per year. Comments for and against the tool were noted. A pilot of the program was suggested. It was also suggested the faculty bring this tool, our memories related to our less than optimal experience with it in the past, and its lower cost to the DAS to let them decide if they want to pursue it. It was noted that the next opportunity to cease use of Proctorio is June, so if a decision could be made in a timely manner that would be helpful for budgeting.

District Technology Plan

The AVCIT shared the work being done on the new District Technology Plan. The last plan was developed in 2017 and covered through 2022 and was designed to align with the accreditation standards related to technology resources and the Los Rios Strategic Plan goals. The inflexibility of the plan and the impacts of COVID resulted in many goals not being

accomplished. Huron Consulting was engaged over a year ago to do an internal assessment of DOIT operations and they were able to identify several recommendations that we're now looking to incorporate into our own operations model. DOIT is beginning to think about what the next technology strategic plan would look like and would like to explore the best ways to engage faculty. They hope to have strategic planning sessions with Huron in late October early November, with followup sessions in December. It is hoped that the new strategy would be finalized in Spring 2024. Faculty shared their experiences from past work with consultants and it was suggested that a group of faculty work side-by-side with DOIT and the consultant similar to the accreditation team model with tri-chairs. A committee member noted that he hoped an outcome will be a process that will help the LMS coordinators in particular get a sense of the budgeting aspects of technology at the campus and district level and a process is established for how changes to our system get prioritized. Transparency and demystifying how project and features are prioritized, how does the budget funding model work would be great to know. The decision to eliminate Starfish and go with Salesforce was noted as a surprise to many faculty. The Deputy Chancellor noted that a presentation was made at DAS last week and presenting that information directly to Ed Tech might be useful. The AVCIT noted that low usage of Starfish resulted in it being replaced after discussions with DAS.

Identity and Access Management – The AVCI noted and reviewed the process for the OCTA that will be rolling out over the next few months and includes: a single sign-on which will allow people to use their same username and password across all applications; Multifactor Authentication – we have been using DUO for the last two years; Life Cycle Management which is something we don't have today and causes us some issues (we are great in providing access to employees to systems they need, but not great at removing the access when its no longer needed by the employee); Password Self Service improvements; Application portal personalization – Improvements in these areas will help us simplify by reducing customization. Multifactor authentication will be expanded to students. These improvements will also help us comply with the The Graham Leech Baily Act related to Financial Aid information. Cyber insurance rates are also impacted by this. The go live date for OCTA would be November 13, but January 4th might be a better option for students. Several communication tools will be used to advertise this change. Plans will be in place for students & faculty who do not have phones to authenticate.

It was noted that the Deputy Chancellor had a conversation with the DAS President who would like this group to make a recommendation to DAS and asked the Faculty Co-chair to include this in his report to DAS so that they can affirm the date selected. Questions asked by committee: can we do a phased rollout for faculty and staff in November and students in January? This may not be possible b/c everyone needs to be switched over at one time. The AVCIT will check. Who will provide support: Campus IT will be set up to support employees and students will be directed to call the Help Desk. Desk Guides will also be distributed to help staff in other areas direct students to the help desk. Does this replace shibboleth?   Yes, but everything will be moved over automatically.

January 4 is going to be the senate recommendation and it will be stressed that the district needed this upgrade/change for financial aid requirements and staying with DUO would have been prohibitively expensive compared to OCTA.

Informational Updates

DOIT-LMS – here was an update to the LTI in Canvas Studio because the CVC is now funding Canvas Studio for the next four years. This will be shared with DAS because this will be a long-term solution for video content.

AVĪCI – there is a newly hired Director of Degree Planner who previously worked with CSUS so it is hoped there will be an even more seamless pathway between Los Rios and CSUS.

Instructional Accessibility Committee - instructional or classroom faculty are needed to represent their campuses on this committee. The UDL coordinators are working with this group and with faculty on their campuses as they're teaching our Foundations 1.0 classes this semester.

CVC-OEI – to be removed from agenda.

Library – update on EZProxy transition. Still trying to get students the ability to pay library fees through PeopleSoft and unfortunately that process stalled a little bit just because there were some roadblocks with the middle technology.

LMS/DE Updates provided. SCC noted that (1) Compensation is still available for trainings, in the form of salary advancement or college service credit and (2) their regular substantive interaction guidelines will need to be updated because the US Dept of Ed issued a letter defining direct instruction. Their definition will be modified and re-sent to the Senate for approval. ARC noted the demand for foundations classes could be lower without a monetary stipend. CRC – no report. FLC – they are in the process of hiring their UDL Coordinator.

Future Agenda:

Citilabs demo
TurnItIn/Respondus Lockdown

Adjourned at 4:30p.