

Educational Technology Committee

September 22, 2022

Notes (approved 10/27/22)

Name	Location	PR/ EX	Name	Location	PR/ EX
Jamey Nye (Co-Chair)	DO	x	Morgan Murphy (Co-Chair)	DAS	x
Pamela Bimbi	ARC-DE	x	Shar McCarrol	ARC	x
Alice Dieli	ARC	x	Lori Beccerelli	ARC	x
BJ Snowden	ARC-Adm	EX	Jena Trench	CRC	x
Markus Geissler	CRC		Steve McDowell	CRC	x
Gregory Beyrer	CRC-DE	x	Tyler Rollins	CRC-Adm	x
Rebecca Mendell	FLC		Jennifer Kraemer	FLC	
TBA	FLC-DE	x	Angela Prelip	FLC	x
Matt Wright	FLC-Adm		Deborah Saks	SCC-Adm	x
Charles Whipple	SCC		Kandace Knudson (Alt.)/DAPIC	SCC	x
Norman Lorenz	SCC	x	Brian Pogue	SCC-DE	x
Tak Auyeung	LRCFT	EX	Patrick Crandley	SCC	
Kate Williamson	Librarian	X	Manveer Bola	DO-AVCIT	x
Tammy Montgomery	DO-AVCI	X	Guest: Dan Gilbert (rep. Tak)	LRCFT	x

Welcome & Announcements

The zoom meeting was called to order at 3:00p members introduced themselves

Approval of Notes from April and the Agenda

The agenda for today's meeting was approved and the notes from the last meeting in April were approved.

Discussion Items

- **Student Journey & Front Door** – an update was provided. It was noted we'll want to be consistent with our language (and try to align with our transfer institutions) to avoid confusing students. The AVC of Strategy (PIO) could be invited to this group to provide updates/implications. A focus group most likely headed by Ed Tech Committee will need to be formed to do the work and share what currently exists, and it should include counseling faculty and students. It was noted that DAS may already be forming a group.
- **Canvas Usage Data Reports** – it was requested that DOIT provide two times per semester the Canvas Data Usage reports previously reported on at each meeting
- **Remote Proctoring Services** – updates related to student privacy were shared/reviewed. It was noted that our General Counsel reviewed Proctorio and found the tool to be legal, but not sure if the room scanning feature is included in that. It's currently the instructor's choice to turn off/on room scanning. LMS coordinator discussions focus on shifting AWAY from Proctorio and using authentic assessment instead. The equity considerations of using Proctorio discussed last academic year were noted. It was noted that the LMS coordinators discussed with DAS and it was recommended that Proctorio be funded for one more year (2022-2023) and potentially transition to a better assessment method. For some faculty who have built their courses to include Proctorio, removing it would be a work load issue as they would need to incorporate a different assessment method. Clarity on whether or not it will be continued at the district-level is needed. Proctorio was initially used by programs that required

proctored exams to be accredited (nursing, engineering). It was noted that LMS coordinators make recommendations to Ed Tech, and Ed Tech makes recommendations to DAS who affirms the recommendation and asks that DOIT check to see if access to Proctorio could be restricted to only those programs where it is required. LRCFT would need to be included in these conversations. How many people are currently using Proctorio and HOW are they using it (for quick quizzes/as a lock down browser)? Which ones are actually required to use it for accreditation? Can we get support for an in person on campus proctoring center? This could result in a change of coding for the class from fully online to partially online in the schedule.

Ed Tech seems to be in agreement. A recommendation should be forwarded to DAS for them to discuss and to take action (possibly with a resolution) either in support of the recommendation to discontinue the use of Proctorio (except where required for accreditation) or in support of its continued use for all. Once this happens, a list of best practices should be provided if we continue to use it and a phasing out plan will need to be developed with a deadline date if the decision is to end use. It was noted that Ed Tech has the authority to forward recommendations directly to Chancellor's Cabinet (Regulation 3412), however DAS should still be involved.

Next Steps: The faculty co-chair will get this on the next DAS agenda after usage data is submitted so the number of faculty impacted is known. Documentation of the discussions at DAS would be useful to share once a decision is made. Proctoring may not have been a stand-alone agenda item in the past at DAS (it may have only been part of a report given by the reps). The administrative co-chair and AVCI will discuss this item with Academic Senate presidents next week.

Informational updates

- DOIT – no updates
- DAPIC – group is now called IAC (Instructional Accessibility Committee?)
- FastTrak – update of aligned courses (ARC43; CRC38; FLC65; SCC51)
- Library – updates were provided and asked that Service Central submissions related to library matters be forwarded to them.
- LMS/DE Updates
 - FLC – updates were provided
 - SCC – updates were provided
 - ARC – Updates provided
 - CRC – they are updating their DE Master Plan and examples were requested.

Future agenda items

- Terminology at Transfer Institutions and Los Rios related to Front Door discussion
- Regularity to plan for licensing of district-wide costs for technology. DETC to be involved in prioritizing.

Adjourned at 4:40p