Educational Technology Committee
November 18, 2021
Notes (approved 1/27/22)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	EX	Jena Trench (Co-Chair)	DAS	x
Pamela Bimbi	ARC-DE	x	Shar McCarrol	ARC	x
Alice Dieli	ARC	x	TBD-faculty	ARC	
Kale Braden	ARC-Adm	x	TBD-faculty	CRC	
Markus Geissler	CRC	x	Lance Parks	CRC	x
Gregory Beyrer	CRC-DE		Stephen McGloughlin	CRC-Adm	
Megan Ozeran	FLC	x	Jennifer Kraemer	FLC	x
Morgan Murphy	FLC-DE	x	Angela Prelip	FLC	x
Christa Oberth	FLC		Deborah Saks	SCC-Adm	
Matt Wright	FLC-Adm		Kandace Knudson (Alt.)	SCC	x
P.J. Harris Jenkinson	SCC	x	Brian Pogue	SCC	x
Sheley Little	SCC	**x**	Patrick Crandley	SCC	x
Tamara Armstrong, AVC	DO	x	Manveer Bola	DOIT	
Tak Auyeung	LRCFT	x	Kate Williamson	Librarian	x
Torence Powell	DO	EX	Guest: Julie Oliver	DAS-NV	x
Guest: Nicole Wooley	OCDC		Guest: Kevin Wong	DOIT	x

Welcome
The zoom meeting was called to order at 3:03p.

Approval of Notes from April and the Agenda
The agenda for today's meeting and the notes from the October meeting were approved. It was noted that the AVC of IT was standing in for the administrative co-chair.

Discussion Items
- Hyflex Workgroup Update   This group was formed as a recommendation from Ed Tech, DCCC and DAS in response to concerns about the curriculum aspects of hyflex. Membership on this work group includes members of these groups, and they are in the process of identifying definitions of hyflex and also considerations for faculty, students, and support staff. If it is decided to pilot one of the hyflex versions, when would be the best time to evaluate how well it's working and to ensure that we are not further marginalizing already marginalized students? How will we collect data on this and use it to make decisions going forward about offering different hyflex modalities? The work group will share their findings with DAS at the December 7 meeting and with Ed Tech at our next meeting in January.

- Test Proctoring Workgroup Update - They are developing an outline for a couple of public webpages focusing on (1) FAQs for students and (2) FAQs for faculty which will

include information about opportunities to change assessments so proctoring can be avoided. A suggestion was made to begin using an icon similar to the one we have for zero textbook cost which would indicate that a course will use online proctoring services so that students receive this information in advance. It was noted that the CVC OEI is beginning conversations about a coordinated effort to provide free on campus proctoring for students who live close to a campus that's not their home college. It was noted that if students must come on ground for anything related to the course, then it changes the mode to something other than fully online. If it is an option for them to select either an online proctoring or in person proctoring, then does the coding change? Faculty would need to be involved in the coding of the classes to ensure they are coded properly, and it has been difficult with the textbook icon to ensure this happens. It was noted that proctoring is defined as someone other than the instructor of the class issuing the exam. It was noted that Title 5 regulations will ask us to disclose proctoring in spring 2022. It was also noted that LA Community College District will no longer fund Proctorio, HonorLock or any other proctoring software due to equity concerns. They will continue to facilitate proctoring, and individual colleges may pay for the service, but the entire district will not. It was noted that Proctorio can be defeated by a simple device purchased on Amazon.

- Next Level DE Training -This group is developing an advanced training to complement the current 15 hours of Foundations training. They are using the UDL framework as a basis for the training and will be enlisting the assistance of the OCDC to do an inventory of concepts from the existing OTI/OTELA training. Questions: how long will the training be, is it required, what need is it meeting, is it duplicative of what's available at colleges, will it be the new minimum requirement, will hyflex modalities be included in the training, does this need to be negotiated. It was noted that the 15 hours of required training to teach online is very basic and not sufficient to develop a high quality course offering. A list of expectations that faculty would include in their courses such as accessibility, or a homepage in canvas or a start/summary page was not provided at the end of the 15 hour training and might be helpful so that classes offered in the online format look foundationally/structurally the same with the content and uniqueness of the material provided by the faculty.

- SB129 Reports -It was noted that colleges and districts are now required to report their proportion of online offerings to the state chancellor's office. It was noted that in 2019, 80% of classes state-wide were being offered in person, 15% online, and 5% hybrid. In 2020, 11% was in person, 84% online, and 6% was hybrid. In 2021, 25% were in person 65% were online and 10% were hybrid. Very few districts plan to return to pre-2020 levels for their in person instruction

- Updates
  *DOIT - Committee members noted that Chromebook has some issues related to recording and downloading. Information on Chromebook and hotspots for students can be found at: https://hd.losrios.edu/hd/facstaff/wifiresource/. DOIT is also working on

the student services hub to figure out what the interest is and how to provide this kind of resource on a district wide scale. It was noted the health and wellness services would also be interested in creating a hub and the CVC-OEI has an adoptable wellness central Canvas course that could be used. It was thought it might be helpful to place a wellness central icon on the global navigation menu of Canvas and then eventually link it with the future student services hub. Some of this information will also be in Starfish. It was noted there are systems called knowledge management systems where data is input and a background database pieces the information together with the appropriate support. This might result in a single universal database that directs students to the appropriate webpage that contains information about the service they need. A new district-wide helpdesk ticketing system called Service Now is being developed using very advanced knowledge management and knowledge based features and functionality. DOIT is also working to extend the availability of adjunct faculty email addresses to 365 days. Regarding hyflex, it was noted that potentially five pilot classrooms at each campus will be outfitted with technology.

 *Los Rios Colleges Online - update at next meeting

*DAPIC Update. They are continuing to pilot the remediation project and getting ready to try some vendor services for this purpose.

*Fastrack update. They are waiting to hear whether or not this service will be funded for another year. It was noted that Los Rios accounts for 20% of the online classes throughout the state at this point.

- *Library update - an update of services was provided.

- *College LMS/DE updates – colleges provided updates and it was noted the OER accessibility remediation project will likely follow the model used for the captioning pilot in that an outside vendor will be hired to handle any remediation necessary. Accessibility training was offered/provided to classified professionals at ARC especially when using Google docs. It was noted that DAPIC and other campuses as well as DO would have an interest in reviewing the materials covered in the sessions

Agenda/follow up items for next meeting
Student services hub and invite student services personnel to get their input

Next meeting January 27
Adjourned at 4:30p