Educational Technology Committee

April 22, 2021

Notes (approved 9/23/21)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	PR	Jena Trench (Co-Chair)	DAS	PR
Pamela Bimbi	ARC-DE	PR	Lori Beccarelli	ARC	PR
Alice Dieli	ARC	PR	Lori Hokerson	ARC	
Kale Braden	ARC-Adm		David Weinshilboum	CRC	
Markus Geissler	CRC	PR	Lance Parks	CRC	
Patrick Crandley	CRC-DE	PR	Stephen McGloughlin	CRC-Adm	PR
TBA – Megan Ozeran	FLC	PR	Jennifer Kraemer	FLC	PR
Morgan Murphy	FLC-DE	PR	Angela Prelip	FLC	
Matt Wright	FLC-Adm	PR	Kirk Sosa	SCC-Adm	PR
Wondimagegn Shewa	SCC		Kandace Knudson (Alt.)	SCC	PR
P.J. Harris Jenkinson	SCC	PR	Brian Pogue	SCC	PR
Sheley Little	SCC	PR	Torence Powell, AVC	DO	PR
Tamara Armstrong, AVC	DO	PR	Manveer Bola	DOIT	
Tak Auyeung	LRCFT	PR	Jeff Karlsen	Librarian	PR
			Guest: Julie Oliver	DAS-NV	PR
Guest: Nicole Woolley	OCDC-NV	PR			
Students:	Olivia Garcia-Godos Martinez and Imren Singh.				

Welcome
The zoom meeting was called to order at 3:03p.

Approval of Notes from March and the Agenda
The agenda for today's meeting and the notes from the March meeting were approved.

Discussion Items

*Hyflex Instruction & Tech Support – It was noted that Hyflex is an instructional model where a class is taught online asynchronously concurrent with a live in person offering so students have essentially a flexible model where they can attend in person or online which ever works for them that particular day. This poses some really great options for students but it's also challenging from the instructional and technology side of things because not all of our classrooms are equipped to support this mode and not all instructors are prepared to prep a class taught in basically three different modalities simultaneously. It was noted the impetus for

this conversation began with the VPI's who received and proposal from Sac City biology faculty to allow small groups of students back into the science labs if the labs have to revert to 100% online (if stricter precautions/mandates arise due to COVID). It was noted that class caps would not be lowered so there could be collective-bargaining implications because it would be increased workload and no additional compensation for that work. Initial conversations with LRCFT have taken place and both LRCFT and the District want to allow for flexibility in the fall. This would be implemented in the fall (not summer), apply to all lab sciences and wouldn't be offered long-term because of the implications for attendance accounting and scheduling. It was noted, related to technology, DOIT is working with the colleges to make sure they are equipping them and working together as a district to research vendors and district needs. It was noted that the courses are scheduled currently for on ground, but if conditions change and they must be modified then faculty would have the option to do the hyflex. If the hyflex continues in the future more discussion will be need to held regarding its definition and parameters. It was noted that the emergency addendum language that is now on course outlines of record applies to this situation so no immediate further curriculum action is necessary. In the future DE approval would be needed because this would make the course partially online. It was noted that CSUS will be offering several different modes of instruction. A request to forward the initial proposal made by the biology faculty to the DE coordinators was made. It was asked whether or not the Academic Senate supported this, and the chair noted that the proposal was received from faculty, and we are trying to support it. Through participatory governance, this proposal will be formally shared with the Academic Senate. Volunteers from this committee were requested to work with college IT and media services personnel on the technology aspect of this proposal. The faculty chair suggested that the committee members take this topic back to their campuses with the knowledge that this is an item to be explored right now, and it will be voluntary to take on the additional workload issues associated with it. And also if this model is continued in the future then the curriculum and collective-bargaining issues will need to be discussed and agreed upon

*Centralization summary - There is a high tech and a high touch component to centralization. This topic was discussed at Chancellor's cabinet regarding the Academic Senate's response to the request to stop centralization of financial aid and admissions and records until the district's Equity and Student Success Committee has a chance to respond. It was noted there is no connection between centralizing these student services and Los Rios' Online's student services component. It was noted that financial aid offices are staffed differently at each college and there are currently no metrics to measure effectiveness except for total awards. The desire is to serve all students more effectively and equally at each campus is at the heart of the centralization discussion.

Informational updates
- PopeTech MOU – PopeTech is an accessibility checker that would be embedded into Canvas. It was noted that the MOU was forwarded to the deputy chancellor and will

now go to the steering committee The process for implementing it and letting faculty know will be similar to what we did with Ally

- DOIT - It was noted that 3000 devices for distribution to students have been ordered using HEERF funds. Priority distribution will be: Priority for the devices will be given to students who are Promise or DREAM eligible and have more than six units and have a need. These will not be loaners, they will be given to the students. Any previous devices issued to these students need not be returned, Students taking less than six will receive it as a loan. Additional hotspots have also been purchased through Comcast. Pell eligible students will qualify for the Comcast service, but only Promise students will be eligible for the hotspots because there will be a limited supply. The implications of continuing to use the library for the check out of the loaner devices versus the gift of the devices were noted. Desktop replacement: It was noted that a mobile-first strategy is being implemented as we replace devices thanks to HEERF funds. Monitors and docking stations will also be provided along with laptops to allow employees to either work from their desk or work remotely. Equipment will be standardized and any requests for additional equipment will need to follow the college's processes
- District academic Senate has asked institutional research to develop a student survey to determine what students are primarily concerned about i.e. health, safety, academic, finances, job, family, etc. So far approximately 1200 responses have been received
- Test proctoring software update. The task force reviewed several different test proctoring solutions and their website and compare them to the list of features that we generated. Two test proctoring solutions were forwarded to the LMS coordinator's group to evaluate. The two are Proctorio and HonorLock and the LMSs coordinators will make the final choice. Members of the test proctoring task force were thanked for the quick turnaround on reviewing all these websites and making a recommendation. A request to see a chart of how the two products stacked up against our criteria was requested. Notes from the discussion that occurred around the selection of the two could also be made available
- Los Rios Colleges Online update. They are working on recruitment for the programs.
- Dapic – see notes below
- Fastrack is again excepting new registrants who are interested in aligning their courses with the OER rubric
- Library update - a question arose of whether or not gifting of a laptop device to students could impact their financial aid. It was noted that the AVC of finance and the Director of Financial Aid indicated this would not impact the student's eligibility. Information on electronic resource usage was shared including e-book and video usage. The question was asked regarding the number of participants in the OER institute
- Campus updates - The campuses provided updates. SEC is hoping to kick off the pilot for captioning facuty's videos by the first week in May. They will use an outside vendor to caption videos so that faculty no longer have to do that themselves

Future agenda items
Update to the DE language and Socrates

2021-22 Meeting Dates (4th Thursday, 3-5pm): August 26, September 23, October 28, November 18, January 27, February 24, March 24, and April 28

DAPIC Notes
Workload Issues team provided summary of their research, resulting in 9 themes:

1. There are substantial ongoing workload issues involved in making materials accessible
2. Training is an issue because it also will take time and ongoing commitment
3. Workload is not distributed equally across disciplines
4. There are equity issues (Standard American English requires less captions editing)
5. More work is caused from lack of clear communications and and changing expectations about tools and practices
6. Inaccessible student services info that instructional faculty are expected to relay to students causes more workload
7. Accessibility is driving pedagogy in some cases when faculty opt out of using good materials that require work to make them accessible
8. Faculty suggest outsourcing some of the accessibility work to reduce workload
9. Coordinators (DE, DSPS, UDL) should not and cannot do all or even part of this work on behalf of instructional faculty
10. Accessibility obligation is a disincentive to teach online

The committee will have an initial draft of its final report ready to introduce at the final DAS meeting.

Spring 2021 Los Rios Canvas Numbers

	Courses	Faculty	Students
District-wide	4,569	2,052	48,200
ARC	1,633	777	20,662
CRC	947	409	12,710
FLC	626	298	8,274
SCC	1,354	626	16,736

This is the current Spring 2021 course activity when compared to Spring 2020 (through 4/19/21):

2021 Total Course Activity –   604,435,714

2020 Total Course Activity –   364,908,657