Educational Technology Committee
February 25, 2021
Notes (draft)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	PR	Jena Trench (Co-Chair)	DAS	PR
Pamela Bimbi	ARC-DE	PR	Lori Beccarelli	ARC	
Alice Dieli	ARC	PR	Lori Hokerson	ARC	PR
Kale Braden	ARC-Adm	PR	David Weinshilboum	CRC	
Markus Geissler	CRC	PR	Lance Parks	CRC	PR
Patrick Crandley	CRC-DE	PR	Stephen McGloughlin	CRC-Adm	EX
TBA – Megan Ozeran	FLC	PR	Jennifer Kraemer	FLC	PR
Morgan Murphy	FLC-DE	PR	Angela Prelip	FLC	PR
Matt Wright	FLC-Adm		Kirk Sosa	SCC-Adm	
Wondimagegn Shewa	SCC		Kandace Knudson (Alt.)	SCC	PR
P.J. Harris Jenkinson	SCC	PR	Brian Pogue	SCC	PR
Sheley Little	SCC	PR	Torence Powell, AVC	DO	PR
Tamara Armstrong, AVC	DO	PR	Jeff Karlsen	Librarian	PR
Tak Auyeung	LRCFT	PR			
Marsha Reske	ARC-NV		Guest: Julie Oliver	DAS-NV	PR
Students:	Olivia Garcia-Godos Martinez and Imren Singh (PR).				

Welcome

The zoom meeting was called to order at 3:02pm by the co-chairs.

Approval of Notes from January and the Agenda

The agenda for the meeting was approved. The notes from January were approved with a small correction.

Discussion Items

Test Proctoring Software Taskforce Update – It was noted representatives from the four colleges, LRCFT, Distance Ed, Ed Tech, and DSPS were included, but no student rep was available to participate. A list of criteria or features associated with user experience and desired test proctoring features has been generated. A ranking process and is underway and a recommendation should be forwarded next week. A Googledoc will be used to review and suggest changes before sending forward to the AVCI. It was noted that proctoring is actually surveillance of our students and comes from a "guilty until proven innocent mindset," and of course most students are innocent so proctoring software may not fit with an equity mindset. It was noted the task force discussed providing recommendations for when test proctoring software could be warranted and when it might be worth it to consider some other form of authentic assessment and also impacts on DSPS students and minors. However there are some

programs that do required proctored examinations so we do need to have something in place. Faculty could also be informed that there are alternate forms of assessments they could use and more outreach to them may need to occur. All recommendations forwarded will be reviewed and prioritized to make sure they provide the most benefit and can be incorporated at all four colleges if possible.

Re-opening - Our schedule will continue to be heavily online and student services will continue to be mostly remote in the fall. This means there will be another semester of increased need for technology training and professional development. CARES act funding could be used to invest in technology infrastructure that opens access to students ongoing. This group could be tasked in the future to filter a lot of the ideas that are coming forward in these areas. In addition to Ed Tech Committee, the OCDC, and LMS coordinators could also make recommendations on how they could see some of the funding used to benefit the district and the colleges

One time funds update - It was noted that one time funds cannot be used to hire permanent employees. The AVCIT noted some projects, including the technology re-fresh plan, they are researching. Additional incentives for professional development are also being looked at related to accessibility, effective online teaching practices, and equity. Increased demand for professional development may result in difficulty getting into @ONE courses or courses offered by the district.

Could the funds be used to assist with working on the accessibility problem which has been exasperated by everyone putting their stuff online? DAPIC may be making a recommendation about this and the one time funds could be used to move a faculty into a temporary coordinator position or a universal design for learning coordinator. Forwarding these ideas and names of people who could fill the positions would be very valuable

Should DAPIC focus on short term or long term accessibility issues? They should focus on both so that we can use the one time funds effectively to resolve accessibility issues. Use of the funds to bring legacy documents up-to-date, training and professional development related to available and new tools could also be useful. It was noted that many faculty are not using the tools we already have available related to accessibility and marketing of the tools and offering a lot of assistance to faculty through the divisions would be useful. This is another area where an inventory of the tools available would be helpful. We need to be creative about how we incentivize faculty to take additional training in order to use the tools effectively. The use of captioning would be helpful in addressing deaf students' needs. Forwarding to the Deputy Chancellor what the need is, how many people would be required at the college, and what their responsibilities would be is would be helpful. Temporary classified or reassigned time for faculty could be used. Training for deans and classified on accessibility would be useful because they are also producing documents that need to be accessible. It would be helpful to have wraparound support to assist those who receive the training with any questions or help they need afterwards.

Informational updates

Los Rios Colleges Online - For fall 21 launch the following programs have been identified: At CRC, the Health information technology program. At FLC, the communication studies program. At SCC, the administration of justice program. The group will look at overlaying a level of support services for these fully online programs. It was noted that a center model will be utilized where one individual center at each of the four colleges is designated as a primary point of contact for the Los Rios Colleges Online programs.   It was noted that the instructors who teach in the programs identified for Fall 21 are skilled

and future instructors of the courses/programs may not have that level of expertise. When the program is expanded to other courses where faculty may not have experience or training online, how will we continue the success of the program? With fast track funding expiring at the end of spring 22 the ability to add additional programs to Los Rios Online could be hampered. We need to ensure that there are professional development funds available for online instructors and to continue getting programs approved by the OEI.

DAPIC - The faculty and specialist responsibilities have been gathered. The training group is gathering learning objectives for the training pieces that can be modularized across the system in the future. They expect to finish with their work by the end of the semester. The workload group is now in action and they are happy to collaborate with other groups if necessary.

It was noted that the goal of DAPIC is to figure out what the scope is of making our materials accessible in the online environment from the faculty perspective. They want to figure out what faculty responsibility should be and what specialist responsibility should be. They want to figure out what training would be necessary and then what the workload impacts would be. Whatever faculty need to make a course successful will need to be accounted for and will need to be evaluated. It was noted we already have board policy in place that says faculty will select materials that are compliant with section 508 of the Rehabilitation Act, but that is not useful unless we have a mechanism to train faculty and to account for that training. It was also noted that if possible faculty need to keep agency over their own materials, which does become a workload issue for which they may need to be compensated.

DO-IT - CVC-OEI cross enrollment functionality phase 2 is going live on March 1. They will continue to use the student design team model and are searching for students to join the team and provide feedback from the student perspective. The student technology help desk that is staffed by employees from each college was highlighted.

Fast Track - 95 classes have been aligned which could potentially impact 3800 students. Faculty are continuing to enroll and complete the foundation course that is required for any new faculty to teach online.

Library - CRC is using smart lockers to issue resources which extends the time during which students can pick up their materials and is completely contactless.

College Updates

- o The colleges provided updates.

Future Agenda Items

- *Tools Inventory   Accessibility   OEI Consortium Meeting Updates

Next meeting is March 25

Meeting adjourned at 4:18p.