Educational Technology Committee
September 24, 2020
Notes (approved 10/22/20)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	PR	Jena Trench (Co-Chair)	DAS	PR
Pamela Bimbi	ARC-DE	PR	Lori Beccarelli	ARC	PR
Alice Dieli	ARC	PR	Lori Hokerson	ARC	PR
Kale Braden	ARC-Adm	PR	TBD-CRC Faculty	CRC	
Markus Geissler	CRC	PR	TBD-CRC Faculty	CRC	
Patrick Crandley	CRC-DE	PR	Stephen McGloughlin	CRC-Adm	PR
Caleb Fowler	FLC	PR	Jennifer Kraemer	FLC	PR
Morgan Murphy	FLC-DE	PR	Angela Prelip	FLC	PR
Matt Wright	FLC-Adm	PR	Kirk Sosa	SCC-Adm	
Wondimagegn Shewa	SCC		Kandace Knudson (Alt.)	SCC	PR
P.J. Harris Jenkinson	SCC	PR	Brian Pogue	SCC	PR
Sheley Little	SCC	PR	Torence Powell, AVC	DO	PR
Tamara Armstrong, AVC	DO	PR	Mike Day	DOIT	PR
Tak Auyeung	LRCFT	PR	Nancy Wallace	Librarian	PR
Marsha Reske	ARC-NV		Guest: Julie Oliver	DAS	PR
Guest: Nicole Woolley	OCDC-NV	PR			
Students:	Olivia Garcia-Godos Martinez and Imren Singh (PR).				

<u>*NV indicates non voting member</u>

Welcome

The zoom meeting was called to order at 3:02pm by the co-chairs and introductions were made. The new DAS-appointed co-chair was introduced.

Approval of Notes from April and the Agenda

The notes from the April meeting and the agenda for today's meeting were approved by consensus.

Discussion Items

Zoom-Privacy/FERPA Guidelines & Proctorio – Equity and Licensing Concerns
Discussion was held and examples were given regarding Zoom Privacy concerns in this mandatory online environment.   It was noted that Zoom concerns were part of the LRCFT negotiations discussions as related to the safety section of the contract due to

inappropriate activities that have occurred since moving to remote operations. Examples of recent occurrences that would benefit from guidelines include: materials visible in a background that cause concern to other students, a display of weapons while on Zoom, faculty overhearing troublesome conversations/activities in the background of a student's location. We need to be cautious of curtailing students' freedom of speech and faculty academic freedom. Faculty need resources and support for these types of situations.

It was noted that Sac State is not forcing students to use the camera when Zooming (with some exceptions), and currently we are requiring it due to no option of the student to choose an on-ground version of the course. However, when we return to on-ground operations what will our stand be on this? Will it be optional? Will students be able to opt-out of using their camera for an online course?

FERPA issues of having people who are not taking the class being "present" in the location where the student is viewing the class were noted (parents participating with their students) and whether we can "force" non-registered adults to stop participating in the class. The use of recorded Zoom sessions which would include current student names and conversations in chat in future sections was noted.

It was noted that the Los Rios College Online group has a subgroup for training and professional growth and also has LRCFT membership (membership was given). In addition to the Los Rios College Online group discussing this topic, it was suggested that it be brought to District Academic Senate.

Discussion was held regarding the students' experience with Proctorio related to equity. The desire to generate a set of guidelines that is uniform for the district was expressed while recognizing the unique circumstances that each campus possesses. It was suggested that committee members collect questions and anecdotes and present it as well as the information on Zoom to the Los Rios College Online group who can determine the timeline for getting guidelines written and who should be involved in writing them.

Proctorio also has challenges. Equity is a concern as well as access to the technology needed to take an exam using the stricter requirements that you can deploy with Proctorio. The ability of students to cheat in the remote environment was noted, especially those with technology awareness. It was also noted that (1) camera use dissuades some from cheating, but if a student wants to cheat they will find a way; (2) if we are requiring students to use Proctorio and the internet, then we may need to provide the basics especially to those who are homeless or in other situations; and (3) we are currently issuing Chromebooks and hotspots to students who are in need, so adding a camera checkout could also be an option against any equity issues.

The use of the note section in the class schedule could be used along with standard, uniform language to indicate that camera use is REQUIRED and thus allow students not wanting to use their camera the ability to sign up for another section. The use of Canvas for every course is assisting in the standardization of language for courses. However, students don't often read the notes.   Should this be discussed further? Or should the

colleges work independently? It was noted that the OEI is currently funding our use of Proctorio. How will it be funded, if the OEI stops its support? We will need to have some options to ensure we keep the ability to proctor exams so that online students have the same options as onground students when it comes to exams. Since this is an instructional matter, it will be forwarded to DAS along with the discussion on Zoom.

Starfish Updates

It was noted that Starfish is an early alert tool in Canvas that is currently optional for faculty use. The AVCESS is discussing issues related to Starfish with LRCFT and the student experience lifecycle team. There will be additional communication forthcoming and make workload less for faculty.

Updates:

DOIT – see attachment. Over 4500 courses were in Canvas due to COVID. It was also noted that they distributed laptop devices and hotspots to students to address digital equity and are working with state and location agencies to meet equity needs this fall and also in preparation for Spring, and the development of online forms to replace existing forms continues.

Library – no report

District Accessibility Plan Implementation Committee (DAPIC) – It was noted that this a committee comprised of District Academic Senate and DO and there are five areas of focus: (1) Scope of the work required to meet accessibility standards; (2) Faculty responsibility in terms of meeting accessibility standards; (3) Faculty training required to meet identified areas of responsibility; (4) Special Areas – identifying areas of higher level ICT accessibility issues that should not be completed by faculty; and (5) Work Load Impacts. Phase I occurs during Fall 2020 and utilizes Groups 1, 2, and 4.   Phase II involves Group 3 taking the information and determining the training needed; and Phase III involves determining the workload impact by the end of the 20-21 academic year.

Fast Track – It was noted that there are 215 courses in enrolled in the Fast Track process.

Los Rios College Online Group – the Interim AVC of Instruction reported on the activities of this group including: program development, learning support, district IT support, and training and professional growth. Program development and PD are the highest priority. (see attached framework for the group)

Colleges:

ARC – the college reported on activities at their campus. They will use Play-Posit Video.

CRC – the college report on their activities.

FLC – the college introduced their new full-time DE Coordinator.

SCC – the college reported on their activities.

Future Agenda Items

- Overlap of committees/groups working on professional development (OCDC, LRCO Group, etc)

- ARC's Proposal to DAS re: Technology Enhanced Instruction –Enabling Faculty to Leverage Digital Media (ARC to present as informational item only; not as a proposal to be approved/supported by Ed Tech). Should the LMS group discuss this first, then decide if the Ed Tech Committee should discuss. The language of the scope of responsibility of the LMS group to be reviewed to see if this is in their purview. Item to be tabled until LMS group has vetted the proposal. Including the Interim AVCI and AVCIT where necessary was suggested.

Meeting adjourned at 4:33.

Learning Management Update
September 24, 2020

- o **Canvas Update**
  - ▪ Canvas Counts for Fall '20 **(as of 9/23/20)**
    Duplicated (Faculty/students counted multiple times if teaching/enrolled at more than one college)

	Courses	**Faculty**	**Students**
ARC	1,627	784	22,743
CRC	902	402	13,932
FLC	608	290	9,046
SCC	1,316	616	18,475
Total	**4,453**	**2,092**	**64,196**

Unduplicated (Faculty/students at more than one college only counted once)

	Faculty	**Students**
Total	**2,021**	**54,414**

- CVC-OEI Update (Finish Faster Website www.cvc.edu)
  Overview/Objectives

    o Goal: Ability to Seamlessly Login, Enroll, Pay, and Compete Class in LMS (Canvas); Allow students to easily cross-enroll in online classes, across entire CCC system; Allow students from any CCC to enroll at TEACHING college(s) through exchange, without having tm complete a separate application; Students log in with credentials (SSO) from HOME college; Student data coming CCCApply and MIS Data warehouses
  Current Status

    o Class Schedule (Part 1) - Successfully tested and migrated the automated class extract for Finish Faster site, with (near) real-time display of LRCCD online classes and information.; Cross-Enrollment (Part 2) - System and User Acceptance Testing (UAT is on-going, with issues being identified and addressed as quickly as possible. ; CVC-OEI Goal is an October Go-Live
- Status of New/Added Canvas Functionality in Effort to Support Improved Accessibility
    o Ally - LMS Accessibility Checking Software, fully integrated with Canvas.
        ▪ Activated for all Fall Courses in Canvas; Looking for Accessibility Task Force to recommend next steps in terms of rolling out and supporting additional tool functionality
    o Pope Tech Tool – CVC-OEI sponsored and funded page accessibility checker
        ▪ Working with DE/LMS Coordinators to piloting tool in test instance of Canvas
    o Similarity (Turnitin) – New Antiplagiarism tool implemented in Fall
        ▪ Forced to replace VeriCite, which was discontinued as a product; Late start and a little bumpy rollout, but seems to have settled down and be a good product with adequate support at this point
    o Other LTI Updates
        ▪ Similarity (Turnitin) – New Antiplagiarism tool implemented in Fall 2020
            • Replaced VeriCite (which was discontinued as a product); Late start, due to vendor contract delays, and a little bumpy rollout, but seems to have settled down and be a good product with adequate support
        ▪ Other Recently Implemented Tools (for Fall 2020)
            • GoReact   SmarterMeasure
            • Chem101   Vista Higher Learning
            • Pivot Interactives MathType Online
            • Lumen Learning   H5P
        ▪ In Process
            • PlayPosit – CCC TechConnect sponsored and funded tool allowing faculty the ability to add interactivity to their videos for class assignments, lectures and more.
- Faculty/Course Evaluations in Canvas (EvaluationKIT)

- o Course Requests for Fall '20 **(as of 9/23/20): 202** (in **15** separate projects); Average Student Response Rate: **TBD**
  - o New Request to develop and implement a Survey of Counseling Faculty
    - ▪ Concern that this does not fit the same model with course shell and enrollment; Need to determine design and next steps
- ▪ Canvas Course Activity Analytics
  - • As a quick introduction, in Fall 2020 we have seen nearly a triple amount of activity over what we saw last Fall thus far; Totals for Fall 2020 and Fall 2019 terms for a comparable timeframe (through 9/20/20):
    - ▪ 2020 Total Course Activity –   255,751,601
    - ▪ 2019 Total Course Activity –   94,069,381
    - ▪ An increase in total course activity by **271.88%** compared to Fall 2019
  - • The highest day of course activity for Fall 2020 compared to Fall 2019:
    - ▪ August 25, 2020 --   14,034,571
    - ▪ August 28, 2019 --   5,005,729
    - ▪ An increase of **280.37%** when compared to Fall 2019.
  - • Through 2/23/20 in the Fall 2020 semester, as compared to Fall 2019, the monthly numbers show:
    - ▪ August 2020 showed 102,959,293 active clicks, which is an increase of **324.16%** when compared to August 2019.
    - ▪ September 2020 showed 152,792,308 active clicks, which is an increase of **239.96%** when compared to September 2019.
- ▪ Canvas Helpdesk Statistics for Fall '20 **(as of 9/23/20)**

Email	25
Online Submission	96
Chat	474
Phone Calls	<u>1,682</u>
Total	**2,277**

- ▪ Future of Instructure (Canvas) Support
  - • Instructure and the CVC-OEI will be moving to a new support model, effective 1/1/21; Transitioning from phone to online self-support tools and tools -- Chat and Email' Need to review and convert existing Knowledge Base (KBs) for our colleges, and submit as either 1 (collective) for LRCCD or 4 independent, one for each college - TBD ; Option to resume 24/7 phone support for all faculty and students, but it will be an added expense (approximately $40,000) – Highly recommended by LMS Coordinators