Educational Technology Committee
September 26, 2019
Notes (approved 10/24/19)

Name	Location	PR/EX	Name	Location	PR/EX
Jamey Nye (Co-Chair)	DO	PR	Alice Dieli (Co-Chair)	DAS	PR
Pamela Bimbi	ARC	PR	Daniel Gilbert Valencia	ARC	
Jeff Burcher	ARC		TBD-ARC faculty	ARC	
Adam Karp	ARC-Adm	PR	Kate Williamson	ARC	
Andi Adkins-Pogue	CRC		Jena Trench	CRC	PR
Patrick Crandley	CRC		TBD-CRC faculty	CRC	
TBD-CRC faculty	CRC		Stephen McGloughlin	CRC-Adm	PR
Zack Dowell	FLC/LRCFT		Jennifer Kraemer	FLC	
Caleb Fowler	FLC		TBD-FLC faculty	FLC	
TBD-FLC DE	FLC		Matt Wright	FLC-Adm	PR
TBD-SCC faculty	SCC		Kandace Knudson	SCC	
P.J. Harris Jenkinson	SCC	PR	Brian Pogue	SCC	
Sheley Little	SCC		Kirk Sosa	SCC-Adm	
Tamara Armstrong	DOIT	PR	Mike Day	DOIT	PR
Tammy Montgomery (NV)	DO-Amin		Guest: Amy Brinkley	Librarian	PR
Marsha Reske	ARC-NV	PR	Guest: Emily Bond	Librarian	PR

*NV indicates non voting member

Welcome

The meeting was called to order at 3:10PM by the co-chairs and introductions were made. The new AVC for Information Technology was introduced.

Approval of Notes from April 2019 and the Agenda

The committee reviewed the draft notes of the April meeting and suggestions for changes were made regarding the shared responsibility for accessibility. It was noted that since the last meeting the district received $1.7million in grant funds and hired three Faculty Online Course Design Coordinators. The agenda for today's meeting was approved by consensus.

Discussion Items

Membership of Committee
The discussion from the last meeting regarding a revision to the committee membership was summarized and it was noted that the proposed revision will (1) increase the faculty representation on the committee and (2) focus the work of the committee on instructional technology. The proposed changes to the board regulation regarding this committee will be reviewed by the Chancellor's Cabinet and if the members of that group which includes representatives from every group, approve the changes, it will be implemented. It was noted that everyone is welcome to attend, but if ever there's a vote necessary, only those official members could vote when required.

Migration to Library Service Platform
Two district librarians provided a report on the work currently underway to implement Alma (backend)/Primo (front-facing), a new Library Systems Platform (LSP) for the Spring 2020 semester. The platform, which is used by the entire CSU system, will be used by all four Los Rios libraries and provides a front-end search engine that allows users to find local items and database content. A training programs for users is being developed. It was noted that the platform will need to be built to accommodate online students who may not step foot on campus. The group gave kudos to the Librarians for the OERs and the librarians thanked IT staff for their help on this project.

Accessibility Task Force/Ally Status/Title 5
It was noted that an LRCFT steering committee is forming to determine best practices, what's expected, what resources & training will be needed, and a training plan for the implementation of the Ally feature. The goal is to enable the Ally feature as standard for all, and eliminate the opt-out option. It was noted that no harm will come to faculty as a result of using or not using this feature, typically it's the onground faculty who need assistance with making their content accessible, and turning on this feature will benefit students by automatically generating accessible versions. The Board of Trustees has approved the Accessibility Plan, but it doesn't indicate specific training to be provided or funding available.

Title 5 Changes
The committee reviewed the proposed changes to sections 55206 which indicates that an addendum to the course outline of record is necessary if any portion of the instruction of a new or existing course is to be provided through distance education and it must specify how the portion of instruction delivered via distance education meets regular and effective contact between instructors and students and among students and the requirements of the ADA, and section 55208 which indicates that distance education instructors "shall be prepared to teach in a distance education delivery method consistent with local district policies and negotiated agreements." A suggestion that boiler plate language be added to

SOCRATES was made and it was noted that DCCC is discussing this topic. Differences in what is considered "prepared" to teach were noted as well as several online options for training. SLOs could be generated similar to those generated for the Online Teaching Institute to get a base definition of "prepared." Availability of and compensation for completing training was discussed. It was noted that (1) section 55208 could protect those who do not wish to teach online but might otherwise be forced to or face cancellation of their classes due to low enrollment; and (2) there is no faculty right to teach online because the dean has the right of assignment when it comes to courses offered and would most likely choose the faculty who has the best skills to teach online versus one who has limited skills/experience. It was suggested that members of this Committee take this topic back to campus for discussion and input. The faculty co-chair will discuss this at the next District Academic Senate meeting.

Los Rios FastTrack OEI Rubric Academy
A flowchart for Fast Tracking of aligning courses with the CVC-OEI was distributed and reviewed. It was noted that in the future the need to prioritize high demand courses or those needed to fulfill a 100% online program might supersede a course's position in the Que.

Informational Updates

- IT – DOIT provided an update on its current projects and noted that there are 4000 courses in Canvas, and 60,000 students have accessed Canvas.

- SCC – they noted that Mediated Oral Comm online as a pilot which fulfills the A1 for CUS and A3 for UC requirement for oral communication but not public speaking

- FLC - they noted that they do not have a DE Coordinator on campus, but do have one of the Online Course Design Coordinators on their campus and that's a big help. They have 13 faculty enrolled for Fast Tracking of their courses.

- CRC – they have 23 faculty enrolled for Fast Tracking of their courses.

- ARC – 22 faculty enrolled in the Summer Online Teaching Institute and 20 have enrolled this fall. CRC and FLC will replicate the OTI at their campuses. They have 10 people enrolled in their Accessible Course Creation Academy (ACCA) and have reserved a viewing room for the Can*Innovate conference on October 25th.

Adjourned at 4:48