Educational Technology Committee
April 25, 2019
Notes (approved 12/12/18)

Name	Location	present?	Name	Location	present?
Jamey Nye (Co-Chair)	DO	PR	Alice Dieli (Co-Chair)	ARC	PR
TBD	CRC		Zack Dowell	FLC	PR
Marsha Reske	ARC	PR	Kandace Knudson	SCC	PR
Grace Austin	SCC		Gregory Beyrer	CRC	PR
Jena Trench	CRC	EX	Jennifer Kraemer	FLC	
Caleb Fowler	FLC		Sheley Little	SCC	
Patricia Harris Jenkinson	SCC	PR	Kirk Sosa	SCC	PR
Adam Karp	ARC		Stephen McGloughlin	CRC	PR
Matt Wright	FLC	EX	Jeff Lewis	FLC	PR
Jeff Bucher	ARC	PR	Mike Day	DO	PR
Brian Pogue	SCC	PR	Daniel Gilbert-Valencia	ARC	
Pamela Bimbi	ARC	PR	Guest: Tix Hixon	CRC	PR
Tammy Montgomery	DO	EX			

Welcome

The meeting was called to order at 3:04PM by the co-chairs.

Approval of Notes from March 2019 and the Agenda

The committee approved the draft notes of the March meeting and today's agenda by consensus.

Discussion Items

Los Rios Online Consortium Course Approval Process
A document detailing the final details of the local peer online course review process for the OEI course exchange was reviewed. It will not be presented as our recommendation to the District Academic Senate. It is hoped the DAS will approve it without making any changes so the process can be implemented quickly.

New Coordinator Positions
It was noted that the DAS is in support of the coordinator positions. The hiring process for the reassignment of the three tenured full-time faculty who will apply for the 100% coordinator position was reviewed. It was noted that the Vice Chancellor will perform the evaluations of the coordinators while they are in their reassigned positions and LTT/adjuncts will be used to backfill these faculty for the first year until hiring committees

can be formed. The Academic Senate president for the host college will be responsible for recommending the members of the peer review team and all collective bargaining agreements will be followed including faculty's right of retreat. It is hoped that the coordinators will start their reassignments on August 15th.

Online CTE Pathways Grants
The deadline to apply for the grants is May 1st and the district will be submitting four requests for funding. The budgets are coordinated across the district along with many of the activities contained in the grants and funds need to be expended in one fiscal year.

Goals/Vision of Ed Tech Committee/Proposal for Revisions to Ed Tech Committee Membership

The committee continued discussion on this topic and it was noted that Board Regulation will need to be updated to adjust the membership to remove the four college technology committee chairs because the campuses now have different committee structures and to add one more at-large faculty member from each campus for a total of 12. It was also suggested that a librarian (on a two-year rotation) replace the College IT supervisors to assist with shifting the focus of this committee from IT topics to educational technology topics. It was noted that anyone can attend the meetings, but only official members have the ability to vote when voting is required. These changes were agreed upon by the committee and they will be forward to the General Counsel.

Ally Status Update

The Accessibility Task Force will be presenting a recommendation at the Board meeting in September. The plan will cover two or three year's worth of actions to become compliant.

We need a PD plan for accessibility and resources. Ally is an opt-in feature of Canvas that provides a status of attached files and hints for remediating accessibility issues. It does not "fix" issues. However, without any intervention on the part of faculty, Ally provides alternative formats of attached files for all users. Alternative formats include: Tagged PDF, HTML file, ePub, Electronic Braille, Audio (mp3). A communication plan to explain the benefits of Ally might help with the LRCFT.

Faculty who have courses with attached files that are not 100% accessible, according to Ally, need to have available training. The use of Ally should have no impact on faculty evaluation. Academic freedom allows for faculty to use any products they would like, however, faculty are responsible for choosing resources that are accessible. The plan calls for support from the district, but it's the faculty's responsibility to make their resources accessible.

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Choosing tools that are not accessible and asking the district to remediate is not ideal. There are questions about the level and type of resources that are/will be available to faculty so everything can be made accessible? The remediation effort is resource intensive. Once Ally is turned on, faculty will not be able to opt out so it is important that everyone agrees that the use of Ally should have no impact on faculty evaluation. There are still areas where we have questions: Could copyright issues be a problem to get accessible materials? It was noted that OER materials run through WAVE could generate some exceptions. However, accessibility trumps copyright.

Will a task force or small group be helpful when Jamey works with LRCFT to inform them of the positive features of Ally and help develop a professional development plan.? Accessibility of resources is both a workload issue and a potential source of lawsuits. We plan to continue the pilot as of now. It was noted that there are multiple accessibility tools to use in different situations, but they all need some level of human interaction:
- The Canvas Accessibility checker is for use on Canvas pages
- Wave will check webpages, and can be used on Canvas pages
- Microsoft Accessibility checkers are available for Word, PowerPoint, and Excel files
- Grackle checks Google docs, slides, and sheets
- PDF files can be checked with the Adobe Accessibility checker, but it is complicated; PDFs are inherently difficult for screen readers.

Title 5 Changes for LRCCD

The DE addendum to the course outlines of record and the faculty preparation (training) for teaching online are the two major components of the changes. It was noted that DCCC meets tomorrow and this topic will be discussed. It was noted that any required faculty training will need to be negotiated. Whether the absence of a policy might make us compliant will be discussed as well.

Updates

- IT – they are evaluating single-sign on tools. The district is live with FinishFaster, but not in "real time." It was noted that the OEI ecosystem could be changing due to the OEI not funding some tools, going out for bid on other tools. Proctorio is going to bid (the EOI currently provides this for free). Net Tutor, World wide Whiteboard are also going out to bid. Verisite, the antiplagarism tool recommended by EOI replaced our use of TurnitIn. Now it's been acquired by TurnitIn and they are offering a scaled down version called SimCheck. OEI is reevaluating TurnItin, and we might be on our own to provide an antiplagarism tool. We evaluate Turnitin by the LMS coordinators suggestion because it will be the easiest transition. This could be 2x the cost of Verisite. We need a decision by mid May, but will continue to us Verisite while we review other platforms especially Turnitin. See documents in Canvas for updates. It was noted that Grackle, the

accessibility tool add-on for Google, will be purchased for the District per the recommendation of the LMS coordinators.

- SCC – they will have summer support available and are running the online teaching and learning academy.

- FLC - nothing to report.

- CRC – the current DE Coordinator will assume the Academic President role, so there will be a new coordinator and member of this group.

- ARC – will have summer support available and will host the online teaching institute. Additional notes are in Canvas.

Future Items/Other

The Faculty Coordinators will start on August 15th and arrangements are still being made for their office space and equipment needs.

The co-chairs thanked all the members for their service to the committee.

- o Next Year's Meeting Dates:

  Fall 2019: Sep. 26, Oct. 24, Dec. 12 (moved for Thanksgiving)

  Spring 2020: Jan. 30 (moved from 1st week of semester), Feb. 27, Mar. 26, Apr. 23

Adjourned at 4:44