

## Educational Technology Committee

April 26, 2018

### Notes (approved 9/27/18)

Jamey Nye (Co-Chair)	DO	PR	Alice Dieli (Co-Chair)	ARC	PR
TBD	CRC		Zack Dowell	FLC	
Marsha Reske	ARC	PR	Kandace Knudson	SCC	PR
Grace Austin	SCC	PR	Gregory Beyrer	CRC	PR
Jena Trench	CRC	PR	Jennifer Kraemer	FLC	PR
Caleb Fowler	FLC		Sheley Little	SCC	
Patricia Harris Jenkinson	SCC	PR	Kirk Sosa	SCC	PR
Adam Karp	ARC	EX	Stephen McGloughlin	CRC	EX
Matt Wright	FLC	PR	Jeff Lewis	FLC	PR
Jonathan Santos	ARC	PR	Tom Danford, Interim CIO	DO	PR
Brian Pogue	SCC	PR	Daniel Gilbert-Valencia	ARC	PR
Pamela Bimbi	ARC	PR	Mike Day	DO	PR
Guest: Josh Hall	CRC		Guest: Emmie Oesterman	CRC	PR
Guest: Andy Divanyan	SCC	PR	Guest: Tim Hixon	CRC	PR
Guest: Tammy Montgomery	DO	PR			

### Welcome

The meeting was called to order at 3:03p by Alice Dieli and Jamey Nye, co-chairs.

### Approval of Notes from March 2018 and the Agenda

The committee approved the draft notes of the March meeting and the agenda for today's meeting by consensus.

### Campus IT Updates

- ARC – they are implementing Cartella, a directory management database that is part of their website's content management system. It can also potentially store office hours. ARC hopes Cartella will become a central depository of all directory information they wish to make available to the public.
- CRC – their Academic Senate is working on a request to reestablish the proctoring center. The concern about who will correct the problems/errors found by Ally was noted.
- FLC – they have installed a smart row in their server room. It will support DOIT servers.
- SCC – They are working on wireless coverage access for Rhoda Hall for the ESL cart of laptops. They are participating in the Office 365 pilot.
- DO IT – there are 75 active users in the Office 365 pilot and they hope to have everyone on board by end of December. It was noted that Office 2016 is required for Office 365. The IT deans discussed the State Chancellor's Office Wi-Fi offer mentioned at last month's Educational Technology Committee meeting, and it was decided that the district will pilot it for a year and advertise its availability to our students. The possibility of finding funds to supplement this program was noted as was the question of who will handle the funds and determine need. The devices are \$100 and service is \$20 per month. It was noted that the public-facing side of Peoplesoft will be updated in July to make it modern looking. Improvements to the search feature for modes of instruction was requested.

### **College LMS/DE Update/OEI Course Exchange Application**

- ARC – it as noted that all four colleges have been accepted into the next cohort for the OEI! 33 total colleges were accepted during this round and this cohort is considered the online equity cohort. ARC’s assessment center received Chromebooks that can be used to participate in the OIE’s proctoring network, and an Accessible Course Creation Academy (ACCA) was held and a self-paced offering is being developed. It was noted that salary advancement will not be offered with this professional development opportunity. They are piloting Flipgrid for student engagement and will run the Online Teaching Institute during the summer. Last year’s successful Can-Innovate! will be held as an online conference on October 25.
- CRC – they are holding Arc media training beginning next week. They are discussing how and whether they will set up a Local Peer online review system.
- FLC – none
- SCC – thanked the district for the funding to continue support through the summer. They will pilot online peer review during the fall.
- DO – The attached LMS report was reviewed and it was noted the unduplicated counts are 3942 courses, 1724 faculty, and 48477 students. Arc has been purchased through Instructure. Faculty evaluation pilot results were as high as 71% compared to less than 20% in D2L. It was requested that computers be enabled for the Proctoring network. It was noted that Turnitin and Verisite have merged.

### **Faculty DE Workgroup Update**

They are working with the District Research Council to create questions that will obtain the responses we seek and to determine the optimal time to issue the survey. The survey will most likely require WID numbers.

### **Ally Update**

Ally, a Blackboard accessibility monitoring and remediation tool, has been acquired for integration into Canvas and there is a May 2<sup>nd</sup> conference call to develop the project and training plans. DO will be looking for assistance in writing any policies and how deficiencies in accessibility should be remediated. Ally was part of the OIE, but the rollout failed so Blackboard is eager to ensure that we have the proper project management in place to be successful. There will be training on May 21/22<sup>nd</sup>. Ally is basically an LTI and integrated into Canvas. We can implement it and use it and/or turn it on and not use it to check content whichever we desire. We can get the product installed and ready to use, but once we want to begin using the product, we will need to get participatory governance involved. With other projects going on simultaneously, we need to time the involvement of faculty to not overburden them on several workgroups. We may choose to use volunteers to test out the product before pulling the work groups together. We will also need to establish training and find funds to assist with the correction of any accessibility problems that are discovered. Next steps will involve developing a communication plan including ensuring the Academic Senate presidents are aware of the status of the implementation of this tool. It was asked whether there would be an accessibility audit.

### **Accessibility Task Force Update**

At the last Accessibility Task Force meeting, draft polices were reviewed, and the issues regarding the review of Canvas courses by CampusWorks are still being negotiated with the faculty union. It was noted that Canvas faculty are not being audited, but rather the District is being assessed. One suggestion to copy all courses from Spring 18 and select at random 80 courses for review was noted, but a better suggestion might be to pull only those courses that have an online component and randomly select from that group in order to not undercount the problem. It was noted that

CampusWorks is looking to highlight trends in document and video accessibility issues, not highlight specific courses and/or faculty. The consultant will make a report of the trends/issues found and make recommendations on how to make corrections with tools, resources, and/or training. Once Ally is fully implemented, we will be working on how to use that tool to assess and make corrections. A suggestion to provide the services of an accessibility expert to serve as a resource to faculty was made and this suggestion may be part of CampusWorks' recommendations. It was noted that the policies being drafted will require that all communications and technology be accessible eventually, but the initial focus will be on our website and Canvas courses. It was noted that P/R-7145 pertaining to Distance Education has been in place since 2015. The next meeting of the Accessibility Task Force is May 18<sup>th</sup>.

#### **Future Items**

- **Continuing support through the summer** - is being made possible through the approval of additional funding requests for multiple college projects
  
- **Ad Astra Update** – It was noted that the District is working on the technical side of the Ad Astra implementation, and then participatory workgroups will be convened for the implementation. The product purchased includes platinum analysis and scheduling features. The anticipated implementation structure per college will include two teams (one for scheduling and one for analytics) composed of faculty and staff; an Executive Sponsor; a Project Lead and a Faculty Lead. In addition, there will be a district wide work group. The scheduling software should be uploaded and ready to use by the end of Fall 18 for use on the Fall 19 schedule. The analytics collection of information will begin this summer and it is hoped that we will have information for the Spring 19 semester. Room ownerships will need to be established during the room inventory process that is currently underway. The desire to get student input was noted. It was noted that students were involved in the process to select the Ad Astra product and the District hopes they will get participation for the campus and district-wide groups.
  
- **AB705 funding Formulas** – 2.4FTE is available for AB705 work during 2018-19, but the mandate itself is unfunded by the State. Much work will be performed as part of college service requirements.

Adjourned at 4:30.

Next Meeting - The next meeting is scheduled for September.

**Learning Management Update  
Education Technology Committee Meeting  
April 26, 2018**

**1. Canvas Update**

- Canvas Counts for Spring '18 (**as of 4/25/18**)

**Duplicated** (Faculty/students counted multiple times if teaching/enrolled at more than one college)

	<b><u>Courses</u></b>	<b><u>Faculty</u></b>	<b><u>Students</u></b>
ARC	1,417	703	19,406
CRC	813	335	11,167
FLC	529	247	6,916
SCC	<u>1,183</u>	<u>503</u>	<u>15,444</u>
<b>Total</b>	<b>3,942**</b>	<b>1,788</b>	<b>52,933</b>

**Unduplicated** (Faculty/students only counted once)

**Total      3,942\*\*      1,724      48,477**

*\*\*Courses with multiple sections count as 1 course*

- New External Apps or LTI Requests for Canvas ([www.losrios.edu/lrc/lti\\_request.php](http://www.losrios.edu/lrc/lti_request.php))
  - Status of latest faculty requests:
    - InQuisitive (W.W. Norton) – **Added to Production**
    - WebCOM (Great River Learning) - **Added to Production**
    - Top Hat – **In Contract Review**
  - Status of Requests for Other New/Added Canvas Functionality
    - Arc - Communication tool that allows instructors and students to actively post and collaborate through video and audio media; Agreement executed for districtwide use; Implementation planning in process.
    - Bridge - Professional Development and Project Management Software/Functionality; SCC pilot has been initiated (interest and use by DO and other Colleges TBD); Single Sign-on (SSO) has been configured by DO-IT, per SCC request.
    - Hosted Canvas Data - Service from Canvas that provides admins with optimized access to their data for reporting and queries; Currently evaluating demand, requirements, functionality and cost.
    - Ally - Recommend LMS Accessibility Checking Software; Agreement executed for districtwide use; Project planning has just started.
  - Faculty and Staff Training and Support
    - Colleges continue to offer hands-on and online training through ITCs, DE/ LMS Coordinators, etc.
    - Recommendation from LMS Coordinators to continue allocation of funds from District designated for Summer '18 Canvas support at the Colleges.
  - Faculty/Course Evaluations in Canvas (EvaluationKIT)

- Successful completion of Pilot for Fall and decisions to continue for Spring; Communication and training on tool was provided, with full DO-IT support available.; HR Webpage has been updated with Instructions and link to Request Form
- Statistics so far:
  - 1st 8wk courses: - 9 have been completed, with 71% response rate.
  - 2nd 8wk courses - 5 have been completed, with 62% response rate.
  - Full Term courses: - 56 have been completed, with 61% response rate.

▪ Canvas 24/7 Helpdesk Statistics for Spring '18 (as of 3/21/18)

Email	23
Online Submission	542
Phone Calls	<u>2,116</u>
<b>Total</b>	<b>2,681</b>

