

# Los Rios District Matriculation & Student Success Committee

Monday, December 17, 2018

Main Conference Room

2:30pm-4:30pm

## Minutes

**Members Attending:** **Angie Lambert** (Chair), **Molly Springer** (SCC – Equity and Student Success Dean), **Ana-Paula DeOliveira** (FLC – Student Rep), **John Seamons** (CRC – Non-Counseling Faculty/Local Chair), **Leila Stone** (SCC – Counseling Faculty), **Jerome Lahey** (ARC – Classified Matriculation Rep), **Karen Tercho** (SCC – Non-Counseling Faculty/Local Chair), **Tina Royer** (FLC – Non-Counseling Faculty/Local Chair), **Inna Tikhonov** (FLC – Counselor/Dept Chair)

### Guests:

- I. **Call to order** – The meeting was called to order at 2:34pm.
- II. **Approval of agenda** – The agenda was approved with one addition.
- III. **Approval of minutes** – The minutes from October 15, 2018 were approved by consensus.
- IV. **Public comments** – There were no comments on behalf of the public.
- V. **Introductions**
- VI. **Administrator’s report** – There was no Administrator’s report.
- VII. **Chair’s report**
  - a. We would like to move forward with the proposed changes to the Committee’s name and charge. Final edits will be made this meeting.
- VIII. **Action items**
  - a. Final edits were made to the proposed changes to the committee’s name and charge. The proposal will be taken to District Academic Senate on December 18, 2018 for their initial comments.
- IX. **Discussion items**
  - a. **Committee Name and Purpose** – The second draft was presented to the committee. Discussion was had and changes were suggested, particularly inclusion of the phrase “initiatives and legislation” into the areas of focus regarding equity, and a slight phrasing modification in section 1.3.2.3. During the discussion it was noted that each school is currently restructuring their local committees based on the changes reflected here and those resulting from new State initiatives and laws.
    - i. Discussion was had surrounding the meeting schedule for this committee. Several people suggested requesting a change to meetings twice a month to facilitate input into workgroup’s suggestions and other matters of advisement. A full discussion and (possible) recommendation for change will be had in the January meeting.

- ii. Discussion was also had surrounding Committee Membership. With the inclusion of Equity in the proposed changes, the committee membership may need to change also. Angie will bring the current list to the January meeting so that the committee can continue the discussion and finalize any proposed changes they might have.
  
- b. **FLC Guided Pathways and Matriculation** - Folsom Lake College has voted to house their Guided Pathways Design Team under their Matriculation and Student Success Committee. As a result in the increase in workload, they had discussions about requesting possible release time (through the District Academic Senate) for their local chair.
  - i. Discussion was had and it was pointed out that the district may be moving in a similar direction. Currently, each school has their Guided Pathways work housed in different areas with participation from those in the matriculation, admissions, and SSSP areas.
  - ii. It was also noted that each campus has their own committee structure and, under the tri-chair model, release time for one of the three co-chairs would not necessarily be an equitable structure as there is no equivalent compensatory model for the Classified and Management chairs.
  - iii. What is the process to formally request release time through the District Academic Senate? Angie will get that information and bring it back to the committee for further discussion in January before any recommendations would be made.
  
- c. **Student Equity and Achievement (SEA) Program Updates** - The state has been giving updates and work is moving forward on the transition to the SEA model. The SEA Program is designed to support and facilitate the State's Vision for Success, particularly in closing Achievement Gaps for Disproportionately Impacted Groups and supporting Guided Pathways. As such, all funding decisions should be made to support these goals. The state has clarified the following items:
  - i. Funds can be used to support embedded tutoring.
  - ii. The Equity Plan for each school is due to the state by June 30, 2019 and the initial word-based template will be published mid-December.
  - iii. While the funding formula is still being finalized, it is anticipated that funding levels for AY 19-20 will remain as they are this year. The new SEA funding formula will begin for AY 20-21.
  - iv. Each school must submit a SEA Report with the first report due in 2020. All reports must be based on the simplified metrics through the state Chancellor's Office.
  
- d. **Priority Registration** – While waiting for input from the administrative level, each school has been having some discussion around thoughts of Priority Registration. John (Seamons) brought Data from CRC that tracked the percent of students who enrolled on their registration date during Priority Registration. The data showed enrollments for Fall semesters beginning in 2014 and ending with 2018. Their data show decreasing trend lines in those who enroll on their actual date with the exception of those with priority level 0.75 and level 3. It was noted that many students still enrolled during the priority period, just after their initial date. After discussion with many questions ranging from how to encourage students to enroll on their dates to which groups should have which level, it was determined that a workgroup should be convened to analyze data similar to that gathered by CRC and to look into including those involved in student government and international students should be given higher priority levels as well as how to address registration for new students into math and English classes during their first year. Angie will facilitate the formation of the workgroup.

- e. **Advanced Ed Workgroup** – This workgroup has not been formed yet. Angie will facilitate the formation of this workgroup to begin meeting in January. The group will look into the current 2-course limit for Advanced Ed students. Should the district consider changing the limit given the new support courses for math and English? Additionally, the group will look into the registration process for Advanced Ed students at each school to see where improvements can be made in the process and whether a bump in their registration priority should be given (and at what point in their work with us).
  
- f. **Other** – General discussion was had about enrollment issues. For co-requisite classes, each school has been having issues. Those at SCC may have a possible solution and that can be communicated to the schools in January after they investigate further. Also, FLC students have been seeing messages about students not meeting the corequisite when they are enrolled in it. Finally, not related to corequisites, some students are being given a message during enrollment regarding holds. The message instructs them to “click on the Home” button but there is not one provided. Counselors and those in Admissions and Records have access to this but students do not. This was reported by several colleges.

X. **Adjournment** – The meeting adjourned at 4:08 pm.

**Next Meeting:** Monday, January, 28, 2019, Main Conference Room, 2:30 – 4:30 pm