

# Los Rios District Matriculation & Student Success Committee

Monday, October 15, 2018

District Office Board Room

2:30pm-4:30pm

## Minutes

**Members Attending:** **Angie Lambert** (Chair), **Renee Hyder** (FLC - ), **Ana-Paula DeOliveira** (FLC – Student Rep), **John Seamons** (CRC – Non-Counseling Faculty/Local Chair) , **Anel Bravo** (SCC - Classified Matriculation Rep), **Leila Stone** (SCC – Counseling Faculty), **Jerome Lahey** (ARC – Classified Matriculation Rep), **Karen Tercho** (SCC – Non-Counseling Faculty/Local Chair), **Tina Royer** (FLC – Non-Counseling Faculty/Local Chair), **Tera Reynolds** (ARC – Classified Matriculation Rep)

### **Guests:**

- I. **Call to order** – The meeting was called to order at 2:32pm.
- II. **Approval of agenda** – The agenda was approved by consensus.
- III. **Approval of minutes** – The minutes from September 17, 2018 were approved by consensus.
- IV. **Public comments** – There were no comments on behalf of the public.
- V. **Introductions** – Committee members introduced themselves.
- VI. **Administrator’s report** – There was no Administrator’s report.
- VII. **Chair’s report**
  - a. The topic of Priority Registration is being moved to November pending feedback from areas on their needs in the prioritization process.
  - b. The request for a presentation on the new funding formula is being made. Ideally, this would take place during the November meeting but scheduling is still being conducted.
- VIII. **Action items**
  - a. Scheduling of a presentation on the new funding formula – This item is in progress and is a continued action item.
  - b. Creation of a first draft of proposed changes to the committee’s name and charge – A first draft was completed and is being presented to the committee (see discussion item (a)). After discussion, suggested revisions were to be made and sent to the committee by October 19<sup>th</sup>. Also, a representative from each college will send Angie a copy of their school’s Equity Statement. Angie will prepare these for continued discussion at the November meeting.
  - c. Angie will reach out the local Academic Senate Presidents regarding current committee membership.
- IX. **Discussion items**

- a. **Committee Name and Purpose** – A first draft was presented to the committee. Discussion was had and changes were suggested, particularly surrounding the phrasing of inclusion of equity on the committee and whether or not to list out the duties associated with the matriculation process. Revisions to the draft were agreed upon and Angie will edit the draft accordingly and send the updated draft to the committee by October 19<sup>th</sup>. During the discussion it was noted that, while each college has a published equity statement, the district does not have one. Each college will send Angie a copy of their school’s Equity Statement and Angie will gather the information for further discussion at the November meeting. Can creation of a District Equity Statement be a task for a workgroup for this committee? It was also noted that the membership roster would need to be updated to reflect the expansion of the committee’s role to include equity. This will be added to our discussion of proposed changes in November.
  
- b. **Student Equity and Achievement (SEA) Program overview** - The state is changing the way Equity, SSSP, and Basic Skills are provided funding as well as how plans and reporting will be conducted. The new program is names the Student Equity and Achievement (SEA) Program. A basic overview of the program was given, although the state is still finalizing its structure. The focus of this program will be on Equity and closing gaps in achievement for minoritized groups. Each school will have to file an Equity plan, the first of which will be due in the 19-20 Academic year (template for this plan is still being designed by the state). Issues of how funding is to be allocated to the three different areas are to be made locally within districts/schools. Our district is discussing options for how we will proceed. Trainings for the SEA program are being held throughout the state and one was held in Sacramento on October 9<sup>th</sup>. Tera Diggs-Reynolds (ARC) attended and shared information from the presentation with the committee. She will forward the power point from the presentation to be shared with the committee.
  
- c. As mentioned in the Chair’s Report, the Priority Registration discussion is being moved to November pending feedback on needs from various areas. We will then proceed to review and form recommendations.
  
- d. Discussion of our current membership roster was had. There is concern that not everyone who has requested appointment to the committee has been officially named to the committee yet. Angie will reach out the local Academic Senate Presidents for clarification.

X. **Adjournment** – The meeting adjourned at 3:43 pm.

**Next Meeting:** Monday, November 19, 2018, Main Conference Room, 2:30 – 4:30 pm