

Los Rios District Matriculation & Student Success Committee

Monday, January 22, 2018

District Office Board Room

2:30pm-4:30pm

Minutes

Members Attending: **Judy Mays** (Chair), **Melanie Dixon** (Administrative Liaison), **Robin Neal** (VPSS Representative – ARC), **Kimberly McDaniel** (VPSS Representative – CRC), **Renee Hyder**, (District Representative for Assessment), **Tera Diggs-Reynolds** (Non-Counseling Faculty/Local Co-Chair – ARC), **Jerome Lahey** (Classified Matriculation Rep – ARC), **Richard Andrews** (Classified Matriculation Rep – CRC), **Davin Brown** (Matriculation Coordinator – FLC), **Karen Tercho** (Non-Counseling Faculty/Local Chair rep – SCC), **Leila Stone** (Counseling Rep – SCC), **Anel Bravo** (Classified Matriculation Rep – SCC).

Members Not in Attendance: **Shannon Mills** (DAS Liaison), **Jessica Nelson** (Counseling Rep – ARC), **John Hess** (Non-Counseling Faculty/Local Co-Chair – ARC), **Chad Funk** (ARC Matriculation Coordinator), **Kathy Degn** (Non-Counseling Faculty/Local Chair – CRC), **Camile Moreno** (Non-Counseling Faculty Rep – CRC), **Shannon Cooper** (Matriculation Coordinator – CRC), **Tina Royer** (Non-Counseling Faculty/Local Chair – FLC), **Molly Springer** (Matriculation Coordinator – SCC).

- I. **Call to order** – The meeting was called to order at 2:36pm.
- II. **Approval of agenda** – There were no additions to the agenda; approved by consensus.
- III. **Approval of minutes from November 20, 2017** – There were no edits to the minutes; approved by consensus.
- IV. **Public comments** – There were no public comments or comments on behalf of the public.
- V. **Introductions** – Melanie Dixon, new District Office Administrative Liaison, and Robin Neal, Vice President of Student Services introduced themselves.
- VI. **Administrator's report** – Melanie Dixon provided an update on the selection process of the Student Experience Lifecycle software. Work has occurred over the last year on researching a tool to support the district in assisting students from their point of entry to completion. A subset of the larger group was approved as the RFP committee to make a recommendation on a product; however, the RFP committee found that there was no one tool that would meet all of the needs that were determined to be critical for the project. Thus, the project was placed on hold for the time being and a new phase of research will soon begin. In the next phase of research, SEL committee members will make visits to colleges using different tools to get firsthand information on its viability.

A neighboring college hired a consultant to investigate other tools and our District may be able to have access to their research findings. There was also discussion among committee members about whether there are tools in PeopleSoft that we are not currently using that may be accessed or turned on to provide some level of service? It was also acknowledged that there is a need to look more closely at business processes across the district to better inform choosing an appropriate product.

Given that all California Community Colleges are expected to eventually implement Guided Pathways, it was suggested that there would be value in having DMSSC begin conversations on this topic. Melanie noted that the funding formula for California Community Colleges is slated to change to outcomes based funding in the next couple of years and it is critical to have processes in place that lead to better outcomes. Having Guided Pathways as a regular agenda item was suggested as a way to provide an opportunity for updates on Guided Pathways initiatives within the District.

VII. **Chair's report** – Committee chair, Judy Mays, reported that she has been invited to serve on a district wide workgroup to discuss the implementation of AB705, the new assessment and placement process based on self-reported GPA.

VIII. **Action items** – There were no action items.

IX. **Discussion items**

- a. **Probation & Dismissal Regulations (R-2133) – review of research obtained from college research offices** – SCC provided data showing the total student population for fall 2015 and spring 2016 and the total number of students placed on probation 1 and 2 and dismissal in those terms. The data is also presented for the various student populations and ethnic groups on their campus. Data showing the impact of probation or dismissal interventions or the impact of placing the hold on students was not available. This data is tracked by the office that provides the interventions. FLC also provided a summary of data showing the number of students on probation 1 and 2 and dismissal for fall 2015 and spring 2016. FLC's data also show that a significant percentage of students on probation 1 and 2 and dismissal status improved their academic standing; however, no raw data is provided to show how the specific percentages were determined. Also, the data was not disaggregated by ethnicity or student group.

Rather than attempt to draw conclusions based on the limited data sets, Melanie Dixon suggested that she could collect data from the informal district wide probation and dismissal group which met last academic year. The group came together with the intention of sharing information about practices taking place at each campus to provide follow-up services for probation and dismissed students. Melanie believes that this group will have data to inform our processes district wide which will allow the Committee to move forward on this topic.

- b. **Number of students in each priority registration category and implications for new students** – The issue of providing students who have fewer than 12 units with an earlier registration date was this time discussed in light of the implementation of AB19. This new law will waive enrollment fees for students planning to attend a California Community College full-time. Given this new law and the move toward guided pathways, does it make sense to target this population and create a district wide process that will incentivize enrollment to continue to their second semester? To gauge the feasibility of this, it was suggested that the group obtain the number of students district wide who currently fall in this category. Melanie will work with the District research office to try to determine the baseline numbers for this population to better inform the discussion.

- c. **AB 705 Update** – The District wide workgroup to discuss the new placement process based on self-reported high school GPA is scheduled to meet on the second and fourth Tuesday of the month for the spring semester and Judy will provide updates on the progress of the discussions. The first meeting is scheduled to take place on January 23, 2018 from 3:00-4:30pm at the District Office.

X. **Adjournment** - 4:35pm

Next Meeting: Monday, February 26, 2018 – District Office Board Room

Respectfully Submitted:

Judy Mays