

Los Rios District Matriculation & Student Success Committee

Monday, November 20, 2017

District Office Main Conference Room

2:30pm-4:30pm

Minutes

Members Attending: Judy Mays (Chair), Kimberly McDaniel (VPSS Representative – CRC), Renee Hyder (District Representative for Assessment), Angela Milano (interim representing Matriculation Coordinator – ARC), Jerome Lahey (Classified Matriculation Rep – ARC), Richard Andrews (Classified Matriculation Rep – CRC), Mark Garrett (Counseling Rep – FLC), Leila Stone (Counseling Rep – SCC), Molly Springer (Matriculation Coordinator – SCC), Anel Bravo (Classified Matriculation Rep – SCC).

Members Not in Attendance: Victoria Rosario (Administrative Liaison), Kolleen Ostgaard (Interim VPSS Representative – ARC), Shannon Mills (DAS Liaison), Jessica Nelson (Counseling Rep – ARC), Tera Diggs-Reynolds (Non-Counseling Faculty/Local Co-Chair – ARC), John Hess (Non-Counseling Faculty/Local Co-Chair – ARC), Kathy Degn (Non-Counseling Faculty/Local Chair – CRC), Camile Moreno (Non-Counseling Faculty Rep – CRC), Shannon Cooper (Matriculation Coordinator – CRC), Tina Royer (Non-Counseling Faculty/Local Chair – FLC), Davin Brown (Matriculation Coordinator – FLC), Karen Tercho (Non-Counseling Faculty/Local Chair rep – SCC),

- I. **Call to order** – The meeting was called to order at 2:41pm.
- II. **Approval of agenda** – A revised agenda was emailed just prior to the meeting with the addition of “Number of students in each priority registration category and implications for students in progress.” The agenda was approved by consensus.
- III. **Approval of minutes from October 16, 2017** – The minutes were approved by consensus.
- IV. **Public comments** - None
- V. **Introductions** – Anel Bravo was introduced and welcomed to the Committee as the new classified representative of a matriculation area from Sacramento City College.
- VI. **Administrator’s report** – On behalf of the District Administrative Liaison, Kim McDaniel reported that the integrated BSI/SSSP/Student Equity plans are due to the district office on Wednesday, Nov 22nd. The district elected to stay on its original timeline even though the deadline to submit plans was extended slightly. Kim also reported that Student Experience Lifecycle vendor presentations from four different companies will take place at the District Office the week of November 27, 2017 and that final selection of a vendor will take place in the spring semester.
- VII. **Chair’s report** – None
- VIII. **Action items** - None
- IX. **Discussion items**
 - a. **Probation & Dismissal Regulations (R-2133) – feedback on research queries from leads working with probation and dismissed students** – No college had any additional feedback to report. It was noted that the revised questions did not go out to college representatives until one week prior to the meeting; hence, time to collect responses was very limited. Campus representatives were

encouraged to continue to seek feedback on the research queries from lead staff working with probation and dismissed students. In the meantime, Judy will forward the questions to Committee members again the week of November 27th with a request that campus committee chairs put in a research request for the data at their particular campus. Kim McDaniel suggested the Committee invite Betty Glycer-Culver to a meeting to learn more about the research briefs that the District is now providing for colleges.

- b. **Online and hybrid classes not clearly delineated and the impact on enrollment and success rates – Examples from the Schedule of Classes** – No committee members provided examples of information from the Schedule of Classes which demonstrates the lack of clarity to students on whether a course is hybrid and/or online. Judy provided a report from the District Education Technology Committee indicating that this body is currently addressing the issue. There was consensus that no further discussion on this topic is needed at this time.
 - c. **Number of students in each priority registration category and implications for students in progress** – Mark Garrett speaking on behalf of FLC brought forth a concern discussed at their FLC Matriculation Committee regarding students who have completed at least one or two semesters but do not yet have 12 units completed so they are still in priority registration category 1.4 (for students with fewer than 12 units completed). Kim McDaniel from CRC also expressed an interest and concern for students in this situation. After much discussion Mark offered to take ideas and concerns expressed back to FLC for more discussion of the parameters for perhaps bumping some students in this category to a higher registration priority. A question was raised about whether students in each current registration category would be afforded the same consideration. There was also concern expressed about whether requiring students to have an educational plan in order to qualify for the higher registration priority would create a barrier for disproportionately impacted populations. The specific concern is that putting the burden on students to have an educational plan on file could be an issue due to the lack of availability of counselors or accessibility to counselors. All representatives were asked to take this concern back to their campus matriculation committee for input and ideas.
- X. **Next meeting** – Consensus among Committee members present was to forgo the December 11th meeting and to hold the next meeting on January 22, 2018.
- XI. **Other:**
- a. **AB 705** – DMSSC members expressed an interest in having representation on the Implementation Team for AB705 which deals with issues of placement. Judy will make this request at the next meeting of the District Academic Senate.
 - b. **Incomplete Grades** – Leila Stone reported on behalf of SCC that a subcommittee of their campus Matriculation Committee met regarding the issue of Incomplete grades and she would like to share the report with DMSSC. The report will be included as an addendum to these minutes.
- XII. **Adjournment** – The meeting was adjourned at 4:27pm.

Respectfully Submitted:

Judy Mays