

District Curriculum Coordinating Committee (DCCC)

January 23, 2026

2:30 p.m. to 4:30 p.m.

*Teleconference Meeting Locations:***Ethan Way: Rm 232****SCC main campus: RHN 257, 258****FLC main campus: FL2 124, FL1 13****CRC main campus: CC-262****ARC main campus: HH 109, Counseling Center, FA 517C**Zoom Conference Link: <https://lrccd.zoom.us/j/82022286870>Supporting Materials: [District Curriculum Coordinating Committee 2025-26](#)**Members:**

Shannon Gilley (AO), Paula Cardwell (DAS), Frank Kobayashi (DO) (for Jamey Nye, Deputy Chancellor)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevens, Doug Herndon (for Angela Milano)

CRC: Karl Zoller (Chair), Todd Drybread (Vice-Chair), Jorge Baca, Michael Lawlor (for Robert Montanez)

FLC: Andi Hicks (Chair), Suha Al Juboori, Hugo Balmaceda Gonzalez, Rose Giordano (for Greg McCormac)

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Deb Saks)

Guests: Crystal Thornton, Willam Madden, Juanna Ruiz, Danny Siegfried, Tanya Skryagin, Alisa Shubb, Mateo Avila

- I. Call to Order [2:33pm](#)
- II. Approval of Agenda [by consensus](#)
- III. Approval of Minutes from [December 5, 2025](#) [by consensus](#)
- IV. Announcements/Updates
 - A. Welcome guests; Public Comment [Kirsten Corbin \(ARC Dean of Business\)](#), [Catharine James \(student CRC rep\)](#), [Jim Rico \(student SCC rep\)](#)
 - B. Meeting Note Taker today is **ARC**
 - C. DCCC meeting dates for 2025-26: ~~8/29, 9/26, 10/24, 12/5, 1/23~~, 2/27, 3/27, 4/24
 - D. Information Items
 - i. There is a Los Rios Reddit where students ask questions. [Alisa will make our Public Information Officers aware of this.](#)

E. Chair's Report

- i. Socrates reports: Contact Lists
 1. List of Deans on Socrates will autopopulate by alphabetical order if a prior dean is removed, so be sure to review lists for accuracy.
- ii. DCCC email list: please send the chair needed updates
 1. Be sure to update DCCC chair on members and review

V. Curriculum Proposals:

A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC	CRC	FLC	SCC
1st: Karl Zoller	No items	1st: Duane	1st: Andrea Hicks
2nd: Andrea Hicks		Leonard	2nd: Kandace
Approved		2nd: Aaron	Knudson
		Bradford	Approved
		Approved	

B. Status of Collaboration Requests

C. Course Designator/Thematic Block Requests

- a. FYI
 - i. ARC remove access to JAPAN, MAND, NDT, PS, SOCS
 - ii. CRC grant access to AI
- b. New Designator: SWCD - Social Work and Chemical Dependency (ARC) give the program the most accurate home rather than rely on the preexisting shared designator. Motion to approve: Andrea Hicks, 2nd Karl Zoller, approved.
- c. Removal: SPEECH by consensus
- d. Noncredit thematic blocks: ESL,
 - i. Request permission to create these before the next meeting NO

VI. Action Item(s)

- A. ENGWR to ENGL conversion (2nd reading)
 - i. Meeting on Jan 30th to facilitate this change Goal is to have this in the 2026 catalog. Motion to approve conversion: Aaron Bradford, 2nd: Shannon Gilley
- B. P-7141 revision to include 0.25 unit increments (2nd reading) Motion to approve change: Kandace Knudson, 2nd: Aaron Bradford, Approved

VII. Consent Item(s) None

VIII. Updates from the District Theresa Milan

- A. AB 1705 Math Notes (11/19/25): <https://docs.google.com/document/d/1KOgZv-9pIBje38xnTP673BP7PMOrS6VQ/edit>
- B. AB 1705 Math Notes (12/17/25): <https://docs.google.com/document/d/106Vn-41voPB8SCYIWE84sdU8kIt5TbS/edit>
- C. AB 1705 English Notes (11/12/25): <https://docs.google.com/document/d/1QJzwi-loZsKbIXUMI57HTXDKK7q0Q34xmZI40yPiJCY/edit?tab=t.0>
- D. AB 1705 English Notes (12/10/25): <https://docs.google.com/document/d/1E0fVeIMVnJoiT55NyDF8-8F6EVCcu3wU/edit>

- E. Curriculum Management System Workgroup: https://docs.google.com/document/d/1Kp-uwRs3Y0LcTE4UgGxw_MVXILYztdDiuWI8vSw_000/edit?tab=t.0
 - i. Still awaiting some appointments
 - F. PPC agenda (12/19/25): <https://docs.google.com/document/d/1HE0-UIPgJq7k4EbYyqt7-ya2cZHJ9vH5KPVv52h-U6o/edit?tab=t.0>
 - G. Nonstandard hours on CORs - lec/lab combo courses; desire to find non-standard hour mixture
 - H. TOP to CIP timeline [Memo released this morning matches timeline established by DO](#)
- IX. DAS Report [Paula Cardwell – met Tuesday 1/20, Noncredit Feasibility Taskforce sending a recommendation to Academic Senate regarding pilot courses that faculty are planning to put through.](#)
- X. SAG Report
- A. No report - prereq checker has been fixed
- XI. Discussion Items
- A. Common Course Numbering Project [Alisa](#)
 - i. Any updates? [In a holding pattern about when the Phase III course templates will be released. Troubleshooting issues such as PeopleSoft not picking up prereqs. So continuing to monitor and troubleshoot.](#)
 - ii. Are there any mistakes in the templates in Socrates?
 - iii. [Concerns about impact on enrollments for non-CCN courses, with ARC and CRC noting an impact on ENGWR 301, which has historically had higher enrollments than the course now known as ENGL C1001. Colleges encouraged to monitor this and to ensure messaging about non-CCN courses includes articulation information](#)
 - B. Noncredit Pilot Process at LRCCD (see PCAH page 142 for information) [following normal process, just going to bleed over our normal deadlines](#)
 - i. Departments will submit a PPC form
 - ii. Thematic block requests formally approved at the February meeting
 - iii. All noncredit CORs will be approved using the normal process and cataloged for Fall 2026 or Spring 2027
 - iv. Questions we have for now:
 - [Should there be a separate portion of our catalogs for noncredit courses? Depends on how robust the program is. A separate section in the catalog is best as we get started and to be able to explain the difference. Easy for counselors as well. Would cause confusion for students if it were intermingled.](#)
 - [Do we need LMI for CTE noncredit programs? Yes if short term vocational, but not for Career Development. See the PCAH for more details. STV Goal: Train for an immediate specific job. CD: build general employment skills.](#)
 - [Which types of noncredit programs are auto-approved by CCCCO? Not short-term vocational](#)
 - [What is the minimum number or hours required for a noncredit program? No required number of hours. Open entry, open exit. Focus is on mastery. Usually have a range of hours. Faculty determine range. If it](#)

looks like what would be a normal 3 unit class, then the instructor would get paid for a 3 unit class.

- Is our college prepared for noncredit courses? PeopleSoft, services based on unit enrollment, etc. We need to build in services to support students for the onboarding of the program. It goes beyond Socrates. For example, when CCN came in, we had to train our entire campus and district to support our students. And how does financial aid work?
- There's a noncredit institute in April to gather more information.
- Concerns were voiced about rolling out the noncredit courses before colleges and the District are ready to support the vulnerable populations who typically benefit from noncredit, especially on the long-term impacts on ESL students who may not seek out future noncredit offerings.

C. Noncredit process in the future

- i. During the 2026-27 year DCCC will update the DCCC Handbook with a formal process if the district decides to institutionalize noncredit courses and programs.
- ii. Questions we have for the future:
 - How is faculty load calculated for STRS?
 - How do we advertise and educate students about noncredit offerings?
 - Should we create a separate catalog with all noncredit information?
 - Is there a way to convert our support courses to noncredit? **This is a big question for Math and English. Benefits would be reducing unit load for students and students having the ability to repeat support courses. It seems like the PCAH allows for support courses to be moved to noncredit. This will be explored further.**
 - **More questions/concerns? Send to Renee**

D. Removal of courses not offered during the last three years

- i. Should DCCC create a process to recommend to local colleges?
- ii. Courses in catalogs and listed in programs that are not offered at least once every two years cause problems for students.
- iii. Examples from other colleges:

<https://www.deanza.edu/curriculum/policies/>

https://www.ohlone.edu/sites/default/files/groups/Curriculum_Committee/2025-2026/process_for_courses_recommended_for_deactivation_-_draft.pdf

<https://mvc.edu/admin/governance/academic-senate/curriculum.php>

Having courses in the catalog that are not being offered for long periods of time causes problems for students. Members of the committee shared examples of how much this is a disservice to students. There is support to create a policy. How do we put a policy in place and force departments to remove courses that are not being offered? We should be careful since deans have the right of assignment. A department not offering a course may not be the will of the department. As we write a policy, we should make sure this is addressed. Renee will use the examples above and put something together as a starting point.

XII. Future Agenda Items

A. CCN process after Spring 2026

- B. Distance Education information on the COR
- C. Resolution to discontinue cross listing courses in LRCCD - [draft](#)
- D. IDEAA in the COR - [Memo](#)
 - i. [New language](#)
- E. Coordinating articulation across the district
- F. CSU GE pattern - How can we serve our students?
- G. Not for Credit process
- H. Updates to the DCCC Handbook

XIII. Adjournment

NEXT MEETING: Friday, February 27, 2026 2:30 – 4:30 (CRC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through May)

Course/Program items for Today's Meeting:

(Note to chairs: Please move approved curriculum by January 30)

College	Designator	Number	Course Title	Type
ARC	BUSTEC	498	Work Experience in Business Technology	New to College
ARC	HVACR	102	Electrical Theory II	New to District
ARC	HVACR	161	Introduction to CO2 Systems	New to District
ARC	HVACR	165	Brazing and Soldering	New to District
ARC	HVACR	176	Title 24 Certification	New to District
ARC	LA	324	Law and Motion Practice	New to District
ARC	LA	344	Interviewing and Investigating	New to District
ARC	LA	361	Trial Preparation	New to District
ARC	STMFT	134	Pipe Shop III	New to District
ARC	STMFT	135	United Association Bolting Hytorc	New to District
ARC	STMFT	146	Welding II	New to District
ARC	STMFT	147	Welding III	New to District
ARC	STMFT	148	Welding IV	New to District
FLC	HEED	352	Stress Management and Health	New to College
FLC	KINES	460	Sport in Society	New to College
FLC	MUP	340	Symphonic Band	New to College
FLC	PHOTO	410	Advanced Digital Imaging	New to College
FLC	ETHNS	322	Africana Womenism	New to District
FLC	ETHNS	333	Asian American Art, Media & Film	New to District

FLC	ETHNS	352	Native American Women & Gender	New to District
FLC	ETHNS	362	Chicana/Latina Feminism in Contemporary Society	New to District
FLC	BUSTEC	363	Introduction to Electronic Spreadsheets	Removal
FLC	MATH	420	Intermediate Algebra	Removal
FLC	MATH	335	Trigonometry with College Algebra	Removal
FLC	MATH	370	Pre-Calculus Mathematics	Removal

Programs			
College	Catalog Dept	Title	Type
SCC	History	Cultural Resources Management (Certificate)	New