

District Curriculum Coordinating Committee (DCCC)

December 5, 2025

2:30 p.m. to 4:30 p.m.

Teleconference Meeting Locations:

Ethan Way: Rm 232

SCC main campus: RHN 257, 258

FLC main campus: FL2 124, FL1 13

CRC main campus: CC-262

ARC main campus: HH 109, Counseling Center, FA 517C

Zoom Conference Link: <https://lrccd.zoom.us/j/86454651943>

Supporting Materials: [District Curriculum Coordinating Committee 2025-26](#)

Members:

Shannon Gilley (AO), Paula Cardwell (DAS), Frank Kobayashi (DO) (for Jamey Nye, Deputy Chancellor)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevins, Doug Herndon (for Angela Milano)

CRC: Karl Zoller (Chair), Todd Drybread (Vice-Chair), Michael Lawlor (for Robert Montanez)

FLC: Andi Hicks (Chair), Hugo Balmaceda Gonzalez, Carlos Lopez (for Greg McCormac)

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, (alt: Deb Saks)

Guests: Crystal Thornton, Willam Madden, Juanna Ruiz, Tanya Skryagin, Alisa Shubb, Mateo Avila, Jason Ralphs, Mechelle Nunez

- I. Call to Order
- II. Approval of Agenda
 - A. [Approved by consensus](#)
- III. Approval of [Minutes from October 24, 2025](#)
 - A. [Approved by consensus](#)
- IV. Announcements/Updates
 - A. Welcome guests; Public Comment
 - i. [Jason Ralphs, CPL](#)
 - B. Meeting Note Taker today is **SCC**
 - C. DCCC meeting dates for 2025-26: ~~8/29, 9/26, 10/24, 12/5~~, 1/23, 2/27, 3/27, 4/24

D. Information Items

E. Chair's Report

- i. Need to discuss phasing out multi-topic courses. Mostly field studies, with a topic for sierras, coastal range, etc, now taking it multiple times is not allowed (not for years). We need to ask depts to create multiple courses, or take them out of their curriculum

V. Curriculum Proposals:

A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC	CRC	FLC	SCC
Questions? none	Questions? none	Questions? none	Questions?
A. Motion to approve by Shannon Gilley, seconded by Andi Hicks	A. Motion to approve by Andi Hicks, seconded by Aaron Bradford	A. Motion to approve by Karl Zoller, seconded by Aaron Bradford	A. Motion to approve by Todd Drybread, seconded by Carlos Lopez
B. Everyone approves	B. Everyone approves	B. Everyone approves	B. Everyone approves

B. Status of Collaboration Requests

- a. ENGLD ED 320 and ARTNM 420 ready to go; title change; can we catalog that for 8.26, will submit this week.

C. Course Designator/Thematic Block Requests

- a. New Designator: ARC Legal Studies - from LA to PLGL
- b. Removal: Legal Assisting - LA
 - i. Approved by consensus

VI. Action Item(s)

A. ENGWR to ENGL conversion (1st reading)

- i. All current ENGWR, all 4 sister colleges, will be changed to ENGL. Aaron helped coordinate across the district. Columns A and B will be what we give Phil. We can share this locally, with the ENG depts, info item with Senate, and let counselors know, then talk to Phil. Question: should we have it as 2nd reading in Jan or Feb? When do we want this change to take place? – Aaron thinks fall 26. When Aaron has tried to make this change, nothing happens (like a mask, not a true designator), but he hopes Phil has this covered.

- 1. Timeline: Take this, share it, we'll approve Jan 23rd. We'll talk to Phil at the subsequent SAG meeting to have this all done by the end of Feb. 26.

- ii. Tanya Question: Whenever stuff is done in the background, it comes in with the same date. This issue doesn't happen when we re-catalog.
 - iii. Renee thinks we have to do this locally, and Aaron agrees. Andi: if we do it locally, can we do it as consent items? Renee: yes (that's a local decision that she supports), but probably the curric chairs should do this and collaborate.
- B. R-7141 revision to include 0.25 unit increments (1st reading)
 - i. Frank/Renee think there needs to be another sentences in #3 for parameters (we don't want everyone doing this). This will move from Regs to Policy (being moved).
 - ii. Send Renee sentence suggestions
- C. CIP codes on CORs
 - i. Top codes have multiple CIP codes. Auto-populates with first CIP code though, which can be wrong, asking Phil to undo the auto-populate. Is it safer to have instruction offices do this and what is the timeline. We have a year; Frank, yes but it involves system integration into finance, facilities, etc. So, it's a year, but including the system "sooner would be better."
 - 1. Frank, the instruction office might be better (with approval from this group – approved). Curric would verify with Dept chairs, then specialists would also input (for checks and balances, many eyes on this to get it correct)
- D. New Course Enrollment Family: Beach Volleyball (2nd reading)
 - i. Motion to approved by Karl Zoller, seconded by Aaron; all in favor motion passes
- E. New Course Enrollment Family: Table Tennis (2nd reading)
 - i.

VII. Consent Item(s)

VIII. Updates from the District

- A. AB 1705 Math Notes (10/15/25):
<https://docs.google.com/document/d/1oDrrinL4Mrq2YIQdJqTmnhTHD2B11-GAJAcmTtDgswM/edit?tab=t.0>
- B. AB 1705 English Notes (10/8/25):
<https://docs.google.com/document/d/10SGMOWm4MGelrnG7zpBwBRLUtN2VtrW04ICApuHt3ww/edit?tab=t.0>
 - i. Applies to math and english. Not just a peoplesoft but also oracle, when waitlists don't show up. Series of options forwarded to VPIs, then deans and dept chairs.
 - ii. ENG discussed 10 year rule, and district research on coordinating coreq model. Data is being collected.
- C. Curriculum Management System Workgroup:
https://docs.google.com/document/d/1Kp-uwRs3Y0LcTE4UgGxw_MVXILYztdDiuWI8vSw_O00/edit?tab=t.0

- i. Something we've talked about to get clarity of who is on the group. Appointed positions appointed by DAS. Going to be a large group, but this is for representation

D. Non-standard lecture and lab units for the new standard accounting method

E. [PPC agenda](#)

- i. Standardized attendance accounting is most complicated. For classes that are 1.25 (that is clear). When there are lecture lab combo, currently not aligned with 1.25 (ex. 1.33 lecture, 1.77 on lab); in the future it will be based on units. More analysis at the local level is needed.

1. Renee shares screen. Title 5 requires us to break out lecture vs. lab hours; but then the hours don't reflect the unit distribution (in Socrates). Should curric committee make sure the math is right? Aaron thinks it would be great if it were locked down; Should be to revise hours and units are updated. Renee: can faculty put in the hours, but cannot change the units. Looks like that is what we'll do.

IX. DAS Report

A. Noncredit at LRCCD

- i. Feasibility met this morning looking at a F26 pilot (lots to do in spring). Great energy with these workgroups. Working on AI language, putting together a socrates replacement group. Things in hopper: resolution regarding counselors to student ration; taking a position on pan-african college; proposed changes to r2222, differences in attendance.

X. SAG Report

A. [Notes from November](#)

B. [Notes from December](#)

- i. CIP codes is biggest thing. Non-credit is almost ready to go in Socrates, courses, not programs yet.

XI. Discussion Items

A. Common Course Numbering Project

- i. Alisa – Shares [CCN course crosswalk](#) to show where we are (when we will convert). We're constantly talking about when we're converting, and how to communicate to public and students, articulation agreements. We meet regularly as a team.

B. [Credit for Prior Learning](#)

- i. Jason and Mateo, from A and R. Frank - we've been doing work on this over the years, but haven't had a broader discussion across the district yet, so Frank is starting with DCCC. Link has some examples in it. SCC is interested, particularly with military training, for example, that we would give them credit for (physical training). So, if this goes to the dept, and they meet reqs for KINES 300, for example, approval is for all 4 colleges. So, we should talk about this implication (one district's decision affecting

all colleges in the district). So, do we want to agree to this? Frank wants this as a starting point.

- ii. Jason and Mateo: once credit is posted, then it becomes official across all for, the posting point.
- iii. Renee – so instead of doing this locally, do we need something like our old competencies committees, so no one is blindsided? Shannon: we're dealing with this, with reciprocity being the biggest concern. To say no to a student is inequitable, but reciprocity is an issue. It would be great to have a system to have someone at each campus to sign off. Then it could go on their transcript and they would have credit.
- iv. Carlos - question: is there a timeline in which we need a decision? Calling representatives could be time consuming. Does it need to be a quick turn around (might need that at the beginning of a semester with pre-reqs). Shannon – might be student to student, based on their needs. Not suggesting AOs do this, by any means. Maybe a competency committee, through curric?
- v. Aaron - cpl has been big for fire and public safety. It seems like a best practice has a pre-approval list, rather than case by case. Case by case could get messy and necessarily time consuming.
- vi. Andi - is there a general category of higher learning opportunities where they are repeatedly coming to you for cpl? Or is it across the board? Shannon, giving accounting example, no it is not just one area. Last week, stats, cis, marketing.. All over the place. Andi - do we not trust departments across the district? Shannon, that is the biggest issue 😊.
- vii. Renee - what would help is course equivalency groups, it would be good to know what is in there, behind the scenes. Transparency on equivalency groups might help. Renee also seconds CPL coordinator position. Shannon thinks there also needs to be a designated person on each campus as a local go-to, suggests a counselor for this. Carlos thinks degree auditor would be great at this.
- viii. Renee, this could be problematic for transfer. Some institutions take CPL and some don't
- ix. Frank - sounds like we're starting small, maybe with a pre-approved list in high touch areas, then it runs through district curric for processes, so we understand the implications.

C. Noncredit at LRCCD

- i. Courses proposed from each college
 - 1. Renee's understanding. District will pilot courses and certificates for fall 26. First question: what courses are being discussed? Paula – SCC focused on ESL, done a lot of research and chomping at the big for fall implementation. Asked colleges to identify if they want to participate in the pilot. FLC, BUSTEC non faculty lead, has done a lot of work, starting spring '27, also has done a lot of communicating across the state. ARC, welding, also very

interested in doing the pilot in fall 26, also working with other colleges with similar programs. CRC, has expressed interest in math co-reqs (and FLC), some work needs to be done here about how this works with support and/or mirror courses, more to learn there, probably spring 27 start. DAS wants pilot to be small, and to focus on Senate purview (not get involved in admissions, etc). Meet again January, 23rd. Renee, this is still curriculum, going through the regular processes. Socrates, COR looks just like, well very similar to, credit curriculum, faculty are paid based on hours. Lots of behind the scene work looks covered/developed in Socrates already, but definitely still not ready. Phil thinks he can have this ready to push courses though at the beginning of Spring semester.

2. Renee – do we need new policies or regulations? Frank: we'll have a non-credit section, but we'll build them into our current policy and regs (does not seem problematic is the takeaway).
3. There is a non-credit curric institute in April. Curric chairs might be interested in attending that.
4. Aaron - feels like he missed many meetings, as he thought it was prepared for one course for fall 26, now Socrates is ready and multiple courses are ready for fall 26. We have very clear process for when catalog dates have passed; these deadlines for fall have already passed.. This seems to be happening very fast, with DCCC being informed after the fact.
5. Andi – concurs with Aaron. This seems unfair to faculty who might be really interested in this, but process is not clearly delineated. She is concerned about the process. Had no less than 5 departments looking for non-credit.
6. Alisa, we're using "enhanced non-credit" which would be new programs to the district, could we use the Program Placement Council as a mechanism to bless and improve the pilot programs going through. To let folks know to there is a process before we can join or "open things up" in Socrates to dive in and create non-credit.
7. Paula – yes, that is why we're starting small with the pilot, to have a rigorous process with few courses and programs. This is a pilot, not a traditional process, but it will inform these larger processes. Frank, checks and balances are in this room, nothing is going to be jammed through, local curriculum chairs will guide the process. But, even these might not be as fast as they seem, they're going through, with checks and balances.
8. Aaron, so if these are not even in socrates, at the end of week 15, inf these new to district courses, how is it possible to have a timeline that fits with our courses that will create fall 26 courses.

9. Renee, that is a local decision, catalogs belong to the district, there is no articulation of this, we can add them technically until August 1st. That would give less time to advertise, but it is possible. Since they don't transfer, Renee is not as worried about the timeline. PPC might be a funnel for these, as all non-credit need to be part of a certificate. Then, the job of this body will write a guide and processes to incorporate non-credit to the larger curriculum; we'll see how it works. Curriculum is the most clear part of this process.
 10. Regional meeting Feb 27 for non-credit too, statewide institute in April, some might want to go to that and talk to non-credit colleges. In spring we'll need to discuss these policies.
 11. Aaron we as a district should stop using the catalog date in the middle of February. Last year, because of state mandates, we broke a system. This will establish a precedent. Aaron is concerned we're taking action before processes, and is uncomfortable with this way to move forward.
 - ii. Socrates updates for noncredit
 - iii. Do we need any new policies or regulations?
 - iv. Next steps
- D. Resolution to discontinue cross listing courses in LRCCD - [draft](#)
- i. Renee is hoping folks can comment on the draft above to get good points into this list, to get to the resolution "whereas" language.
 - ii. Then, Renee has questions (in the draft). #2 - there would be implications to preference hiring. Renee, so let's write a resolution saying ... the interest of the committees to delete the ones that are easy (in consultation with the departments).
 - iii. Renee - will the Deans know which ones really need to stay crosslisted?
Frank - yeah
 - iv. Paula, this also gets really complicated with min quals. Looking for a way that does not harm especially preferential adjunct.
 - v. Renee - ok, let's try to sell it in the resolution. This will be a long process, here, DAS, committees, local senate, and sell it to them. Then we'll see where the roadblocks are.
 - vi. Hugo - would this impact FTE in different depts? Could this cause more conflict? - unknown. Frank, crosslisted courses' FTE are mutually agreed upon by participating depts. It's more of a partnership, historically, than a competition for FTE. Renee tries to talk departments out of creating new crosslisted courses because they create many issues.
 - vii. Alisa, include all the reasons why it is hard to have and maintain crosslisted courses.
- E. IDEAA in the COR - [Memo](#)
- i. [New language](#)

1. We're doing this, we just need to document it

XII. Future Agenda Items

- A. Distance Education section in Socrates
- B. Catalog clean-up: deleting courses not offered recently
- C. CCN process after Spring 2026
- D. Not for Credit process
- E. Coordinating articulation across the district
- F. CSU GE pattern - How can we serve our students?

XIII. Adjournment

NEXT MEETING: Friday, January 23, 2026 2:30 – 4:30 (ARC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through May)

Course/Program items for Today's Meeting:

(Note to chairs: Please move approved curriculum by December 8)

College	Designator	Number	Course Title	Type
ARC	MUSM	320	Contemporary Songwriting	New to College
ARC	MUSM	321	Contemporary Songwriting	New to College
ARC	CHEM	82	Strategies for Problem Solving in Introduction to Chemistry	New to District
ARC	CHEM	85	Strategies for Problem Solving in Chemical Calculations	New to District
ARC	ART	371	Foundry Casting for Sculpture	Removal
ARC	ART	374	Sculpture Lab	Removal
ARC	ART	420	Film Making	Removal
ARC	CISP	451	Introduction to Enterprise Software Development and Engineering	Removal
ARC	CISS	302	Essential Personal Computer and Device Security	Removal
ARC	ET	101	Introduction to Amateur Radio	Removal
ARC	FITNS	100	Utility Workforce Wellness	Removal
ARC	FITNS	101	Green Technology Workforce Wellness	Removal

ARC	FITNS	102	Infrastructure Workforce Wellness	Removal
ARC	KINES	340	Theory of Baseball	Removal
ARC	KINES	350	Theory of Football	Removal
ARC	MATH	145	Mathematics for the Trades	Removal
ARC	MUSM	140	Concert Sound Reinforcement	Removal
CRC	ART	329	Painting III	New to College
CRC	ESLG	21	Introduction to ESL Grammar	New to District
CRC	ESLL	21	Novice Listening and Speaking	New to District
CRC	PACT	382	Table Tennis II	New to District
CRC	TMACT	380	Beach Volleyball I	New to District
CRC	TMACT	381	Beach Volleyball II	New to District
CRC	TMACT	382	Beach Volleyball III	New to District
FLC	HEED	352	Stress Management and Health	New to College
FLC	KINES	460	Sport in Society	New to College
FLC	MUP	340	Symphonic Band	New to College
FLC	PHOTO	410	Advanced Digital Imaging	New to College
FLC	EMT	103	Community Service	New to District
FLC	ETHNS	332	Asian American Women	New to District
FLC	HEED	303	Health and Social Justice	New to District
FLC	RADTEC	341	Radiographic Anatomy and Positioning III	New to District
FLC	RADTEC	342	Radiographic Anatomy and Positioning III Lab	New to District
FLC	RADTEC	345	Radiographic Pharmacology and Venipuncture	New to District
FLC	RADTEC	350	Radiologic Technology Board Review	New to District
FLC	RADTEC	351	Radiographic Anatomy and Positioning IV	New to District
FLC	RADTEC	352	Radiographic Anatomy and Positioning IV Lab	New to District
FLC	RADTEC	358	Image Analysis	New to District

FLC	BUSTEC	308	Advanced Computer Keyboarding and Formatting	Removal
FLC	BUSTEC	333	Exploring Word Processing and Presentation Software	Removal
FLC	BUSTEC	361	Advanced Word Processing	Removal
FLC	BUSTEC	364	Intermediate Electronic Spreadsheets	Removal
FLC	GEOG	393	Field Studies in Geography: Arid Landscapes	Removal
FLC	PSYC	372	Child Development	Removal
FLC	SWHS	331	Cross Cultural Psychology	Removal
SCC	ASTR	401	Astronomy Laboratory	New to District
SCC	BAR	152	Grooming and Shaving	New to District
SCC	CVT	100	Introduction to Cardiovascular Technology: Math and Instrumentation	New to District
SCC	CVT	101	Cardiovascular Physiology I, EKG and Pharmacology	New to District
SCC	CVT	102	X-ray Physics and Radiation Safety	New to District
SCC	CVT	103	Laboratory Practicum and Proficiency Testing for EKG and Instrumentation	New to District
SCC	CVT	106	Cardiovascular Physiology II	New to District
SCC	CVT	107	Introduction to Invasive Cardiology	New to District
SCC	CVT	108	Introduction to Clinical Practicum and Hospital Rotation I	New to District
SCC	CVT	110	Interventional Procedures I, Invasive Cardiology	New to District
SCC	CVT	112	Clinical Practicum II	New to District
SCC	CVT	114	Interventional Procedures II, Invasive Cardiology	New to District
SCC	CVT	116	RCIS Exam Prep Course	New to District
SCC	CVT	118	Clinical Practicum III	New to District
SCC	ENGR	402	Introduction to Electrical Circuits and Devices Lab	New to District
SCC	MATH	141	Technical Mathematics for Surveying	New to District

SCC	SURVY	311	Survey Map Production with Civil 3D	New to District
SCC	ART	380	Techniques in Metal Design	Removal
SCC	ART	381	Intermediate Techniques in Metal Design	Removal
SCC	ART	384	Metal Design: Emphasis In Casting	Removal
SCC	ART	385	Metal Arts Lab	Removal
SCC	MATH	120	Intermediate Algebra	Removal
SCC	MATHS	20	Support for Intermediate Algebra	Removal
SCC	OTA	124	Introduction to Electronic Documentation for the OTA	Removal
SCC	OTA	124	Introduction to Electronic Documentation for the OTA	Removal

Programs			
College	Catalog Dept	Title	Type
ARC	Apprenticeship	Enterprise Software Engineering and Development Apprenticeship (Certificate)	Removal
ARC	Apprenticeship	Green Technology Pre-Apprenticeship (Certificate)	Removal
ARC	Apprenticeship	Infrastructure Pre-Apprenticeship (Certificate)	Removal
ARC	Apprenticeship	Pre-Apprenticeship (Certificate)	Removal
ARC	Apprenticeship	Utilities Worker Pre-Apprenticeship (Certificate)	Removal
CRC	Interdisciplinary Studies	Interdisciplinary Studies, Ethnic Studies	Removal
CRC	Interdisciplinary Studies	Interdisciplinary Studies, Women's Studies	Removal
CRC	Kinesiology	Sport Management (A.A. Degree)	New
CRC	Kinesiology	Sport Management (Certificate)	New
FLC	Business Technology	Business Information Worker II	Removal
SCC	Cardiovascular Technologist	Cardiovascular Technologist (Certificate)	New

SCC	Psychology	Basic Foundations for Behavioral Health (Certificate)	New
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