

**District Curriculum Coordinating Committee (DCCC)**

October 24, 2025

2:30 p.m. to 4:30 p.m.

*Teleconference Meeting Locations:***Ethan Way: Rm 232****SCC main campus: RHN 257, 258****FLC main campus: FL2 124, FL1 13****CRC main campus: SOC 128****ARC main campus: HH 109, Counseling Center, FA 517C**Zoom Conference Link: <https://lrccd.zoom.us/j/85879277196>Supporting Materials: [District Curriculum Coordinating Committee 2025-26](#)**Members:**

Shannon Gilley (AO), Paula Cardwell (DAS), Frank Kobayashi (DO) (for Jamey Nye, Deputy Chancellor)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevins, Doug Herndon (for Angela Milano)

CRC: Karl Zoller (Chair), Todd Drybread (Vice-Chair), Jorge Baca, Michael Lawlor (for Robert Montanez)

FLC: Andi Hicks (Chair), Suha Al Juboori, Hugo Balmaceda Gonzalez, Carlos Lopez (for Greg McCormac)

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Deb Saks)

Guests: Crystal Thornton, Willam Madden, Juanna Ruiz, Danny Siegfried, Tanya Skryagin, Alisa Shubb, Mateo Avila

- I. Call to Order 2:33
- II. Approval of Agenda **By Consent, as amended for date**
- III. Approval of Minutes from meeting **By Consent**
- IV. Announcements/Updates
  - A. Welcome guests; Public Comment **Catherine James, CRC Student Rep. will be new member**
  - B. Meeting Note Taker today is **FLC**
  - C. DCCC meeting dates for 2025-26: ~~8/29, 9/26, 10/24~~, 12/5, 1/23, 2/27, 3/27, 4/24
  - D. Information Items
    - i. Curriculum Regional Meeting this Saturday in Woodland **Good representation from Los Rios**
    - ii. [ASCCC Fall Plenary Resolutions](#) **Expected Curriculum Items included**

- iii. On Monday October 27 2:00pm-3:00pm there is a [webinar on the Governor's Master Plan for Career Education](#) and the role of the California Community Colleges.

- 1. Please consider attending, share broadly and encourage others to attend. Do not forget to [register](#)

E. Chair's Report

V. Curriculum Proposals:

A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC Including HCD	CRC	FLC	SCC No Courses
160, HCD 337	1st: Shannon	1st: Aaron	1st:
1st: Duane	2nd: Aaron	2nd: Karl	2nd:
2nd: Shannon	Passed	Passed	
Motion Passed			

B. [Status of Collaboration Requests](#)

C. Course Designator/Thematic Block Requests [Two Collaborations](#)

VI. Action Item(s)

- A. [DCCC Handbook updates \(2nd reading\)](#) Discussion of comments, Moved to approve: Shannon, second: Duane Motion Passes
- B. New Course Enrollment Family: Beach Volleyball (1st reading)
- C. Use of existing Course Enrollment Family: Recreation Sports - Removed
  - i. New Course Enrollment Family: Table Tennis (1st reading) [Agreed on Table Tennis](#)

VII. Consent Item(s)

VIII. Updates from the District

A. [AB 1705 English Meeting Notes](#) (9/10/25)

[Four colleges working collaborative research for corequisite](#)

B. [AB 1705 Math Meeting Notes](#) (9/17/25)

[10 year rule: no length of time proxy](#)

C. Equivalent Course Groups in Peoplesoft

[IT clean up issue with equivalencies, roughly 100 not designated as equivalent in Peoplesoft](#)

D. [Program Placement Council](#)

## Sports Management Program moving forward

### IX. DAS Report

- A. Andrea Hicks is the DCCC rep on the Noncredit Task Force.
- B. Plenary upcoming
- C. AI Summit upcoming
- D. Working w/union to reduce student to counselor ratio
- E. Attendance policy changes-proposed cut off date during 1st week for online asynchronous courses
- F. Phase II for Noncredit task force starts mid November

### X. Common Course Numbering Discussion

- A. Updates
  - Some programing issues and conversions are not looking correct
- B. [Catalog dates for all Phase II B course conversions](#)
  - i. All Colleges need to be in sync
- C. Shared courses that do not convert to CCN and number changes
  - i. CCN is revealing the degree of drift in curriculum over past years
  - ii. DCCC agrees by consent that new numbers and new course titles must be used
  - iii. Discussed the elimination of cross listing as part of this process, including those not included in the current CCN process, discussed prioritizing cross listing issues first
  - iv. Discussed unit compliance and rule of 5
- D. Volunteers to edit CCN templates in Socrates: Aaron, Karl, Andy Halseth, Duane, Andi, Alisa,
- E. State office hour on Monday, October 27 directly after gov.'s webinar

### XI. SAG Report and Discussion

- A. [Notes from October 2, 2025](#)
- B. Discussion of requested changes to Socrates
  - i. CIP code fields need to be added immediately
  - ii. Separate reading and writing assignment fields?  
Recommendation for fields to remain as is
  - iii. Separate units into lecture and lab as required by 55001.5(a)(1)
    - 1. This will be part of collaboration requests. Needs a small group to investigate
      - a. Memo follow up on changes to Title 5 covered, must be complete by fall 2027
  - iv. Can a shared course change their number or designator without the creation of a new course?  
Question for Phil...
  - v. Add prerequisites, corequisites, and enrollment limitations to collaboration requests?  
Hold on this until we have the discussion on defining elements for shared courses (rule of five)
  - vi. Can CCN templates be "locked" for conversion?  
Phil has ideas for this... we want to wait granting access for developers until edits are complete

- vii. Additional questions: CORA information and catalog dates, it would work if it didn't show future dates

XII. Discussion Items

- A. Shared courses and units vs hours discrepancy - Changes must be districtwide.  
Discussion across the distinct needs to take place
- B. [CCCCO Memo ESS 25-66 - Regulatory Revisions to Course Outlines of Record](#) (Effective date is today)
- C. DE Addendum Workgroup - Need volunteers (Morgan Murphy)
- D. Unit increments awarded - Require a new policy and/or regulation or update an existing  
PCAH says in .5 increments, Dist. says .25, Frank suggests an official .25 policy, Memo suggested local districts discuss the validity of incremental units
- E. Curriculum Management System (CMS) search - [SOCRATES Replacement Process & Timeline](#)
  - i. Frank reporting: Document included in meeting materials, DAS president will appoint the committee, most likely DCCC members, collaboration with IT, implementation will be an involved process, some products could include SLO assessment and other metrics, encourage nonfaculty appointments to the committee as well (curriculum specialists), reports screen will be useful to IT for learning about SOCRATES, suggested to clean up and remove courses that haven't been offered in the past 10 years, curriculum specialist request - have curriculum report, discussion about how flexible and helpful SOCRATES has been in the CCN process, SOCRATES talks to other systems,

XIII. Future Agenda Items

- A. Not for Credit process
- B. Resolution to discontinue cross listing courses
- C. IDEAA in the COR (Effective date is today)
- D. Coordinating articulation across the district
- E. CSU GE pattern - How can we serve our students?
- F. Non-credit at LRCCD
- G. Institutionalize CCN processes  
Suggestion of COCI changes for next meeting agenda

XIV. Adjournment 4:08

**NEXT MEETING: Friday, December 5, 2025 2:30 – 4:30 (SCC will be taking notes)**

Meeting Schedule: Fourth Friday of the month (August through May)

**Course/Program items for Today's Meeting:**

(Note to chairs: Please move approved curriculum by **October 29**)

College	Designator	Number	Course Title	Type
ARC	HCD	160	Applied Life and Success Skills	Removal
ARC	HCD	337	Exploring Health Careers	Removal
ARC	INDIS	1000	Learning Communities	Removal

ARC	TECCOM	300	Introduction to Technical/Professional Communication	Removal
ARC	TECCOM	310	Writing Digital Content	Removal
ARC	TECCOM	330	Writing Technical Manuals	Removal
CRC	MATHS	65	Support for Calculus for Biology and Medicine I	New to College
CRC	HIST	369	History of the Italian Renaissance	New to District
CRC	ADAPT	332	Adapted Aquatics	Removal
CRC	ADAPT	333	Adapted Shallow Water Aerobics	Removal
CRC	ADAPT	334	Adapted Deep Water Aerobics	Removal
CRC	BIOL	300	The Foundations of Biology	Removal
CRC	BIOL	307	Biology of Organisms	Removal
CRC	BIOL	310	General Biology	Removal
CRC	FITNS	323	Core Conditioning II: Fitness Ball	Removal
CRC	FITNS	355	Workforce Fitness	Removal
CRC	HEED	350	Personal Wellness	Removal
CRC	JOUR	330	Computer Familiarization	Removal
CRC	TMACT	302	Soccer - Outdoor	Removal
CRC	TMACT	303	Outdoor Soccer II	Removal
CRC	TMACT	304	Outdoor Soccer III	Removal
FLC	FIRE	1130	Company Officer 2A (Human Resource Management for Company Officers)	New to College
FLC	FIRE	1131	Company Officer 2B (General Administration Functions for Company Officers)	New to College
FLC	FIRE	1132	Company Officer 2C (Fire Inspections and Investigation for Company Officers)	New to College
FLC	FIRE	1133	Company Officer 2D (All-Risk Operations for Company Officers)	New to College
FLC	DANCE	389	Dance in the Digital Age	New to District
FLC	FITNS	471	Conditioning II	New to District
FLC	MEDTEC	325	Molecular Methods in Medical Laboratory Technology	New to District
FLC	RADTEC	340	Career Development and Advancement	New to District
FLC	RADTEC	346	Introduction to Mammography	New to District
FLC	RADTEC	347	Introduction to Computed Tomography	New to District
FLC	TAFILM	337	Audio Production	New to District
FLC	TAFILM	342	Digital Non-Linear Editing	New to District

Programs			
College	Catalog Dept	Title	Type
ARC	Apprenticeship	Hardwood Floor Layer Apprenticeship (A.A. Degree)	New
ARC	Apprenticeship	Hardwood Floor Layer Level I (Certificate)	New
ARC	Apprenticeship	Hardwood Floor Layer Level II (Certificate)	New
ARC	Apprenticeship	Hardwood Floor Layer Level III (Certificate)	New
ARC	Apprenticeship	Insulator Apprenticeship Level I (Certificate)	New
ARC	Apprenticeship	Insulator Apprenticeship Level II (Certificate)	New
ARC	Apprenticeship	Steamfitter Apprenticeship (A.A. Degree)	New
ARC	Apprenticeship	Steamfitter Apprenticeship (Certificate)	New
ARC	Apprenticeship	Steamfitter Apprenticeship Level I (Certificate)	New
ARC	Apprenticeship	Steamfitter Apprenticeship Level II (Certificate)	New
ARC	Apprenticeship	Steamfitter Apprenticeship Level III (Certificate)	New
ARC	Apprenticeship	Steamfitter Apprenticeship Level IV (Certificate)	New
ARC	Apprenticeship	Welder Apprenticeship (Certificate)	New
ARC	Apprenticeship	Welder Apprenticeship (A.A. Degree)	New
ARC	Apprenticeship	Welder Apprenticeship Level I (Certificate)	New
ARC	Apprenticeship	Welder Apprenticeship Level II (Certificate)	New
ARC	Apprenticeship	Welder Apprenticeship Level III (Certificate)	New
ARC	Apprenticeship	Welder Apprenticeship Level IV (Certificate)	New
ARC	Physics	Physics (A.S. for Transfer (AS-T) Degree)	Removal
ARC	Technical Communication	Technical Communications (Certificate)	Removal