

District Curriculum Coordinating Committee (DCCC)

September 26, 2025

2:30 p.m. to 4:30 p.m.

*Teleconference Meeting Locations:***Ethan Way: Rm 232****SCC main campus: RHN 257, 258****FLC main campus: FL2 124, FL1 13****CRC main campus: CC-262****ARC main campus: HH 109, Counseling Center, FA 517C**Zoom Conference Link: <https://lrccd.zoom.us/j/81640327704>Supporting Materials: [District Curriculum Coordinating Committee 2025-26](#)**Members:**

Shannon Gilley (AO), Paula Cardwell (DAS), Frank Kobayashi (DO) (for Jamey Nye, Deputy Chancellor)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevens, Doug Herndon (for Angela Milano)

CRC: Karl Zoller (Chair), Todd Drybread (Vice-Chair), Jorge Baca, Michael Lawlor (for Robert Montanez)

FLC: Andi Hicks (Chair), Suha Al Juboori, Hugo Balmaceda Gonzalez, Carlos Lopez (for Greg McCormac)

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Deb Saks)

Guests: Crystal Thornton, Willam Madden, Juanna Ruiz, Danny Siegfried, Tanya Skryagin, Alisa Shubb, Mateo Avila

- I. Call to Order - 2:31
- II. Approval of Agenda - approved by consensus
- III. Approval of Minutes from August 29, 2025 - approved by consensus
- IV. Announcements/Updates
 - A. Welcome guests; Public Comment
 - B. Meeting Note Taker today is **CRC**
 - C. DCCC meeting dates for 2025-26: ~~8/29~~, 9/26, 10/24, 12/5, 1/23, 2/27, 3/27, 4/24
 - D. Information Items
 - i. [Program Placement Council](#)
 - ii. Curriculum Regional Meeting in Woodland on October 25, 2025
 - iii. Karl Zoller will be the DCCC chair for the Fall 2026 - Spring 2028 term

- E. Chair's Report: Title V updates we need to read. In the meeting folder. Renee will read through it, but thinks we're okay in reference to these changes.

V. Curriculum Proposals:

- A. Courses/Programs by College - No questions or concerns about any proposals.

ARC: Candace motions. Andi seconds. Approved by consensus.

CRC: Aaron motions. Andi seconds. Approved by consensus.

FLC: Aaron motions. Shannon seconds. Approved by consensus.

SCC: Andi motions. William seconds. Approved by consensus.

- B. [Status of Collaboration Requests](#) - only 2, and they are in progress.

- C. Course Designator/Thematic Block Requests

- a. CDEV
- b. SOCI

RM will create designators so chairs can go in and input contact info for chair and dean. If faculty want to start using them, then they need to come up with thematic blocks. Some other colleges are, for example, batch-editing their ECE programs into CDEV - maybe Phil could do that if our departments decide to change their names.

Phil made ENGL on the back end, so RM will have to make some changes in terms of contact info and so forth.

Can we approve this by consensus that RM will do this? Approved by consensus.

VI. Action Item(s)

- A. [DCCC Handbook updates](#) (1st reading)
 - i. DCCC Chair and Chair-Elect rotation/selection
 - ii. Articulation Officer Workgroup
 - iii. Other as noted on the draft handbook

RM made the changes. AO ad-hoc group - a new sentence describing the group, but it is not robust so the group can do their own thing.

Replaced "deletions" with "removals".

Chair rotation: according to this order: SCC, CRC, FLC, ARC (because ARC went before SCC).

AS: as DAS you can use the language of "least recent" that way you don't have to update the language.

RM asks committee members to read through it, and we will approve it next month.

No questions.

VII. Consent Item(s)

VIII. Updates from the District

PeopleSoft can handle 6 characters, like for BIOL C1001HL will work.

AB 1705: lots of work done about rewriting placement, issues related to MMAP specific to STEM. Business as usual in a good way, things are settling down, but a lot of implementation issues are past us. English has convened a similar group to discuss ENGL MMAP. With input from DAS, it will be the same structure for MATH, so DAS President will appoint people.

Standardized Attendance Counting: a memo coming to curr chairs soon. Title V changes and a call to action to work with departments - there is a spreadsheet - with the 600 courses that have discrepancies. To departments: what do you think? Industry reasons? Pedagogical reasons?

No questions.

IX. DAS Report

A. Need a DCCC rep for the DAS Non-credit Workgroup

Socrates can handle non-credit. Will be in touch with Union re MOU, exploring appropriate disciplines, thinking about compensation questions. Also, lots happening re: AI and NAGPRA task forces.

X. SAG Report

A. CCN content is now noted on outlines

B. Lab Content section on all lab outlines

Functionality of reordering -we don't see part 1 and part 2 in new style of outlines in Socrates. In SLOs, we have notations for where the content comes from. It is now possible to add sub-points under state-provided SLOs. See HIST

AH: How difficult is HTML coding to add subpoints? AB: it wasn't that hard - we used the ordered list coding (x).

Lab only courses: in the course content box it says 'lab only' but that's where we used to put our content. But PS has manually moved the items, the only glitch is if a lab course is open for a revision, then it won't update. PS sent us a spreadsheet of all the courses he did this on.

Lecture/lab courses: all that is still in course content, and you can't tell which is which. This will have to be cleaned up on an individual basis. Faculty can look at old outlines that specified lecture/lab hours.

AB: lab content is only in the new view. So it looks like it vanishes from the classic view. When working in classic view, developers cannot do the lab content area.

The other big thing is coding updates related to non-credit. PS will update.

XI. Common Course Numbering Report and Discussion

A. Report from coordinators

B. LRCCD courses to be converted for Phase II B

i. Catalog dates for Phase II B

C. Maintaining CCN templates in Socrates

i. Who has access?

ii. How do we track changes and report to local committees?

This section is now its own category in the agenda.

AS: a week from today is the districtwide IIb meeting. Breakout rooms for departments, etc. Goal is to get them through local curriculum this semester while we wait for Phase III templates to be released. Phase III template feedback ending soon.

RM: if we get them done by December, we catalog for Fall 2027.

AB: some discussion about cataloguing early. Also a concern: if we catalog for Fall 25 for Fall 27, the courses begin to autopopulate on course lists for course programs, program maps - there is no current solution for this. Students could get the wrong info before the classes are actually live. They have a program with a new MATH class (from classic view) even though that course is not cataloged.

RM: we need to tell PS about this. Here is how to see student facing information: XML tab. No one else has the tab. But it shows the extract. The HIST course catalogued for next year doesn't show up in the course list for Degree Requirements, but maybe in a different outline view it might...

AB will let KP know about it.

MB: they are also showing up in CORA even though they are catalogued for future years.

AS: is there a reason to wait if they are ready to go?

RM: whatever the decision is, it needs to be districtwide. At SCC, we try to have everything done by mid-February for fall catalog. And at that time, AO's will have submitted for Cal-GETC but not UCTCA.

SG: the assumption is that approval for Cal-GETC probably means approval for UCTCA.

AS: A possibility: do we catalog for fall 2026 if we are ready by Feb? That way, there isn't a year of confusion between Fall 26 and Fall 27. Messaging needs to be good. We'll give departments the info so they can decide re: benefits and drawbacks of each.

RM: Actually, it has to be mid-November cataloged in order for AO's to submit for Cal-GETC...

MB: it depends on how motivated departments are next Friday.

RM: BIOL won't be ready.

AH: 2 CALC classes in IIb and one in III - so they should all go at the same time.

RM: who should have access to editing CCN templates for Phase III and beyond? How do we institutionalize CCN because the funding will be spent eventually. CCN subcommittee of DCCC - that have the access? Are curriculum chairs automatically on that committee? Should we appoint someone from each college? We're going to have like 50 courses for Phase III. Bigger group just for Phase III?
CL: Should AO's have access to the templates?

AO's seem to say no.

Chairs? We need to track changes as well...every typo at one school would have to be opened at other schools...Open and then catalog, or put it through the whole local process.

DL: idea could be to have a sitting meeting where changes are made at the same time.

AB: supports chairs doing it. Maybe we could work individually?

RM: at least regular emailing and reporting...

AB: RM changed a textbook for Microeconomics, and it updated.

RM: I think PS changed that. We will experiment.

AH: a local college making a change and notifying, there should be a standing report each month because, over time, we could see a lot of diversions.

RM: will get volunteers for Phase III, PS can add people for that time period. Maybe 7-10 people.

AS: maybe a shared google doc, that features on each DCCC agenda. And it should be in the handbook.

XII. Discussion Items

A. DE standard language in Socrates needs to be updated

Technically a DE addendum (some colleges have it housed in a separate document). It used to be more robust - check boxes, etc. It shows up on every DE course. MATH courses, for example, have the additional limitation of in-person exams.

It no longer matches T5 regular and substantial interaction. Some DE folks think it needs to be more robust again - maybe language re: synchronous, hyflex, etc. Where is the medium where we can make it robust but also more meaningful for what happens in actual classes. Different classes will have different info - like special software, etc.

KK: it doesn't necessarily have to be extremely detailed as it used to be, but more aligned with CCCO memo from 2023. T5: asks that we ask devs to identify how regular contact will take place, etc.

RM: we need a group to come together and bring something to DCCC, which could then go to SAG. Can we get this done this academic year?

Kandace, Pamela, Morgan (from FLC).

AS: might want to bring this to DAS as a proposal and get some recommendations and appointments. Keep DAS posted and involved.

RM: ask DAS to put on agenda.

B. Rule of 5 limitations

- i. Should we expand the number of elements that must be identical, e.g. lec/lab hours?

- ii. CCN units have a minimum requirement. What if one college wants to lower the units on a CCN course?
- iii. How do we track content changes? Course content in shared courses has diverged to the point that the courses are no longer the same.

RM: what's not on the list is prerequisites, as well as how units and hours are allocated. Example: a STAT course had 4 units at 3 colleges, and 1 college had one that had one unit of lab. This isn't the only example. Should we add this to the rule of 5? Content has also drifted - ASTR 400 is a good example. We have no mechanism to monitor this.

AB: with standardized attendance accounting, we'll have to have lecture lab allocated in some way. We don't currently in Socrates have that. So that should be a natural part of the rule of 5. Even BIOL 300 - different opinions as to whether it matches CCN template. But also a question of academic freedom - especially in terms of how people interpret subject matter (it probably won't be an issue in terms of the course name, etc.).

ML: Maybe attendance will ultimately drive our decision. But technically 1 unit = 54 hours of work. For lab it's 54 hours in class. For this reason, it doesn't have to be the same. Much prefer to have prerequisites/articulation (local and/or Cal-GETC) added to rule of 5.

RM: we can do that locally, GE-wise.

SG: the AOs noticed how different we are in terms of CORs. So even locally it becomes a difficult conversation among AOs about how they align for GE because they don't read the same. AOs struggle with rule of 5 because it doesn't mean a course is the same; plus, articulation is an external process re: specific standards. Autonomy for discipline faculty is huge, but also keep in mind student equity. Maybe different numbers for significantly different courses.

RM: some districts have a group of people who monitor changes to shared courses, we don't want to go that far because that task will fall to DCCC. But CCN and GE alignment have revealed differences.

RM: Lecture/lab hours - talk to FK about attendance. Prerequisites a yes. Local GE is a yes. Content? Think about it.

AS: discipline experts should decide alignment. We have the signature mechanism in Socrates - could we use that practice in order to have some kind of substantive look?

RM: we could ask PS to change the signature thing for shared courses...Articulation is out of our hands.

SG: if there is a shift in how those signatures were done, could give AOs something to work with when they get a denial. Then AOs could go back and see what to do or appeal, etc. There is value in having that.

AB: contract language for dept chair duties - this kind of collaboration could add to duties/workload, so if this becomes a goal, then consider compensation beyond regular duties. It could add a substantial amount of time and obligations of a department chair.

AS: this might be a Senate/Union meeting discussion. LRCFT partners would want to work on.

RM & AS: people would need to be trained on how to do this, etc.

RM: bring to SAG - how to add prerequisites to the rule of 5.

AS: at ARC Senate robust discussion re: onerousness of prereq checking. We should keep that in mind.

AH: what about for CE programs? That's a whole other question. There are a variety of industry needs, etc., that might change reqs for those courses.

- C. Curriculum Management System in LRCCD
 - i. The future of Socrates
 - ii. Other options

RM: PS will be done maintaining Socrates in May 2028. We have a big decision to make, and this should go beyond this group. Can we - find someone, new position, etc.? Or, if not possible...We need to figure this out this academic year. Some systems can do SLO stuff, generate catalog. There are budget questions, tech support. How are people feeling?

SG: when admissions makes changes, they ask peoplesoft, there is a delay. It would be good to have more control.

WM: if we get something else, are costs allocated to cover the changes? Could be expensive. Feasible?

ML: beyond being used to it, we only know what we know. We need to know what's out there and what we can afford. Make a list of what we need.

RM: meet with FK.

JR: We won't know unless we invite possible companies to talk to us. There are different features that people like about different systems, but there are things that could be done more quickly, and now people are doing coding, etc., we are all going to be retiring one day and we can't have just one or a handful of people knowing what to do. So it's an opportunity to see what's out there.

MB: reiterates the last point.

FK: Socrates and PS have served the district in an amazing way. There are upsides of a homegrown system, but also reliant on one person. OGS, right now, let's not touch it - we can hold it together, but it might break if we tinker with it. Cautionary tale of holding on to a legacy system. In terms of \$, curriculum is central to LRCCD, we will have some resources. Propose: IT does this all the time, have them run a market scan as a starting point. Then DCCC can look at it, ask questions, etc. It will be a process run administratively.

AB: There is a need to explore other options, especially as more changes add to curriculum workload.

XIII. Future Agenda Items

- A. CCN process after Phase III
- B. Not for Credit process
- C. Resolution to discontinue cross listing courses
- D. IDEAA in the COR

- E. Coordinating articulation across the district
- F. CSU GE pattern - How can we serve our students?
- G. Non-credit approval process at LRCCD
- H. Credit for Prior Learning
- I. Updated Board Regulations for unit increments

XIV. Adjournment - 4:10pm

NEXT MEETING: Friday, October 24, 2025 2:30 – 4:30 (FLC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through May)

Course/Program items for Today’s Meeting:

(Note to chairs: Please move approved curriculum by October 3rd)

College	Designator	Number	Course Title	Type
ARC	ENGRD	15	Strategic Reading	Removal
ARC	ENGRD	116	Preparation for Academic Study	Removal
ARC	ENGRD	117	Reading Center: Individualized Support Skills for ENGRD 116	Removal
ARC	ENGRD	299	Experimental Offering in English - Reading	Removal
ARC	ENGWR	50	Developmental Composition	Removal
ARC	ENGWR	56	Integrated Reading, Writing and Study Skills	Removal
ARC	GERON	302	Psychology of Aging: Adult Development and Aging	Removal
ARC	IDES	355	Residences: Designed 4 Life	Removal
ARC	PSYC	374	Psychology of Aging: Adult Development and Aging	Removal
CRC	TA	370	Theatre Movement	New to College
CRC	MATH	87	Peer Assisted Learning for Math 400	New to District
FLC	AI	311	Python for Applied AI and Visualization	New to District
FLC	AI	315	Deep Learning I	New to District
FLC	AI	316	Applied Generative Artificial Intelligence I	New to District
FLC	AI	400	Applied Generative Artificial Intelligence II	New to District
FLC	AI	402	Deep Learning II	New to District
FLC	RADTEC	321	Radiographic Anatomy and Positioning II	New to District
FLC	RADTEC	322	Radiographic Anatomy and Positioning II Lab	New to District
FLC	RADTEC	326	Radiobiology	New to District
FLC	RADTEC	327	Principles of Radiation Exposure and Equipment	New to District
FLC	RADTEC	335	Radiographic Cross Sectional Anatomy	New to District

FLC	RADTEC	339	Radiographic Pathology	New to District
FLC	RADTEC	361	Radiographic Technology Practicum I	New to District
FLC	RADTEC	362	Radiographic Technology Practicum II	New to District
FLC	RADTEC	363	Radiographic Technology Practicum III	New to District
FLC	RADTEC	364	Radiographic Technology Practicum IV	New to District
FLC	RADTEC	365	Radiographic Technology Practicum V	New to District
SCC	BIOL	310	General Biology	Removal
SCC	COMM	270	Communication Laboratory	Removal
SCC	COMM	374	Forensics Laboratory	Removal
SCC	ECE	302	Computer Skills for Educators	Removal
SCC	ECE	402	Infants with Atypical Development	Removal
SCC	GEOG	353	Introduction to the Global Positioning System (GPS)	Removal
SCC	HUM	352	Religious Themes in Western Art, Literature and Music	Removal

Programs			
College	Catalog Dept	Title	Type
ARC	Interior Design	Event Design Coordinator (Certificate)	Removal
CRC	Business	Business Information Technology (A.S. Degree)	New
FLC	Music	Music (A.A. for Transfer (AA-T) Degree)	New
FLC	Radiology Technology	Radiologic Technology (A.S. Degree)	New