

District Curriculum Coordinating Committee (DCCC)

August 29, 2025

2:30 p.m. to 4:30 p.m.

*Teleconference Meeting Locations:***Ethan Way: Rm 232****SCC main campus: RHN 257, 258****FLC main campus: FL2 124, FL1 13****CRC main campus: CC-262****ARC main campus: HH 109, Counseling Center, FA 517C**Zoom Conference Link: <https://lrccd.zoom.us/j/81640327704>Supporting Materials: [District Curriculum Coordinating Committee 2025-26](#)**Members:**

Shannon Gilley (AO), Paula Cardwell (DAS), Frank Kobayashi (DO) (for Jamey Nye, Deputy Chancellor)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevans, Doug Herndon (for Angela Milano)

CRC: Karl Zoller (Chair), Todd Drybread (Vice-Chair), Jorge Baca, Michael Lawlor (for Robert Montanez)

FLC: Andi Hicks (Chair), Suha Al Juboori, Hugo Balmaceda Gonzalez, Carlos Lopez (for Greg McCormac)

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Deb Saks)

Guests: Crystal Thornton, Willam Madden, Juanna Ruiz, Danny Siegfried, Tanya Skryagin, Alisa Shubb, Mateo Avila

- I. Call to Order [2:32](#)
- II. Approval of Agenda [approved by consensus](#)
- III. Introductions
- IV. Approval of Minutes from April 25, 2025 meeting [approved by consensus](#)
- V. Announcements/Updates
 - A. Welcome guests; Public Comment [none](#)
 - B. Confirm voting members and regular guests
 - C. Meeting Note Taker today is **ARC**
 - D. DCCC meeting dates for 2025-26: 8/29, 9/26, 10/24, 12/5, 1/23, 2/27, 3/27, 4/24
 - E. Information Items
 - i. Disciplines List updates [handbook not updated, needs to be updated so they can be added to Socrates](#)

- ii. Legislative Updates: [CCCCO Tracked Legislation](#) (48 bills that may impact CCCs)
- iii. [Pending/Adopted Regulatory Action](#) at CCCCCO

F. Chair's Report **none**

VI. Curriculum Proposals:

A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC	CRC	FLC	SCC
Duane motion	William Madden	Aaron Bradford	none
Shannon 2nd	motion	motion	
approved	Candace 2nd	Andrew Halseth	
	approved	2nd	
		approved	

B. [Status of Collaboration Requests](#) only 2!

C. Course Designator/Thematic Block Requests **None**

VII. Action Item(s)

- A. Designating CCN objectives/outcomes and content on the LRCCD templates [items can now be reordered. Do we want to indicate what is CCN and what is not? CCN group and SAG will figure it out](#)
- B. [DCCC Handbook updates](#)
 - i. DCCC Chair and Chair-Elect rotation/selection [current process not working as described. Needs to be adjusted to reflect what we actually do.](#)
 - ii. Articulation Officer Workgroup, [align new local courses and maintain existing articulation](#)
 - iii. Other as noted on the draft handbook

VIII. Consent Item(s)

- A. Deletion of all IGETC and CSU GE certificates

IX. Updates from the District:

- A. [Standardized Attendance Counting: impacts all CCCs](#)
 - i. [Formula for FTES has changed: new Title 5 regulation](#)
 - ii. [Prior model was less flexible for courses scheduled to meet student needs](#)
 - iii. [New model: each class has standardized hours set to units, 18 hours per unit](#)
 - iv. [Full review of all courses in catalog is needed.](#)
 - v. [Currently nothing will change, but work will begin.](#)
 - vi. [Of 5000, 4400 are likely fine. 300 are PSTC; 300 spread across the District](#)
 - vii. [Guidance Memos are in shared DCCC folder](#)

X. DAS Report

- A. [Noncredit Exploration Taskforce](#)
- B. [Optimal Class-size Taskforce: exploration of class-size based on discipline](#)
- C. [Reworking language for academic probation, current are deficit-minded and often student shaming](#)

XI. SAG Report

- A. New format for all course outlines Sections not numbered. Sections have been reordered to match CCN. Live links are no longer hidden. Hours are gone from content; can be added, if needed, to content. There will be two content sections: Lecture and Lab.
- B. Deletions are now called Removals

XII. Discussion Items

- A. CCN Phase IIb templates in Socrates - lab content
- B. Common Course Numbering Project Update 10 courses in Phase IIb that apply to ARC courses. If the local course doesn't really match the template, then it should not be adopted. The Part 2s are very important – may need to add content to achieve Cal-GETC and/or transfer. CCN group will put together a timeline for the Phase IIb courses. Phase III templates were drafted over the summer. Surveys to give feedback are now available. AOs, CSU, and UC representatives were involved in the creation of the Phase III templates. AOs say the Phase IIb templates are the best they've seen so far.
- C. CCN and Course Designators: Change ECE and SOC? New designators are not behaving like our regular designators in Socrates. So that it works more smoothly, DCCC chair should create the new designators. Should a department change all their designators to the new CCN designator? We want the ability to do it, but it should be a department decision. These issues will be talked about at SAG.

XIII. Future Agenda Items

- A. Resolution to discontinue cross listing courses
- A. Not for Credit process
- B. Non-credit in LRCCD
- C. Using the CSU GE pattern
- D. Updated Board Regulations for unit increments
- E. IDEAA in the COR
- F. Credit for Prior Learning

XIV. Adjournment 3:49

NEXT MEETING: Friday, September 26, 2025 2:30 – 4:30 (CRC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through April)

Course/Program items for Today's Meeting:

(Note to chairs: Please move approved curriculum by September 1)

College	Designator	Number	Course Title	Type
ARC	MATH	100	Elementary Algebra	Removal
ARC	MATH	120	Intermediate Algebra	Removal
ARC	MATH	294	Topics in Mathematics	Removal

ARC	MATH	295	Independent Studies in Mathematics	Removal
ARC	MATH	299	Elementary & Intermediate Algebra	Removal
FLC	MATHS	10	Guided Individualized Support for Mathematics	New to College

Programs			
College	Catalog Dept	Title	Type
ARC	Interior Design	Designed 4 Life (Certificate)	Removal
CRC	Music	Music Theory (Certificate)	New
FLC	Kinesiology	Public Health Science (A.S. for Transfer (AS-T) Degree)	Removal