

District Curriculum Coordinating Committee (DCCC)

April 25, 2025

2:30 p.m. to 4:30 p.m.

Teleconference Meeting Locations:

District Office: Chancellor's Conference Room

Ethan Way: Rm 232

SCC main campus: LRC 112, RHN 257, 258, RHN 144

SCC Davis Center (1720 Jade St, Davis): open area

FLC main campus: FL2 124, FL1 13

CRC main campus: CC-262, SOC 128, LRC 153

ARC main campus: HH 109, Counseling Center, FA 517C

Zoom Conference Link: <https://lrccd.zoom.us/j/82495266063>

Supporting Materials: [District Curriculum Coordinating Committee 2024-25](#)

Members:

Shannon Gilley (AO), Paula Cardwell (DAS), Frank Kobayashi (DO)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevens, Doug Herndon, Alisa Shubb

CRC: Karl Zoller (Chair), Robert Montanez, William Madden

FLC: Danny Siegfried (Chair), Carlos Lopez, Juanna Ruiz

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Rose Giordano or Deb Saks)

- I. Call to Order
- II. Approval of Agenda
 - A. [Approved by consensus](#)
- III. Approval of Minutes from March 28, 2025
 - A. [Approved by consensus](#)
- IV. Announcements/Updates
 - A. Welcome guests; Public Comment
 - B. Meeting Note Taker today is **SCC**
 - C. DCCC meeting dates for 2024-25: ~~8/30, 9/27, 10/25, 11/22, 1/24, 2/28, 3/28~~, 4/25
 - D. Chair's Report
- V. Curriculum Proposals:
 - A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

<p>ARC Question: will you get enrollment in new stats course? Andi thinks so, and has heard wishes of this course from students who wanted it at SCC when at CSUS</p> <p>A. Motion to approve by Karl Zoller, seconded by Juana Ruiz</p> <p>B. Everyone approves</p>	<p>CRC Questions? none</p> <p>C. Motion to approve by Aaron Bradford, seconded by Danny Siegfried</p> <p>D. Everyone approves</p>	<p>FLC Questions? none</p> <p>E. Motion to approve by William Madden, seconded by Kandace Knudson</p> <p>F. Everyone approves</p>	<p>SCC Questions? Math deletions, didn't delete 120? (no reason, just didn't do it yet)</p> <p>B. Motion to approve by Karl Zoller, seconded by Andrew Halseth</p> <p>C. Everyone approves</p>
--	---	---	--

D. Status of Collaboration Requests

- a. Catalog date for all DANCE courses?
 - i. All ready to go, DANCE 350 series. now, just be ready for before 5.15; Catalog date= 8.1.25 – tell your AOs.

E. Course Designator/Thematic Block Requests

New Designator and Thematic Blocks

ENGL: English - All colleges will have access to this.

Motion to approve by Aaron Bradford, seconded by William Madden,
We all approve this new designator. Seems like an uncontested great idea.

VI. Action Item(s)

- A. DCCC meeting dates for 2025-26: 8/29, 9/26, 10/24, 12/5, 1/23, 2/27, 3/27, 4/24
 - i. Approved by consensus
- B. Socrates
 - i. Remove ISBN field
 1. Not required anywhere and a single book has at least 3 ISBNs, which is confusing, consensus is that these are not helpful, so asking Phil to take this out.
 2. Shannon has a question, if CCN requires it, can we add this back in? Renee is hoping she can fit it in later if necessary.
 3. Approved by consensus
 - ii. Expand access to edit CCN templates to local curriculum chairs

1. Now in DCCC tab. Phil sets it up, Renee can copy/paste. Fine, even through the summer (Phase 2B released in May). But, this is not sustainable, 50-ish courses coming through in part 3, so more folks need access. Are the other curric chairs comfy with this showing up on their tab, so they can edit? No rebuttals, so Renee will ask this from Phil.
- iii. COCI update: Add a CIP field to course outlines
1. Currently we have a CIP field but not course outlines. We will have new fields in COCI, a CIP code that is a required field. Singles will get autopopulated, multiples will need to be chosen. All released near the end of May. Is there a timeline? Next time we need to upgrade a course (don't need to upgrade them all). Tanya Skryagin is the contact for more explanation on this if my notes are too minimal 😊. For now, we'll ask Phil to add the CIP right away, share the spreadsheet, and see what else we can do. Tanya will get more info on Monday 4.28, updates forthcoming.
 2. CCN templates have outcomes instead of objectives, or is proposed. Conversation about CIP codes and objectives. Do we want CIP codes to align as a district, Carlos regretfully asked, and is greeted by silence. He follows up after the below, saying perhaps some folks should be trained, and this should be a future agenda item.
 3. Are CIP codes replacing TOP codes? No, both will be required. Launching around Memorial day, but training is coming sooner, returning to Carlos' question. Renee asks, how are CIP codes used (SOC are final); Frank says for federal reporting. Issues pop up there, specifically ECE programs. We should have had guidance, but it was buried as forthcoming (didn't yet). Overall, there is misalignment as well as questionable usage of CIP codes – we should discuss these. Right now faculty developers have access to all the codes. Should we take away developer access? Unresolved, will be brought up for discussion again next year. Stay tuned! Looks like in August.
 4. For now, remove ISBN from textbook section, allow curric chairs the CIP tab, add CIP to course outlines (I think I got that last one).
- C. New Designator/Thematic Block Approval Process (2nd reading)
- i. Seems like we're ready to vote
 - ii. Motion to approve these new designator/thematic blocks by Aaron Bradford, seconded by Carlos Lopez ,
 1. Unanimously approved
- D. Local GE Approval Process (1st reading)
- i. Is it necessary to formalize the AO workgroup?
 - ii. Shannon feels there was a suggestion to formalize this group, want to be seen as an knowledgeable entity with access to information and

experience that should be used strategically (as in this document). Shannon will think about this over the summer, perhaps a group that is formalized in the handbook. Carlos suggests an elegant solution, an adhoc group (does not need to defer to Brown act rules). This is a first reading, second reading in August with the handbook updated with this adhoc workgroup within it. DCC agrees this is reasonable.

VII. Consent Item(s)

VIII. Updates from the District

- A. AB 1705 Workgroup notes
- B. AB 928 – issues discovered that long course desc shows up incorrectly. DCC were the eyes that found that. Starting date and effective date creates issues in peoplesoft, resulting in S25, 355 courses had incorrect info in long courses. PHIL and IT identified these and put a fix in, Lawler tested and fixed some at ARC, then all summer were corrected. The list is bigger for fall, closer to 800, ISAs are working their way through that. Tanya had her team get a gold star for their effort.
- C. AB 1111 – CCN online schedule and display in people soft. We're working our way through many of these, search function is close to being finished. Banner is on F25 schedule as an overall update, as well as canvas. Question, can students search by GE area? Currently, no, completely broken. Megan will send this issue to Frank specifically.
- D. AB 975 – stem discipline issues were implemented. Math 333 was blocked from STEM majors, so broad systems are working. Pipken has been an excellent partner; the good news is that there is no system wide failure, but there are smaller issues. Co-reqs are one such smaller issue. Working through a lot on the fly.
- E. Renee is getting a lot of emails like this too, about class schedule, telling the Deans, telling VPI, who are telling Frank. Tell faculty that this work is going on, IT are scrambling, but these are small fixes that need to be dealt with one at a time. Please tell folks to be patient. Carlos asks if we trust that it will be fixed or do we want to keep a specific list; frank says yes (he has a list, but if we have a list and doublecheck, that would be helpful). Frank says we all can send anything to him, but probably mostly limited to the above issues 😊.

IX. DAS Report

- A. Paula, asking IGETC approved classes to be counted in new cal-getc pattern, ethnic studies to automatically go under GE area 6. Don't hesitate to reach out to your senate presidents for them to vote on these resolution issues.

X. SAG Report

- A. Short titles not matching on CCN. Now the short titles field is up in part 1, so developers don't have access anymore. .. suggested electives section seems to be gone; Phil agreed to remove the suggested elective section. We let him know

SLO spreadsheet did not include CCN courses. Phil will remove ISBN field.
Meeting one more time in May.

XI. Discussion Items

- A. New funding formula based on units, not hours
 - i. Means we are losing money at a district. Discussion at district will evaluate how much money we're actually losing (Frank and VPIs). Frank feels within the district we're not as impacted, and doubts faculty will need to do anything, not something we're overly concerned about.
 - ii. Kandace asks about FX01 data code for distance ed reporting. We're being asked why we track that on section not sessions. Kandace sees that distance ed is tracking attendance in an opposite way to the new funding formula; Frank asks to meet Kandace to discuss further.
- B. The DCCC approved the ability to award units in 0.25 increments in certain courses. Should this be formalized in board policy/regs?
 - i. Only approved in our handbook. Do we need to update this in regulations? Sounds like Renee got a silent, but unanimous "yes, please write another regulation renee" response from the crowd. Renee takes this on, to be shown in August
- C. What edits need to be made on Work Experience outlines?
 - i. Vivian would know the answer. Sadly, Duane does not know Vivan's name. Vivian has done this at ARC, as a model to follow, with the exception of repetition. Tanya says we need someone from IT to answer these peoplesoft vs. COCI questions. Renee will ask Crystal about this.
- D. [ASCCC Spring Plenary Resolutions](#)
- E. [Not for Credit courses](#)
 - i. FYI: something that came up at Senate. Los Rios has not for credit community service courses, without formal processes. It has veered out towards conflict. This is FYI – we have this, it is different from non-credit courses. Frank continues, the refugee grant serves refugee students with not for credit workshops, don't come close to course curriculum (how to prep for a job). One issue that arises is that a workshop had vocational ESL, it did connect to some of our curriculum. So, next steps, Frank and Jamie Nye will meet with the refugee program rep, to talk it out. We want to make sure not for credit options don't conflict with current curriculum.
 - ii. We *very* rarely run into conflict with not for credit and our for credit courses
 - iii. Frank and Jamie are starting the conversations to create a system to make sure these happen even less rarely, or never again.
- F. Archives in Socrates
 - i. With CCNs, there is a need to get to old outlines. Everyone should know how to find these. There are two ways.

1. Reports, historical curric activity, pick course → see the list of all the cataloged courses we've ever had.
2. Open a COR, Section 1, Course (turns green) → see all the versions available

G. Common Course Numbering Project

i. Updates from CCN Coordinators

1. Alisa – going great. Talking with CCN, there will be more phases than phase 3, but we don't know how many. We need to make people aware of the changes, as the phases continue, we might not have the courses CCN are creating. So, not adopting might become more common: have your reason. In English, disciplines are changing their designator to match with the CCN one. Folks have been great about communicating lack of messaging.
2. Danny asks: ENGW 301 won't be adopting CCN, we can still teach and it will transfer, but if we change the designator to ENGL then it is a "share request". Yes. Aaron explains why ENGWR 301 was not adopted, faculty felt that that template did not apply, so a collaboration request would be needed to use the ENGL designator.
3. Karl - ARTH, thanks to the AOs for helping with the Part 2s. Going well
4. Duane - HIST, going well, decided on robust Part 2s (thanks to Shannon/AOs), SCC inputting Part 2s and other colleges will follow suit; all aligned.
5. Aaron - Econ is close to being aligned but not quite ready. ENGL 301 won't adopt CCN. 303 is between SCC and ARC, aligned, launched today!
6. Renee - ENGL C1001, Barstow was denied from CalGETC. Alisa says that might not be as bad as it seems. Shannon says we are concerned because the template was submitted as is, no Part 2s; this does cause legit concern. In the AO world, it is a bit concerning. The AOs in the state need to see the templates before they are sent out, even at the CCC level. Megan, concerning to her because the college decided not to add anything and was rejected. She is concerned that the process did not recognize it's own mistake (not delineating Part A and Part B). Alisa - the plan was for UC/CSU to be in the room, which did not happen. Even when they were in the room, it is not very helpful. So there is a recognition that there is a problem in the process. Shannon, there is some value to having an AO committee (maybe north, central, south) look at the template because of their expertise.
7. Renee: Need an AO Tech Review step.

ii. Concern from faculty about the CCN Faculty Discipline Groups

1. Math and BUS, asking for a single group of faculty to write the templates for all the outlines in their section, requiring vastly different areas of expertise. In the nomination process, they don't ask about that. BUS law, Intro to BUS would/could be done by the same faculty. Renee thinks there should be a group per course. Le sigh. Alisa will bring this back to report.
- iii. Phase IIB templates will be entered over the summer
 1. Thanks Renee!
- iv. CCN formatting in Socrates
 1. The short title is now in template form only. Please enter the short titles here.
 2. Textbook fields, ISBNs not included in ASSIST info
- v. CCN SLO format: Discuss (CCN) at the end of each SLO
- vi. Standard sentence in part 1 of the description? Let's forget about this. Cuz, the only folks with access from the state into socrates is Renee and Phil; this does not solve the course content areas. This is a problem for reviewers; we need the ability to re-order, with the understanding it is the job of our curric committees to check that we have the full CCN verbiage in other. We should open up course topics to developers. Aaron wants more discussion/clarification of how it is tagged, but likes the idea of opening up course content control to developers. Renee also wants a larger discussion about the tag, with the goal that we do want the CCN language there. Aaron is concerned that students will be confused at CCN on their. Renee is concerned with state chancellor's office who has audited folks, and for outside reviewers to clearly see. Shannon, agrees, and adds a note that it will help future faculty. Duane suggests an asterisk as CCN footnote. Alisa wonders how many students might even see it. Tanya suggests it could be programmed to disappear.
- vii. Renee wants support to open up Socrates to developers. Megan does not see an issue, that is what tech review is for and thinks we will be fine. Group commits to having Renee's back with this decision; we're all on board Renee, we're ride or die!
- viii. Lead in for SLO sentence, we can use ours, also to be brought up to Phil.
- ix. Anything else?

XII. Future Agenda Items

- A. Resolution to discontinue cross listing courses
- B. IDEAA in the COR
- C. Coordinating articulation across the district
- D. CSU GE pattern - How can we serve our students?
- E. Non-credit at LRCCD
- F. DCCC chair rotation (see proposed language for DAS chair rotation)
- G. Socrates changes: hours listed in course topics

XIII. Adjournment

NEXT MEETING: Friday, August 29, 2025 2:30 – 4:30 (ARC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through May)

Course/Program items for Today's Meeting:

(Note to chairs: Please move approved curriculum by **April 30**)

Courses				
College	Designator	Number	Course Title	Type
ARC	BUSTEC	110	Business Procedures for Professional Success	Deletion
ARC	DESGN	330	Engineering Systems and Design	Deletion
ARC	DESGN	350	Surveying and Land Planning	Deletion
ARC	ECE	402	Infants with Atypical Development	Deletion
ARC	GERON	230	Motivating Older Clients	Deletion
ARC	GERON	231	Validation: Theory and Practice	Deletion
ARC	GERON	232	Body Mechanics and Safety	Deletion
ARC	GERON	233	Nutrition and Aging	Deletion
ARC	GERON	280	Home Adaptations for Safety and Independence	Deletion
ARC	GERON	281	Basics of Aging, Health, and Ethical Care	Deletion
ARC	GERON	310	Social Service Designee: Role and Responsibility	Deletion
ARC	MATH	10	Developing Confidence in Math	Deletion
ARC	MATH	25	Computational Arithmetic	Deletion
ARC	MATH	32	Pre-Algebra	Deletion
ARC	MATH	41	Algebra Readiness - Part I	Deletion
ARC	MATH	42	Algebra Readiness - Part II	Deletion
ARC	MATH	110	Elementary Geometry	Deletion
ARC	MATH	125	Intermediate Algebra for Statistics and Liberal Arts	Deletion
ARC	MATH	129	Elementary and Intermediate Algebra	Deletion
ARC	MATH	131	Combined Algebra - Part I	Deletion

ARC	MATH	132	Combined Algebra - Part II	Deletion
ARC	MATH	133	Combined Algebra - Part III	Deletion
ARC	STAT	105	Statway, Part I	Deletion
ARC	STAT	305	Statway, Part II	Deletion
ARC	BUSTEC	370	Business Information Technology Capstone	New to College
ARC	CDCR	101	CDCR Basic Academy	New to District
ARC	CDCR	298	Work Experience in California Department of Corrections and Rehabilitation	New to District
ARC	IW	158	Advanced Welding Shop	New to District
ARC	STAT	309	Introduction to Probability and Statistics for STEM	New to District
CRC	ACCT	125	Federal and State Individual Taxation	Deletion
CRC	HONOR	340	Honors Seminar: Political Campaign Communication	Deletion
CRC	HONOR	341	Honors Seminar: Persuasion within Social Issues	Deletion
CRC	HONOR	350	Honors Seminar: Introduction to Critical Theory	Deletion
CRC	HONOR	352	Honors: Director's Cinema	Deletion
CRC	HONOR	363	Honors Seminar in Critical Thinking and Composition: Philosophy of Happiness	Deletion
CRC	HONOR	364	Honors Seminar: Philosophy of the Martial Arts	Deletion
CRC	HONOR	366	Recent United States History - Honors	Deletion
CRC	HONOR	367	Introduction to Government: United States – Honors	Deletion
CRC	HONOR	368	International Political Economy - Honors	Deletion
CRC	HONOR	375	Honors College Composition	Deletion
CRC	HONOR	378	Honors - Literature Adapted into Film	Deletion
CRC	HONOR	385	Honors Seminar in Genetics	Deletion
CRC	HONOR	386	Biological Anthropology-Honors	Deletion
CRC	HONOR	387	Biological Anthropology Laboratory-Honors	Deletion

CRC	HONOR	391	Honors Seminar in Mathematics - Introduction to Mathematical Proof	Deletion
CRC	HONOR	392	Honors Seminar in Mathematics - Topics in Number Theory	Deletion
CRC	HONOR	393	Introduction to Probability and Statistics - Honors	Deletion
CRC	HONOR	499	Philosophy and the Martial Arts	Deletion
CRC	BIOL	302	Concepts of Human Anatomy and Physiology	New to College
CRC	BIOL	349	Applied Microbiology: Scientific Literacy through Practical Uses of Microbiology	New to College
CRC	MUP	302	Jazz Workshop	New to District
CRC	TMACT	308	Indoor Soccer III	New to District
FLC	KINES	417	Fitness Injury Prevention and Management	Deletion
FLC	MATH	10	Developing Confidence in Math	Deletion
FLC	MATH	20	Arithmetic	Deletion
FLC	MATH	30	Pre-Algebra Mathematics	Deletion
FLC	MATH	100	Elementary Algebra	Deletion
FLC	MATH	110	Elementary Geometry	Deletion
FLC	MATH	125	Intermediate Algebra for Statistics and Liberal Arts	Deletion
FLC	STAT	101	Pre-Statistics	Deletion
FLC	FIRE	1656	Regional Instructor Orientation	New to College
FLC	KINES	308	Women in Sport	New to College
FLC	MUIVI	382	Improvisation Workshop III	New to College
FLC	MUIVI	383	Improvisation Workshop IV	New to College
FLC	CISC	311	Survey of Modern Computer Languages	New to District
FLC	CISP	408	Programming R for Data Analysis and Machine Learning	New to District
FLC	DANCE	329	Ballet Repertory	New to District
FLC	KINES	309	Sports and Film	New to District
FLC	RADTEC	300	Patient Care in Medical Imaging	New to District

FLC	RADTEC	301	Radiology Physics and Equipment	New to District
FLC	RADTEC	311	Radiographic Anatomy and Positioning I	New to District
FLC	RADTEC	312	Radiographic Anatomy and Positioning I Lab	New to District
SCC	ENGRD	10	Basic Reading Skill Development	Deletion
SCC	ENGRD	11	Reading Skill Development	Deletion
SCC	ENGRD	110	Comprehension Strategies and Vocabulary Development For College	Deletion
SCC	ENGWR	110	College Reading and Writing Skills	Deletion
SCC	ENGWR	157	University Preparatory Writing	Deletion
SCC	GREEK	401	Elementary Modern Standard Greek	Deletion
SCC	GREEK	402	Elementary Modern Standard Greek	Deletion
SCC	ITAL	401	Elementary Italian	Deletion
SCC	ITAL	402	Elementary Italian	Deletion
SCC	MATH	27	Self-Paced Basic Skills Mathematics	Deletion
SCC	MATH	28	Basic Skills Mathematics	Deletion
SCC	MATH	34	Pre-algebra	Deletion
SCC	MATH	100	Elementary Algebra	Deletion
SCC	MATH	103	Elementary Algebra, Part I	Deletion
SCC	MATH	104	Elementary Algebra, Part II	Deletion
SCC	MATH	109	Fundamentals of Algebra for Liberal Arts Mathematics and Statistics	Deletion
SCC	MATH	110	Elementary Geometry	Deletion
SCC	MATH	123	Intermediate Algebra, Part I	Deletion
SCC	MATH	124	Intermediate Algebra, Part II	Deletion
SCC	PRSIAN	401	Elementary Persian	Deletion
SCC	PRSIAN	402	Elementary Persian	Deletion
SCC	STAT	100	Pre-Statistics	Deletion
SCC	FLTEC	202	Introduction to Drones	New to District
SCC	FLTEC	204	Remote Pilot Certificate (License) Test Prep	New to District
SCC	FLTEC	206	Remote Pilot Ground School	New to District

SCC	FLTEC	208	Remote Pilot Flight School	New to District
SCC	FLTEC	210	Aerial Photography	New to District
SCC	FLTEC	212	Photogrammetry	New to District
SCC	FLTEC	214	Drone Inspections	New to District
SCC	FLTEC	216	First Person View (FPV)	New to District
SCC	HIST	391	Saving Historic Places	New to District

Programs			
College	Catalog Dept	Title	Type
ARC	Gerontology	Gerontology (A.A. Degree)	Deletion
ARC	Gerontology	Senior Caregiver Specialist (Certificate)	Deletion
ARC	Gerontology	Social Service Designee (Certificate)	Deletion
CRC	Business	Business Information Professional II (Certificate)	New
CRC	General Education	California General Education Transfer Curriculum (Cal-GETC) (Certificate)	New