

District Curriculum Coordinating Committee (DCCC)

February 28, 2025

2:30 p.m. to 4:30 p.m.

*Teleconference Meeting Locations:***District Office: Chancellor's Conference Room****Ethan Way: Rm 232****SCC main campus: LRC 112, RHN 257, 258, RHN 144****SCC Davis Center (1720 Jade St, Davis): open area****FLC main campus: FL2 124, FL1 13****CRC main campus: CC-262, SOC 128, LRC 153****ARC main campus: HH 109, Counseling Center, FA 517C**Zoom Conference Link: <https://lrccd.zoom.us/j/82495266063>Supporting Materials: [District Curriculum Coordinating Committee 2024-25](#)**Members:**

Shannon Gilley (AO), Paula Cardwell (DAS), Jamey Nye (Deputy Chancellor) or Frank Kobayashi (DO)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevens, Angela Milano (alt: Doug Herndon)

CRC: Karl Zoller (Chair), Jorge Baca, Robert Montanez (alt: Michael Lawlor), William Madden

FLC: Danny Siegfried (Chair), Andi Hicks, Greg McCormac (alt: Carlos Lopez), Juanna Ruiz

SCC: Renée Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Rose Giordano or Deb Saks)

- I. Call to Order [2:32 pm](#)
- II. Approval of Agenda [Small changes since draft sent out, most notably some courses added. Nothing major changed on the other parts. Approved by consensus](#)
- III. Approval of [Minutes from January 24, 2025 meeting](#) [Approved by consensus](#)
- IV. Announcements/Updates
 - A. Welcome guests; Public Comment [No public comments](#)
 - B. Meeting Note Taker today is **CRC**
 - C. DCCC meeting dates for 2024-25: ~~8/30, 9/27, 10/25, 11/22, 1/24, 2/28, 3/28, 4/25~~
 - D. Chair's Report
 - i. Curriculum Regional Meeting at FLC on March 14th[Notes: reminder of curriculum regionals.](#)
- V. Curriculum Proposals:
 - A. Courses/Programs by College
(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC

CRC

FLC

SCC

B. Status of Collaboration Requests

Able to catalog several things last time. Almost done with MATHS 33, MATH 333. When it comes through next time, catalog 08/01/25.

Danny: Dance courses. Initiated in 2023, and one still in draft status.

Karl: will talk to developers at CRC.

C. Course Designator/Thematic Block Requests

CRC -New Thematic Block: TMACT 380-389 Beach Volleyball (original request was 360-369 which is already in use) (2nd reading): everyone okay with that.

FLC - Access to FIRE (FYI)

SCC - New Designator: CVT (1st reading)

SCC - New Thematic Block: FLTEC 210-220 (1st reading) Approved at PPC for a drone cert, need for this to get through. ARC is excited about it. Ask to suspend rules: consensus. Vote for approval: motion: Danny. Second: Karl. Approved by consensus.

VI. Action Item(s)

A. Process for approving course designator/thematic block requests

Renée: We have PPC now, which is a fairly recent process. So we shouldn't see any surprise designator requests. Question: are we comfortable with doing these as consent items? What does the group think? Aaron: have there been past concerns? Renée: no legit ones, faculty can't object to another college's stuff if it's already gone through PPC. Carlos: move this process to PPC. Then, by the time it's approved there, then Phil can just make the changes and people can build curriculum. Aaron: What about thematic blocks, it would work for designators, but could blocks go through PPC. Aaron: likes them being consent. Renée: likes new designators going through PPC, but sometimes we need designators that aren't attached to programs. Aaron: maybe one form, one that goes to PPC and one to DCCC. Carlos: My interest is to speed up the process, and PPC is once a month. I support Aaron's adjustment to my proposal. Renée: this is brainstorming/first reading and we will vote next time.

B. Remove the Suggested Electives section from Socrates

Vote on this because Phil wants clear directive/permission, etc. Renée: remove this because it is attached to old GE stuff and would therefore create lots of work for Phil; it's not visible publicly; and program maps can provide the necessary information. Motion: Aaron. Second: Andi. Approved by consensus.

C. Deletion of a program approved by the Board of Trustees but not CCCCCO

i. SCC - Aviation: Commercial Pilot - Unmanned Aircraft Systems

This will be replaced by new programs as this program never received an endorsement from COE.

In 2017, faculty created a drone program. It involved, small business entrepreneur types of things. Moved slowly, and at the time we thought we had appropriate LMI, but there was not. It made it to the board, but the curriculum specialist didn't have the right LMI for the submission. Faculty retired. Approved by the board but never submitted to the state. Now, faculty are making drone certs. This has happened before. We need to get this in the board minutes.

Frank: Because it is deletion of a program, I might get a question from the board: so clarify: new program has LMI. What is the difference between new and old programs? Old: lots of units, lots of business courses. Now, faculty have small-unit certs.

Frank: the prior concept has been redefined to meet current demands.

Motion: Shannon. Second: Juana. Approved by consensus.

VII. Consent Item(s)

VIII. Updates from the District

A. AB 1705 workgroup meeting notes

i. [December 13, 2024](#)

ii. [January 13, 2025](#)

Existing group: math department chairs and deans, Frank (and Tammy before): discuss 1705. DAS is interested in formalizing that group and increasing info to DAS. With the DAS president, this group takes notes and submits them to DCCC. We just met last week. Notes embedded in this agenda.

Discussing revised guidance in December. Had a webinar with the Chancellor's office for clarification. Change in how m-map works: upside-down funnel, lowest placed students have access to 2 and 1 semester sequences, calculus, and all support classes. Middle: 1 semester, innovate. High: access to calculus classes. Implemented for F 2025.

B. Catalog workgroup - first meeting March 7th, 3-4pm

Questions about effects of AB 928.

C. Program Placement Council

i. Approved

ARC - Figure Study

CRC - Cal-GETC Certificate

SCC - Commercial Pilot - Unmanned Aircraft Systems Certificate

SCC - Commercial Pilot Photography - Unmanned Aircraft Systems Certificate

SCC - Advanced Commercial Pilot - Unmanned Aircraft Systems Certificate

ii. First Reading

CRC - Music Theory Certificate

CCN: specific to phase I, we are still working with PeopleSoft to integrate it. We should have everything tested and ready by 03/14. Frank asked to put a hold integrating CCN courses into the fall schedule. All other courses can go. But CCNs cannot yet do it.

IX. DAS Report

A. Progress of new/revised regulations: R-3412, R-7241, R-7421

Paula: slight delay because one senate didn't make quorum. Voting next on work experience regulations and international education. No meeting 03/18. April: 3 regs re: competency committees, also re: returning students to take any GE pattern.

AB 1705 workgroup: last fall, disconnect re: communications so DAS is interested in having minutes captured. We're trying to figure out. Should it echo the 705 structure? Or should it be a DAS committee? Opinions differ.

X. [SAG Report](#)

Meets again next week. All stuff from the report as discussion items on this agenda.

XI. Discussion Items

- A. AB 928 (CalGETC) Crosswalks are being put into Socrates. AOs waiting to get info re: CCN. Renée: As far as curriculum is concerned, we are pretty good.
- B. New Local GE
 - i. Updating the GE choice sentence and the bottom of each course list
 - ii. Update from the AOs

Local students for Fall 2025 can take either GE pattern. Need to select from the dropdown. Has to be done manually. We can ask Phil if it can be done automatically. Renée: Open it, pick it, catalog it again. Give local committees a list of programs touched.

Updates from AOs: Shannon: migrating things over - one more area to go through. Compiling, then going back to campuses. Changing. There is a time crunch, and some disciplines will push back about new standards, so they need time to resubmit for local GE approval. New guidance is clear, so more effective for AOs to make these decisions. Mid-March taking them back to local colleges.

- C. Common Course Numbering Project
 - i. Phase I - SLOs will not populate into Canvas or SLO reporting systems Not loading into justification sections or Canvas. Maybe ask Phil to do something. Kandace: EdTech: request made to pilot use of some of the new SLOs, said they could tweak the code on the IT side, in theory. Alisa: this is because it is a text field so we can copy/paste from the templates, is the solution to require developers to do their own cutting and pasting into fields organized like we do for non-CCNs? Renée: That's not how they are being built now. We need to have CCNs look like our regular outlines, but when to have that discussion? WE have stuff that is not required to be in COR per Title V.
 - ii. Phase I - A sentence with the former course information will appear before every catalog description in the catalog and class schedule

XML: let Renée know if you want this tab. We looked at COMM C100 to see what the class schedule will look like. Text is in italics, easy for students to see. Carlos: Kristy Hart: software called SiteImprove, like a find/replace, Public Info Office can do this. Renée: some of that can be fixed in Socrates, and some can't.

- iii. LRCCD webinar on March 7th for departments in Phase II

Alisa: not knowing deadlines is the hard part. Still on the assumption that we have to finish this semester, but this is a precarious situation. CCN coordinators connecting with developers, we have a pretty good sense of which courses are going to be affected. Webinar coming up. Alisa has some slides. How can we simplify the process for developers? That's what the webinar is about. Instructions on what to do.

Renée: What do you need from us? Alisa: folks to participate in the webinar, look at slides, publicize it.

- iv. Phase II - no templates from the state yet; ASCCC webinar in mid-April

Renée: A couple of emails went out. ASCCC webinar in April. Phase III list out. It's a long list, affecting a lot of the programs.

5C: met last week, someone said that there will be A and B phases for Phase II. But this is apparently not a done deal.

- v. Phase III - list of courses released

- D. Course repetition for Work Experience courses - the new regulation will be approved soon Then it goes to the Chancellor's Cabinet. What needs to be done in Socrates? What do we tell Phil? Do we want it to go up to 28 for everything? Or just in these particular courses, if Phil can do that?
- E. Requisite Justification Section - What should Content Review look like? If you pick a CCN course as a prereq, coreq, or advisory, it won't work - select the old number. The outlines will be updated with the new number, but not with SLOs in justification. They need to be in COR. We need to ask Phil if he can make that work. Aaron: this might be easily fixed if we open that section up to developers. Part 2 SLOs show up. Shannon agrees. Renée: We'll talk about this at SAG next week. This might change the instructions for Phase II: faculty need to copy/paste SLOs, etc.
- F. Artificial Intelligence and Curriculum Outlines of Record
 - i. Sharing CORs in AI platforms and intellectual property issues

Aaron: 2 chatbots sent to him saying that they can do curriculum review for you. People feeding parts of CORs into chatbots. Does this meet GE standards, for example? User agreements entail sharing material, it becoming property of Chat GPT, etc. But CORs are district property? So what happens? Some of Aaron's concerns. Should district or general counsel address this issue? Feedback? Ideas?

Paula: training opportunity on April 8, 30 seats reserved for Los Rios. Map project uses AI to take parameters, say, from a military school, and provides a recommendation about how much credit should be getting. Still faculty decision, as it is only a recommendation. Guidance, not a decision.

Kandace: concerned because this means all this info is sucked into this system and spit out somewhere else with no citation. What are we teaching ourselves when we ask AI to do analytical work? Look to the LRCFT contract for guidance/clarification.

Aaron: A similar issue came up at the local Senate. If AI does part of our job duties, then we potentially lose ground in contract negotiation, etc. Asked the ARC committee to refrain from doing this as a part of their process.

Duane: asked Chat GPT if they are familiar with COR, and it was able to give him a COR from a class from LRCCD. What can they permissible read in Google Drive? We might have already lost this...

Carlos: COR are public by nature. They need to be publicized somewhere. At least on that part of the discussion, it's a little late and it's okay that they're out there. In terms of the critical thinking part, hard to say about that - in support of what others have said about that.

Renée: we need PD re: AI. People often talk about it re: cheating, but not as a tool. We have to walk that line.

XII. Future Agenda Items

- A. IDEAA in the COR
- B. Coordinating Local GE approvals across the district
- C. Coordinating articulation across the district
- D. CSU GE pattern - How can we serve our students?

- E. Non-credit at LRCCD
- F. DCCC chair rotation (see proposed language for DAS chair rotation)
- G. Socrates changes: hours listed in course topics

XIII. Adjournment 3:55

NEXT MEETING: Friday, March 28, 2025 2:30 – 4:30 (FLC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through May)

Course/Program items for Today’s Meeting:

(Note to chairs: Please move approved curriculum by **March 4th**)

ARC: BIOL 304 - previously college-level but identified as eligible for transfer level with Title 5. Technically NTD, but just moves to transfer level. Same for the MUSM courses: comparable courses offered at CSU, CSU reached out to ARC, and these were converted to transfer level. The rest of the courses are STMFT Apprenticeship courses. Motion: Kandace. Second: Shannon. Approved by consensus.

CRC: Motion: Danny. Second: Aaron. Approved by consensus.

FLC: Astronomy NTC courses. For students with limited science backgrounds. Admin of Justice AA being deleted, but still have the AS-T, which most students do. Cal-GETC certificate: will sit on that now. Renée: no rush because it’s not in the PCAH yet so it can’t be submitted to COCI. Motion: Andrea. Second: Aaron. Approved by consensus.

SCC: Deleting old transfer certs, new ATC programs: degree and certificate - same name, though. SCC in process of getting authorized by FAA. A new local Sacramento program happening here. Professional Pilot certificate and degree. Contract with a school to do flying, working out financial aid. Talks in progress, so we want curriculum there when it’s ready to go. Motion: Duane. Second: Carlos. Approved by consensus.

One other deletion from SCC that is not in Socrates but is in agenda. See above.

College	Designator	Number	Course Title	Type
ARC	BIOL	304	Essentials of Human Anatomy and Physiology	New to District
ARC	MUSM	311	Introduction to Music Business	New to District (existing course moved to a new number)
ARC	MUSM	312	Advanced Music Business	New to District (existing course moved to a new number)
ARC	STMFT	100	OSHA and CPR	New to District
ARC	STMFT	101	Use and Care of Tools	New to District
ARC	STMFT	102	Steam Systems	New to District
ARC	STMFT	103	Related Science in the Piping Trades	New to District
ARC	STMFT	104	Industrial Rigging	New to District
ARC	STMFT	105	Instrumentation I	New to District

ARC	STMFT	106	Instrumentation II	New to District
ARC	STMFT	109	Union Heritage	New to District
ARC	STMFT	110	Beginning Drawing and Plan Reading for the Piping Trades	New to District
ARC	STMFT	111	Advanced Drawing in the Piping Trades	New to District
ARC	STMFT	113	Beginning AutoCAD for Steamfitters	New to District
ARC	STMFT	114	Advanced AutoCAD for Steamfitters	New to District
ARC	STMFT	120	Trade Mathematics	New to District
ARC	STMFT	125	Electricity for Steamfitting	New to District
ARC	STMFT	130	Pipe Shop I	New to District
ARC	STMFT	131	Pipe Shop II	New to District
ARC	STMFT	132	Tube Bending	New to District
ARC	STMFT	133	Pumps	New to District
ARC	STMFT	140	Welding Safety and Plate Welding	New to District
ARC	STMFT	141	Oxygen Acetylene Cutting	New to District
ARC	STMFT	145	Pipe Welding	New to District
ARC	STMFT	150	Welding I	New to District
ARC	STMFT	151	Welding II	New to District
ARC	STMFT	152	Welding III	New to District
ARC	STMFT	153	Welding IV	New to District
ARC	STMFT	160	Welding V	New to District
ARC	STMFT	161	Welding VI	New to District
ARC	STMFT	164	Orbital Welding	New to District
ARC	STMFT	170	Construction Management in Steamfitting	New to District
ARC	STMFT	171	Hydrostatic Testing	New to District
CRC	MATHS	60	Support for Calculus I	New to College
CRC	MUSM	320	Contemporary Songwriting	New to College
FLC	ASTR	310	The Solar System	New to College
FLC	ASTR	320	Stars, Galaxies, and Cosmology	New to College
SCC	ATC	315	Air Traffic Control Terminal Simulation Training	New to District
SCC	ATC	325	Air Traffic Control En Route Simulation Training	New to District

Programs			
College	Catalog Dept	Title	Type
CRC	Surgical Technology	Surgical Technology (A.S. Degree)	New
FLC	Administration of Justice	Administration of Justice (A.A. Degree)	Deletion
FLC	General Education	California General Education Transfer Curriculum (Cal-GETC) (Certificate)	New
SCC	General Education - Transfer	CSU GE-Breadth (Certificate)	Deletion
SCC	General Education - Transfer	Intersegmental GE Transfer Curriculum (IGETC) (Certificate)	Deletion
SCC	Aviation	Commercial Pilot - Unmanned Aircraft Systems	Deletion (see action item above)
SCC	Air Traffic Control	Enhanced Air Traffic Control (A.S. Degree)	New
SCC	Air Traffic Control	Enhanced Air Traffic Control (Certificate)	New
SCC	Aviation	Professional Pilot (A.S. Degree)	New
SCC	Aviation	Professional Pilot (Certificate)	New