

**District Curriculum Coordinating Committee (DCCC)**

January 24, 2025 Minutes

2:30 p.m. to 4:30 p.m.

*Teleconference Meeting Locations:***District Office: Chancellor's Conference Room****Ethan Way: Rm 232****SCC main campus: LRC 112, RHN 257, 258, RHN 144****SCC Davis Center (1720 Jade St, Davis): open area****FLC main campus: FL2 124, FL1 13****CRC main campus: CC-262, SOC 128, LRC 153****ARC main campus: HH 109, Counseling Center, FA 517C**Zoom Conference Link: <https://lrccd.zoom.us/j/84925298644>Supporting Materials: [District Curriculum Coordinating Committee 2024-25](#)**Members:**

Shannon Gilley (AO), Paula Cardwell (DAS), Jamey Nye (Deputy Chancellor) or Frank Kobayashi(DO)

ARC: Aaron Bradford (Chair), Andrew Halseth (Vice-Chair), Megan Bevans, Angela Milano (alt: Doug Herndon)

CRC: Karl Zoller (Chair), Jorge Baca, Robert Montanez (alt: Michael Lawlor), William Madden

FLC: Danny Siegfried (Chair), Andi Hicks, Greg McCormac (alt: Carlos Lopez), Juanna Ruiz

SCC: Renee Medina (DCCC Chair, Chair), Duane Leonard, Kandace Knudson, Devoun Stewart (alt: Rose Giordano or Deb Saks)

- I. Call to Order **at 2:31pm**
- II. Approval of Agenda: **Approved by consensus with one minor change – adding ARC's WELD 301 which was accidentally left off.**
- III. Approval of Minutes from November 22, 2024 meeting: **Approved by consensus.**
- IV. Announcements/Updates
  - A. Welcome guests; Public Comment **No public comments**
  - B. Meeting Note Taker today is **ARC**
  - C. DCCC meeting dates for 2024-25: ~~8/30, 9/27, 10/25, 11/22, 1/24~~, 2/28, 3/28, 4/25
  - D. Chair's Report: **No report, everything is included in the agenda items.**
- V. Curriculum Proposals:
  - A. Courses/Programs by College  
(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC	CRC	FLC	SCC
	<b>No courses/</b>		<b>No courses/</b>

**Presented by  
Aaron Bradford  
1st: Kandace  
Knudson  
2nd: Duane  
Leonard  
Unanimously  
approved**

**Programs**

**Presented by  
Danny Siegfried  
1st: Andi Hicks  
2nd: Shannon  
Gilley  
Unanimously  
approved**

**programs**

B. [Status of Collaboration Requests](#)

- **BIO 304 is being removed.**
- **Reach out to developers at draft status since they may not know they were assigned the course. If they're unable to do it, try to move it to another developer.**
- **FITNS courses are a change to variable units. Approved for Fall 25.**
- **CRC will reach out to Sang Sertich about MATH 333 (just a title change) since they are still at draft status. Hoping it will still be ready to go for Fall 25.**
- **STAT 10 title change is go to go.**

C. Course Designator/Thematic Block Requests

a. FLC New Designator: RADTEC (1st reading):

- **Radiation Technology, planning to develop approximately 27 imaging courses ASAP, so request to move to 2nd Reading if no objections.**
- **Carlos Lopez moved to expedite to 2nd Reading, 2nd by Kandace Knudson.**
- **Carlos Lopez moved to create designator, second by Andrew Halseth.**
- **Renee will create the designator.**

b. CRC New Thematic Block: TMACT 360-369 Beach Volleyball

- **Other colleges have a SPORT designator for Beach Volleyball but not TMACT.**
- **Renee will look into more. Staying at 1st Reading and will do 2nd Reading next meeting.**

VI. Action Item(s)

A. [R-7241 revised](#)

- **Since the last DCCC meeting, DAS had some questions about some of the details in the document.**
- **A small group was formed to discuss and make revisions/clarifications.**
- **The most notable is Section 2.0 about using other GE patterns in place of the local GE pattern. See the new revised document to view all changes/additions.**
- **Shannon Gilley moved to approve R-7241 with the given changes. Megan Bevins and William Madden tied for 2nd. Unanimously approved by the committee.**

VII. Consent Item(s): **None**

VIII. Updates from the District: **Frank Kobayashi gave updates on CCN, AB 928, and AB 1705:**

- **CCN systems integration: working with IT to update everything that CCN will touch: PeopleSoft, Canvas, and many other systems (about 25 in all). Frank will send out a project map to include in the minutes.**
- **AB 928: working with IT and Student Services to make updates for Fall 25, such as CCC Apply, new academic plan codes, etc.**

- **AB 1705: We can still use the existing system and process that we use for placement, and adjust it to align with the Chancellor’s Office Updated Guidance Memo from Dec, 2024.**

IX. DAS Report:

- **DAS meetings are no longer doing teleconferencing – they’re all in-person except zoom for emergencies.**
- **The AB 1705 Group at the district level consists of Frank Kobayashi and the math department chairs and deans. The group is fully on board with providing reports to DAS and/or DCCC. Meetings are recorded and minutes are taken. They are willing to provide these to DCCC/DAS.**

X. SAG Report

- **Ensuring that all new CCN numbers show up in all the right places in Socrates.**
- **Still not going to PeopleSoft correctly. Frank will follow up on that.**
- **Most of the courses on IGETC are grandfathered into Cal-GETC. Can Phil do that in Socrates as a batch so that AOs don’t need to do it by hand?**
- **Old numbers are no longer visible in Socrates, but you can still access the old COR. Go to the new CCN course and click on “Course” to see all archived former versions. You don’t need to be a developer – anyone can do this.**
- **In the prereq/coreq section’s drop down menu, you still must pick the old number. Phil is working on this update.**

XI. Discussion Items

A. Common Course Numbering Project Update

i. Coordinators:

- **District: Alisa Shubb**
- **ARC: Aaron Bradford**
- **CRC: Karl Zoller**
- **FLC: Andi Hicks**
- **SCC: Duane Leonard**

ii. Surveys:

- **Dates extended but closing soon**
- **Templates will be out shortly after surveys close**
- **Need to get Phase II completed this Spring so UC transfer can be submitted this Summer**

iii. Implementation Group meetings:

- **Doug Herndon (ARC) would like to be added to the group.**
- **Alisa will run the show – Friday 2:30 will probably be the meeting day/time unless the group decides otherwise.**
- **To get the ball rolling they’ll begin messaging to departments involved, even in absence of a timeline.**
- **Finishing up Phase 1 by removing any old numbers in Socrates and replacing them with the new numbers.**

B. New Local AA/AS GE Updates:

- **R-7241 revision completed, see above action item.**
- **The 4 AOs came together and created a process to align across the district as much as possible. Anticipating completion by the first week in March. Then**

they'll go back to campus GE subcommittees and affected departments to communicate changes/updates.

C. TES Update:

- **What is it? It's a core substitution warehouse – a giant database so no one needs to approve a course again after 3 years. Keep in mind that it's campus by campus.**
- **It's going to get bigger, but for now we're only focused on our local major core subs.**
- **Substitutions and equivalencies are treated the same.**

D. AB 928 (Cal-GETC):

- **Cal-GETC language needs to be added everywhere: Socrates, Catalog, ICEPS(?), searchable options for students, map maker, degree audit, class schedules search by GE area, counseling website, etc.**

XII. Future Agenda Items

XIII. Adjournment at 3:39pm

**NEXT MEETING: Friday, February 28, 2025 2:30 – 4:30 (CRC will be taking notes)**

Meeting Schedule: Fourth Friday of the month (August through May)

**Course/Program items for Today's Meeting:**

(Note to chairs: Please move approved curriculum by **January 31st**)

College	Designator	Number	Course Title	Type
ARC	ANTH	319	Visual Anthropology: Introduction to Ethnographic Film	Deletion
ARC	LA	363	Public Benefits Clinic	Deletion
ARC	LA	365	Legal Clinic	Deletion
ARC	TMACT	352	Softball, Slow Pitch	Deletion
ARC	GLST	301	Introduction to Global Studies	New to College
ARC	GLST	302	Global Issues	New to College
ARC	MATHS	61	Support for Calculus II	New to College
ARC	MATHS	65	Support for Calculus for Biology and Medicine I	New to College
ARC	MATHS	66	Support for Calculus for Biology and Medicine II	New to College
ARC	MUSM	306	Live Sound Reinforcement	New to College
ARC	DESGN	303	Introduction to Computer Aided Drafting And Design - Drafting Tools	New to District

ARC	DESGN	304	Introduction To Applied Computer Aided Drafting and Design - Drafting Standards	New to District
ARC	ENGR	41	Support for Circuits	New to District
ARC	ENGR	42	Support for Statics	New to District
ARC	FSE	298	Work Experience in Funeral Services	New to District
ARC	HVACR	101	Electrical Theory I	New to District
ARC	HVACR	110	Mechanical Refrigeration Theory	New to District
ARC	HVACR	111	Refrigeration Cycle	New to District
ARC	HVACR	120	Intermediate Electrical I	New to District
ARC	HVACR	122	Intermediate Electrical II	New to District
ARC	HVACR	130	Intermediate Mechanical Refrigeration I	New to District
ARC	HVACR	132	Intermediate Mechanical Refrigeration II	New to District
ARC	HVACR	140	Electrical Troubleshooting I	New to District
ARC	HVACR	142	Electrical Troubleshooting II	New to District
ARC	HVACR	144	Introduction to Direct Digital Controls	New to District
ARC	HVACR	146	Introduction to Variable Frequency Drives	New to District
ARC	HVACR	150	Introduction to Pneumatic Controls	New to District
ARC	HVACR	152	Introduction to Boilers	New to District
ARC	HVACR	154	Advanced Compressor and Motor Theory	New to District
ARC	HVACR	160	Introduction to Market Refrigeration Systems	New to District
ARC	HVACR	170	Start Test Balance Water Side I	New to District
ARC	HVACR	171	Start Test Balance Water Side II	New to District
ARC	HVACR	173	Start Test Balance Air Side I	New to District
ARC	HVACR	174	Start Test Balance Air Side II	New to District
ARC	HVACR	298	Work Experience in HVAC, & Refrigeration	New to District
ARC	INSTL	298	Work Experience in Flooring Install Carpentry Apprenticeship	New to District

ARC	INSUL	298	Work Experience in Insulator Apprenticeship	New to District
ARC	INTRP	100	Language Support Lab	New to District
ARC	INTRP	101	ASL-English Interpreting Support Lab	New to District
ARC	MATH	383	Preparation for Calculus	New to District
ARC	MATHS	83	Support for Preparation for Calculus	New to District
ARC	MUP	428	Mariachi Ensemble	New to District
ARC	ROOF	298	Work Experience in Roofing and Shingle Apprenticeship	New to District
ARC	SCFLD	298	Work Experience in Scaffold Erector Carpentry Apprenticeship	New to District
ARC	SPORT	328	Off-Season Conditioning for Cross Country	New to District
ARC	STMFT	298	Work Experience in Steamfitting Apprenticeship	New to District

Added:

ARC	WELD	301	Introduction to Welding Theory	New to District
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Programs			
College	Catalog Dept	Title	Type
ARC	English	Literary Publishing (Certificate)	Deletion
FLC	Music	Commercial Music, Entrepreneurship (A.A. Degree)	New