

District Curriculum Coordinating Committee (DCCC)

February 24, 2023

2:30 p.m. to 4:30 p.m.

Zoom Conference Link: <https://lrccd.zoom.us/j/88168200056>

Zoom Meeting ID: 881 6820 0056

Supporting Materials:

Members Present:

Juana Esty (AO), Scott Crosier (DAS), Tammy Montgomery (DO)

ARC: Roxanne Morgan (Chair), Rusty Gaudard (Vice-Chair), Aaron Bradford, Bill Simpson (DCCC Chair), Kate Jaques

CRC: Lisa Beebe (Chair), Michael Lawlor

FLC: Andrea Hicks (for Danny Siegfried (Chair)), Suha Al Juboori, Carlos Lopez

SCC: Renee Medina (Chair), Shannon Gilley, Duane Leonard, Robin Ikegami

- I. Call to Order - at 2:31 pm
 - II. Approval of Agenda – approved by consensus
 - III. Approval of Minutes from January meeting – approved by consensus
 - IV. Announcements/Updates
 - A. Welcome guests; Public Comment
Guests: Margaret Welty, Shadieh Mirmbobini, Crystal Thornton, Susan Rankin
 - B. Meeting Note Taker today is **CRC**
 - C. DCCC meeting dates for 2022-23: ~~8/26~~, ~~9/23~~, ~~10/28~~, ~~12/2~~, ~~1/27~~, **2/24**, 3/24, 4/28
 - D. Chair's Report - no report today
 - V. Competency Committee Reports
 - A. Math Competency
ARC: ECON 310 - still pending
 - B. Writing Competency - none
 - VI. Curriculum Proposals:
 - A. Courses/Programs by College
(All Courses/Programs are organized by college and listed at the end of this agenda.)
- ARC
- Course deletions: LA 495, PSTC 1550, PSTC 1551, PSTC 1552, PSTC 1581, PSTC 1582, PSTC 1584, PSTC 1585, PSTC 1768, PSTC 1804, PSTC 1808
 - New to District courses: ARTNM 371, DCDT 131

- Motion made (Roxanne), seconded (Duane), and passed unanimously to delete the above courses and approve the two new above courses.

CRC

- Course deletion: PSYC 368
- Motion (Renee), Second (Roxanne), and passed unanimously to delete the above course.

FLC

- Course deletion: CISC 317
- New to College: CHEM 317
- New to District: DANCE 436, DANCE 437, DANCE 438, DANCE 439
New Dance courses will be part of a Dance AA degree.
- New program: Art Education for Children Certificate. Represents a new certificate in the District and in the area and will address growing need for arts education.
- Motion made (Renee), seconded (Duane), and passed unanimously to delete the above course and approve the new courses (four New to District and one New to College) and the new program.

SCC

- None today.

B. Status of Collaboration Requests

- Getting closer on several proposals
- Withdrawing FITNS 339 so CRC can delete it

C. Course Designator/Thematic Block Requests

SCC: new HVAC designator (1st reading)

- Change courses to new designator (HVAC) because current designator (Mechanical Electrical Technology) is unclear to students. Tammy confirmed importance of changing designator due to growing demand among refugee communities. Change would take effect in 2024-2025. Course numbering (in 300s), similar programs used to be available in the CSUs.

VII. Action Item(s)

A. DCCC Handbook (1st reading)

Committee reviewed current draft. Resource for new members and chairs, as well as institutional memory.

Reviewed the following topics:

- Quorum, voting sections and agreed to keep current practice. Chair and chair-elect are only two non-voting members.
- Chair rotation, sometimes “skip” over a college if no one is available at the college next in the order
- Discussed handbook questions and issues to sort out: in progress with DAS

- Thematic Block requests: Review current process (e.g., collegial consultation) - no concerns
- Decisions to Remember: When to use 8/1 vs. 1/1 effective date: 1/1 date is only for new courses and programs. Revisions use 8/1 date. Mid-February deadline for following 8/1 effective date (after that would have a 8/1 date on the following year). Occasional exceptions and local decisions.
- Committee will review draft and send Bill feedback before our next meeting

B. Competency Request Instructions (1st reading)

Documentation to reflect current practice in Writing and Math competency requests. Differences between [Writing Committee](#) and [Math Committee](#) procedures. No concerns about different procedures between two committees. Recommendation from Juana to streamline email notification process for re-review (i.e., AO emails DCCC Chair and copies local Curriculum Chair).

VIII. Consent Item(s) - none

IX. Updates from the District

ADT 2.0 Issue: Tammy shared DCCC's suggestion with IT (delay catalog date for 2.0 ADTs by one year - permissible when CCCC approves an ADT late in Spring). Group will reconvene when IT is available to discuss before a formal proposal is made.

Communication Studies 2.0 is going through, but no major changes to this degree (fewer potential issues than with Business 2.0).

Articulation Outlines - District working with IT to make outlines available online to streamline the Articulation process.

X. DAS Report - nothing to report at this time

XI. [SAG Report](#)

XII. Discussion Items

A. [Changes to the Brown Act that affect DCCC meetings](#)

From the memo: "AB 2449 allows an individual board member, under specific limited circumstances, to participate in a Brown Act meeting remotely without identifying their remote teleconference location and without making their remote teleconference location accessible to the public. Importantly, AB 2449 does not allow for fully virtual meetings of Brown Act bodies."

B. Format (in person vs. Zoom) for March meeting

Options:

1. In person meeting at District Office
2. In person meeting and District Office; virtual option for members in case of emergency

3. Voting members meet on local campuses and participate from select, approved locations. Available to the public.

DCCC members support Option #3. Zoom is permissible as long as each location is posted on the agenda and publicly available, info emailed to Bill in advance for inclusion on agenda. Each location responsible for managing its own technology. Send our potential locations to Bill, for planning purposes. Faculty offices are also acceptable, as long as faculty are comfortable sharing the location.

C. Course Numbers (Medina)

Courses numbered 300 should be CSU transferable courses. But some inconsistencies, both locally and at other districts. Difficult to change retroactively, if courses are no longer transferable. BUSTEC 300, recent collaboration request - should have been a 100-level course, but request had already begun. Information in the PCAH? Juana shared two documents helpful to review.

D. Fractional Units (Morgan)

Quarter units permissible in certain situations - e.g., Fire Technology courses, state-mandated. [Resource from PCAH](#): usually whole or half unit increments. Renee: support courses for Math could also benefit from quarter units. PCAH allows for local policy - clarifying question, does this need to be a Board Policy? Tammy will double check the regulations. Bill will add to next agenda as a voting item.

E. AB 1111 (Common Course Numbering) updates

Renee reported back from meeting. Discussion: spirit of the law is about transfer patterns. Prep meeting with facilitators: understanding that the timeline is not reasonable, working to extend the timeline.

Question: is this a supra-numbering system (like C-ID) or would it be a change to the numbers of individual courses (student-facing)? Apparently the latter.

F. AB 928 (CalGETC) updates

Update from Juana: ICAS statement shared on February 9th - no changes from the draft shared with us previously. CSU does not plan to discontinue GE breadth: we are waiting for clarification on who will be able to use this pattern.

G. AA/AS Ethnic Studies graduation requirement updates - none at this time

H. Recommendation to make the Articulation Officer position more permanent
AOs shared documents with DCCC; AOs will discuss at March 28th meeting

XIII. Future Agenda Items

A. Process for re-reviewing math competency approvals

Ways to make this consistent across the district for individual courses.

XIV. Adjournment - 3:47 pm

NEXT MEETING: Friday, March 24, 2023 2:30 – 4:30 (FLC will be taking notes)

Meeting Schedule: Fourth Friday of the month (August through May)

Course/Program items for Today's Meeting:

(Note to chairs: Please move approved curriculum by February 27)

Courses

College	Designator	Number	Course Title	Type
ARC	ARTNM	371	Comic Book Development and Structure	New to District
ARC	DCDT	131	Diesel Suspensions	New to District
ARC	LA	495	Independent Studies in Legal Assisting	Deletion
ARC	PSTC	1550	Code Enforcement Officer	Deletion
ARC	PSTC	1551	Code Enforcement Officer - Intermediate	Deletion
ARC	PSTC	1552	Code Enforcement Officer - Advanced	Deletion
ARC	PSTC	1581	Volunteers in Partnership with the Sheriff - Module A	Deletion
ARC	PSTC	1582	VIPS Academy - Module B	Deletion
ARC	PSTC	1584	Life Skills - Power Program --Sac Sheriff	Deletion
ARC	PSTC	1585	Employment Training - Power Program - SSD	Deletion
ARC	PSTC	1768	Community Oriented Policing	Deletion
ARC	PSTC	1804	Informant Development and Maintenance	Deletion
ARC	PSTC	1808	Advanced Organized Gang Investigations	Deletion
CRC	PSYC	368	Cross Cultural Psychology	Deletion
FLC	CHEM	410	Quantitative Analysis	New to College
FLC	CISC	317	Introduction to Artificial Intelligence and Data Science	Deletion
FLC	DANCE	436	Musical Theatre Dance Production and Performance I	New to District
FLC	DANCE	437	Musical Theatre Dance Production and Performance II	New to District
FLC	DANCE	438	Musical Theatre Dance Production and Performance III	New to District
FLC	DANCE	439	Musical Theatre Dance Production and Performance IV	New to District

Programs

College	Catalog Department	Title	Type
FLC	Art	Art Education for Children	New Program