MEETING MINUTES
District Curriculum Coordinating Committee (DCCC)
March 26, 2021
2:30 p.m. to 4:30 p.m.

Zoom:
https://cccconfer.zoom.us/j/93981349808?pwd=S1ZOdFNvbVYycWt1ZVZhZ3VSYlU5Zz09

Supporting Materials:
https://drive.google.com/drive/folders/1gDV5DvzWCkYJ63zBBCMk0G6xA_vQE2A1?usp=sharing

Members:

Lynn Fowler (AO), Jamey Nye (Deputy Chancellor) or Torence Powell (DO), Alisa Shubb (DAS)

ARC: Al Ahmadi / Joe Gilman, Kate Jaques (for Frank Kobayashi), Roxanne Morgan, Valarie Rose (Chair)

CRC: Antonia Corpuz, Juana Esty, Brian Noel (Chair), Amanda Paskey, Michael Lawlor,

FLC: Rose Giordano (Chair), Carlos Lopez (for Monica Pactol), Allison Schiffmaier, Danny Siegfried, Eric Wada (DCCC Chair)

SCC: Don Button, Jenn Galinato, Albert Garcia, Shannon Gilley, Renee Medina (Chair)

I. Call to Order: 2:33pm
Present: **Valorie Rose, Rose Giordano (notetaker), Brian Noel, Alisa Shubb, Renee Medina, Carlos Lopez, Eric Wada, Albert Garcia, Roxanne Morgan, Don Button, Al Ahmadi, Torence Powell, Allison Schiffmaier, Lynn Fowler, Juana Etsy, Kate Jaques**

II. Approval of Agenda (Attachment 1); **Updated Agenda Approved by consent**

III. Approval of Minutes from February 2021 meeting (Attachment 2); **Approved by consent**

IV. Announcements/Updates
A. Welcome guests;
Guests: **Kandace Knudson, Pamela Bimbi, Crystal Thornton**
Public comment: **No comments**
B. Meeting Note Taker today is **FLC, R. Giordano**
C. DCCC meeting dates for spring: **04-23**
D. Chair's Report: **E. Wada is stepping down as DCCC Chair; R. Giordano will finish out his role on this committee for the 21-22AY**

V. Competency Committee Reports
A. Math Competency:

B. Writing Competency:

VI. Curriculum Proposals:
   A. Courses/Programs by College
      (All Courses/Programs are organized by college and listed at the end of this agenda.)

      | ARC | CRC | FLC | SCC |

      ARC Courses: B. Noel motion to approve courses; seconded by R. Medina. Unanimous vote for approval.

      CRC Courses: L. Fowler motion to approve programs and courses; seconded by V. Rose. Unanimous vote for approval.

      FLC Courses: B. Noel motion to approve courses; seconded by R. Medina. Unanimous vote for approval.

      SCC Courses: B. Noel motion to approval courses; seconded by V. Rose. Unanimous vote for approval.
   B. Status of Collaboration Requests:
      a. Several 198, 298, and 498 courses: Discussion on how colleges are proceeding
         - All colleges are working on moving WEXP courses forward
         - Chairs need to coordinate the catalog effective date for collaborations completed after today; effective June 2022
      b. HIST 310/311 Catalog status effective date? Now ready for catalog status with 6/1/21 effective date
      c. Ready: ENGRD 312, HSER 498, WELD 298. These need to be cataloged by chairs as soon as possible.
   C. Course Designator/Thematic Block Requests:
      a. SCC – ENGWR thematic block (Attachment 3). B. Noel motion to suspend rules; 2nd by L. Fowler for two readings at today's meeting. Unanimous vote for approval. L. Fowler motion for approval for use of thematic block. Seconded by V. Rose. Unanimous approval.
      b. SCC – Remove ADAPT, BUSTEC, and GENSCI (Attachment 4).

VII. Action Item: none

VIII. Updates from the District
   A. Music Convergence (T. Powell): Committee reconvened and resolved all of the issues and concerns. April 6th they will reconvene one last time.
   B. PPC Process changes (Attachment 5)
      i. Template for a new program proposal (T. Powell): Update to PPC process and creation of a submission form that is web accessible for faculty to complete.

IX. DAS Report - E. Wada reported that C- proposal went through 2 readings at DAS we will soon send to Board for approval.

X. SAG Report
    A. Area F in Socrates update: **what was previously in Area F is now "Area U"**
    B. Changes to the DE field to meet Title 5 requirements (Attachment 6)
        i. **B. Noel reported on current draft language that is still available for review; a new updated draft version has been created that includes edits recommended by reviewers across the District. Further conversations should continue to develop course-level changes for accessibility as it's being delivered. DE coordinators would like to continue to be involved in conversations on this topic. K. Knudson suggested looking at how campuses have been addressing these issues in the CORs (regular effective contact and the American Disability Act). Suggestion to include ADA expertise whether from an addition member, or additional education/training for current DE coordinators. Suggestion to review this document again at the next meeting.**
    C. Change the new designator form to include catalog department requests (Attachment 7)
        i. No current process to assign a new program to a new catalog department in Socrates. Committee suggests revising form to include additional fields and further edits to provide further guidance for submissions by faculty.

XI. Discussion Items
    A. Similar / Cross-listed courses in the District and Degree Planner (Attachment 8)
        i. Concerns on when students take courses among the different campuses that are not considered equivalent. Meaningful discussion needs to continue on what "similar" means with courses across the District. T. Powell will generate potential course criteria that signifies equivalency across the District. Report to be shared with local Depts to include equivalency numbers by C. Thornton.
    B. Proposal to remove local Credit by Exam unit/residency requirement – (Attachment 9)
        i. Supported by DAS. Next step is to operationalize this requirement. E. Wada and J. Oliver provided draft language for campuses.
    C. Local GE Area IIb approvals: Review Board Policy 7241 and discuss ways to clarify reasons for denials. (Attachment 10)
        i. Concern for courses that are being denied for this area; request is for more clarification and justification on why courses are denied.
    D. CPL Guidance and local implementation (brief update – discuss next steps)
        i. Some additional training may be held over the summer. This topic will need to continue in the Fall 21 semester.
    E. Catalog start date – change to fall
        i. Need to have further discussion on how this can be achieved within the next year. R. Medina did not find this as a policy and regulations. Not clear

if this can be a decision at the administrative-level. T. Powell suggested the creation of a Task Force with Student Services representation.

      F. Anti-racism and equity in curriculum: Ongoing discussion on how each campus is addressing or plans to address the topic. Inviting authentic student engagement.

      G. GE alignment project: Update on progress, and identify next steps

XII.   Future Agenda Items

      A. Student choice of any of the three GE patterns

      B. Advisories and requisites in a post AB-705 world

      C. Proposal to review and consider amending Board Regulation 3412 to references to the Reading Competency Committee.

XIII.   Adjournment: **Meeting adjourned at 4:30pm**

NEXT MEETING: Friday, April 23, 2021 2:30 – 4:30
Course/Program items for today's meeting:
(Note to chairs: Please move approved curriculum by tonight – next week is spring break)
Courses

College	Designator	Number	Title	Proposal Type
ARC	ANTH	372	Primatology Field Studies	Deletion
ARC	CISA	171	Introduction to Adobe Acrobat	Deletion
ARC	CISN	118	Internet Protocol Subnetting	Deletion
ARC	CISP	362	Programming for Mobile Devices I	Deletion
ARC	CISP	363	Programming for Mobile Devices II	Deletion
ARC	CISW	360	Beginning Flash	Deletion
ARC	ESLG	50	Intermediate-Mid Grammar	Deletion
ARC	ESLL	40	Intermediate-Low Listening and Speaking	Deletion
ARC	ESLL	50	Intermediate-Mid Listening and Speaking	Deletion
ARC	ESLR	30	Novice-High Reading	Deletion
ARC	ESLR	40	Intermediate-Low Reading	Deletion
ARC	ESLR	50	Intermediate-Mid Reading	Deletion
ARC	ESLR	310	Intermediate-High Reading	Deletion
ARC	ESLR	320	Advanced-Low Reading	Deletion
ARC	ESLW	30	Novice-High Writing	Deletion
ARC	ESLW	40	Intermediate-Low Writing	Deletion
ARC	ESLW	50	Intermediate-Mid Writing	Deletion
ARC	ESLW	310	Intermediate-High Writing	Deletion
ARC	ESLW	320	Advanced-Low Writing	Deletion

ARC	GERON	209	Strategies for Caregivers: Effectively Caring for the Elderly in the Community	Deletion
ARC	GERON	210	Aging Experience in Asian Families	Deletion
ARC	GERON	211	Aging Experience in Hispanic Families	Deletion
ARC	GERON	212	Aging Experience in African-American Families	Deletion
ARC	GERON	213	Aging Experience in Native American Families	Deletion
ARC	GERON	271	Dementia: Behaviors and Activity	Deletion
ARC	GERON	300	Sociology of Aging	Deletion
ARC	GERON	1065	Movement Matters	Deletion
ARC	MATH	336	College Algebra	Deletion
ARC	CISP	451	Introduction to Enterprise Software Development and Engineering	New to District
CRC	ANTH	498	Work Experience in Anthropology	Deletion
CRC	ASTR	498	Work Experience in Astronomy	Deletion
CRC	BIOL	462	Genetics in Contemporary Human Society	Deletion
CRC	CHEM	498	Work Experience in Chemistry	Deletion
CRC	HIT	298	Work Experience in Health Information Technology	Deletion
CRC	MEDA	298	Work Experience in Medical Assisting	Deletion
CRC	PHYS	498	Work Experience in Physics	Deletion
CRC	POLS	380	Introduction to Research Design and Methodology	Deletion
CRC	FIRE	1520	Fire Apparatus Driver/Operator 1A - Pumping Apparatus	New to College
CRC	FIRE	1521	Fire Apparatus Driver/Operator 1B - Pumping Apparatus Operations	New to College
CRC	FIRE	1809	Wildland Fire Chain Saws (S-212)	New to College
CRC	FIRE	1861	Behavioral Health and Cancer Awareness 1A	New to District
CRC	FIRE	1862	Behavioral Health and Cancer Awareness 2A	New to District
CRC	FIRE	1863	Behavioral Health and Cancer Awareness 3A	New to District
CRC	MUSM	348	Audio and Music Production III (ProTools 101)	New to District
CRC	MUSM	349	Audio and Music Production IV (ProTools 110)	New to District
CRC	PHARM	370	Pharmaceutical Calculations II	New to District

			Introduction to Elementary Teaching with	
FLC	ECE	350	Field Experience	Deletion
FLC	HIST	312	History of the United States (to 1865)	Deletion
FLC	MUP	310	Orchestra	New to College
SCC	GEOL	302	Physical Geology	Deletion
SCC	OPT	101	Anatomy, Physiology and Pathology of the Eye	New to District
SCC	OPT	102	Optical Materials Theory I	New to District
SCC	OPT	103	Optical Materials Skills Lab I	New to District
SCC	OPT	104	Optical Dispensing Theory I	New to District
SCC	OPT	105	Optical Dispensing Clinical Lab I	New to District
SCC	OPT	106	Review Course for American Board of Opticianry (ABO) Certification Exam	New to District
SCC	OPT	202	Contact Lens Theory I	New to District
SCC	OPT	203	Contact Lens Skills Lab I	New to District
SCC	OPT	204	Contact Lens Theory II	New to District
SCC	OPT	205	Contact Lens Clinical Lab I	New to District
SCC	OPT	206	Review Course for National Contact Lens Certification Exam	New to District
SCC	PHOTO	393	Lighting I	New to District
SCC	PHOTO	394	Lighting II	New to District

Programs

College	Catalog Department	Title	Program Type	Proposal Type
ARC	Computer Information Science	CIS: Mobile Programming	Certificate	Deletion
ARC	Gerontology	Dementia Care	Certificate	Deletion
ARC	Gerontology	Elder Care	Certificate	Deletion
ARC	Gerontology	Ethnicity and Aging	Certificate	Deletion

ARC	Gerontology	Gerontology: Environmental Design	AA	Deletion
ARC	Gerontology	Gerontology: Environmental Design	CofA	Deletion
ARC	Gerontology	Leadership in Assisted Living Communities	Certificate	Deletion
ARC	Management	Introduction to Leadership in Action	CofA	Deletion
ARC	Management	Leadership in Action: Organizational Learning	Certificate	Deletion
ARC	Management	Leadership in Action: Organizational Systems	Certificate	Deletion
ARC	Management	Leadership in Action: Organizational Teams	Certificate	Deletion
ARC	Management	Leadership in Action: Organizational Variation	Certificate	Deletion
ARC	Gerontology	Gerontology	AA	New Program
CRC	Pharmacy Technology	Pharmacy Technician	CofA	New Program
SCC	Administration of Justice	Law Public Policy and Society	AA-T	New Program
SCC	Computer Information Science	Cloud Computing	CofA	New Program
SCC	Nursing	LVN-RN Transition to Registered Nursing	AS	New Program
SCC	Optical Technology	Contact Lens Technician	CofA	New Program
SCC	Optical Technology	Optical Technician	CofA	New Program