

District Curriculum Coordinating Committee (DCCC)

February 26, 2021

Minutes

2:30 p.m. to 4:30 p.m.

Zoom:

<https://cccconfer.zoom.us/j/92329185258?pwd=bDBrQ1hVNWMxb2hY0V3TIFRNFAxQT09>

Supporting Materials:

https://drive.google.com/drive/folders/1yERG-zD9_FehIED81LvMMVjNlvUhn8xw?usp=sharing

Members in Attendance:

Lynn Fowler (AO), Torence Powell (DO), Alisa Shubb (DAS)

ARC: Joe Gilman, Roxanne Morgan, Valarie Rose (Chair)

CRC: Brian Noel (Chair), Amanda Paskey, Michael Lawlor,

FLC: Rose Giordano (Chair), Carlos Lopez (for Monica Pactol), Allison Schiffmaier, Danny Siegfried, Eric Wada (DCCC Chair)

SCC: Don Button, Jenn Galinato, Albert Garcia, Renee Medina (Chair)

- I. Call to Order – Meeting called to order at 2:33 PM
- II. Approval of Agenda (Attachment 1) – Agenda approved by consensus.
- III. Approval of Minutes from January 2021 and special February 4, 2021 meetings (Attachments 2 & 3) – Draft minutes from 1/29/2021 and 2/4/2021 meetings were approved by consensus.
- IV. Announcements/Updates
 - A. Welcome guests; Public comment – Crystal Thornton in attendance, no public comments were made.
 - B. Meeting Note Taker today is CRC
 - C. DCCC meeting dates for spring: 03-26; 04-23
 - D. Chair’s Report – nothing specific to report, there are some items that will come up as part of discussions on the agenda.
- V. Competency Committee Reports
 - A. Math Competency: No courses to review or approve at this time.

B. Writing Competency: No courses to review or approve at this time.

VI. Curriculum Proposals:

A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC

CRC

FLC

SCC

ARC Courses: Rose motioned for approval, Lynn seconded the motion, motion carried forward unanimously.

CRC Courses: Rose motioned for approval, Renee seconded the motion, motion carried forward unanimously.

FLC Courses: Renee motioned for approval, Valerie seconded the motion, motion carried forward unanimously.

SCC Courses: Brian motioned for approval, Roxanne seconded the motion, motion carried forward unanimously.

B. Status of Collaboration Requests:

a. AH 110 -> AH 311 – Overall request is moving forward. Collaboration requests don't require formal DCCC approval, so all four colleges can catalog the course once DCCC status is reached for all four colleges, and a special meeting of the DCCC will not be required. Instruction offices and Articulation officers will need to be notified of the change.

b. Several 198, 298, and 498 courses: Discussion on how colleges are proceeding – All four colleges seem to be pushing in order to try to allow these revisions to make the upcoming catalog. There is a district deadline of March 19th for catalog edits. Discussion occurred regarding whether or not all work experience courses need to be revised in the same catalog year, or if having some potentially go through this year and some next year would be ok. There are some potential concerns regarding a staggered revision cycle, but it is not clear if these are a real issue. Chairs will keep in contact with one another and work experience faculty regarding progress to determine how to proceed.

C. Course Designator/Thematic Block Requests:

a. FLC: MIT designator (Attachment 4) – Rose explained the request. Lynn inquired as to whether or not there was a need for 100 or 200 level thematic blocks in order to allow for non-transferable courses. There does not seem to be a need at this time. Valerie moved to suspend the rules to consider this request as a second reading. Lynn seconded the motion, which was carried forward unanimously. Lynn motioned to approve the request at second reading with a friendly amendment that the PPC approval date be added. Valerie seconded the motion, which was carried forward unanimously.

VII. Action Item:

VIII. Updates from the District

- A. Los Rios Colleges Online Update – Torence shared that all four colleges will have programs offered via Los Rios Colleges Online as of Fall 2021. These programs include:

Business Administration (ARC)

Health Information Technology (CRC)

Communication Studies (FLC)

Administration of Justice (SCC)

Each college plans to use its center (or one of its centers) as a central point of contact to support Los Rios Colleges Online students. Lynn inquired about general education differences between the four colleges. Torence discussed that programs will not dictate specific GE courses and that it is likely that students will be taking courses across the four colleges.

- B. Music Convergence – Torence provide an overview. CRC was proposing four new short term Music certificates. This process seemed to reinforce a need for more collegial discussion across the campuses built into the PPC process prior to the point at which a formal convergence is required. Convergence resulted in CRC pulling the programs at least temporarily in order to meet and discuss further with the other colleges before re-convening in three weeks. Julie Oliver and Torence are working on revisions to the PPC process in light of lessons learned from the convergence process. Albert agreed that there are some revisions needed to the PPC process, and mentioned that the Convergence process does not occur often, which may explain why it is not as refined as perhaps it should be.

- IX. DAS Report – Alisa mentioned that DAS also had some discussion related to the convergence, and that there is some general misunderstanding / lack of knowledge regarding the PPC process. DAS approved adding adjunct faculty as members of the Ethnic Studies Council.

X. SAG Report

- A. Emergency Addendum MOU – Discussion around some concerns regarding who declares the emergency / closure. Roxanne inquired as to who officially declared the closures as a result of smoke / air quality concerns as a result of the Camp Fire in 2018. Not all curriculum committees have had a chance to review the MOU yet, so Eric will wait a week or so for additional feedback before moving forward.
- B. Area F in Socrates update – Courses currently tagged as Area F in SOCRATES will need to move to a different designation. Articulation officers are discussing an alternate designation.

- C. DE Reports – Old format DE report is being removed from SOCRATES as it does not show all approved DE courses.

XI. Discussion Items

- A. No need for a special DCCC meeting for AH 311 if there is sufficient coordination – discussed previously under collaboration requests. No special meeting will be needed.
- B. Similar / Cross-listed courses in the District and Degree Planner – Eric mentioned a need for a faculty-weighted committee to examine these courses. Renee mentioned a need for Curriculum Specialists to be involved. Lynn mentioned a need to define ‘similar’. Eric mentioned a need to see what is being considered ‘similar’ currently within existing systems. Alisa reiterated the need to operationalize a method in which DCCC can help to prevent ‘similar’ courses in the future. Crystal mentioned that she has been working on a report (which is in preliminary stages) for similar/cross-listed courses.
- C. Proposal to remove local Credit by Exam unit/residency requirement – Update – being vetted through the local academic senates. Same is true for the proposal regarding C- grades.
- D. DCCC Priorities for spring? Similar/comparable courses; CPL guidance, catalog year start – Eric mentioned some desire to move forward with CPL implementation. Lynn mentioned ACE credit recommendations as a potential resource to consider in CPL implementation. Eric and Torence have been having conversations regarding how to move forward with the change to the proposed catalog year start date.
- E. Amending the DE addendum (not the ECA) to reflect Title 5 language – Brian provided a recap of Title 5 changes and the need for revised language within the DE section of our course outlines. A draft was shared that will be shared at SAG. Eric suggested that chairs share the draft with their DE subcommittees.
- F. Anti-racism and equity in curriculum: Ongoing discussion on how each campus is addressing or plans to address the topic. Inviting authentic student engagement. – Eric mentioned the potentially complicated intersectionality of disciplines outside of Ethnic Studies and Ethnic Studies courses.
- G. GE alignment project: Update on progress, and identify next steps – Lynn provided an update. Articulation Officers will be meeting next week to discuss next steps in the GE alignment project.

XII. Future Agenda Items

- A. Student choice of any of the three GE patterns
- B. Advisories and requisites in a post AB-705 world
- C. Proposal to review and consider amending Board Regulation 3412 to references to the Reading Competency Committee.

XIII. Adjournment – Meeting adjourned at 4:25 PM

NEXT MEETING: Friday, March 26, 2021 2:30 – 4:30

Course/Program items for today's meeting:

(Note to chairs: Please move approved curriculum by Monday, March 1st)

Courses

| College | Designator | Number | Title | Proposal Type |
|---------|------------|--------|---------------------------------------|-----------------|
| ARC | CALJA | 100 | Fire Fighter 100 | New to District |
| ARC | CALJA | 102 | Fire Fighter 102 | New to District |
| ARC | CALJA | 103 | Fire Fighter 103 | New to District |
| ARC | CALJA | 104 | Fire Fighter 104 | New to District |
| ARC | CALJA | 105 | Fire Fighter 105 | New to District |
| ARC | CALJA | 110 | Fire Fighter 110 | New to District |
| ARC | CALJA | 111 | Fire Fighter 111 | New to District |
| ARC | CALJA | 112 | Fire Fighter 112 | New to District |
| ARC | CALJA | 113 | Fire Fighter 113 | New to District |
| ARC | CALJA | 114 | Fire Fighter 114 | New to District |
| ARC | CALJA | 115 | Fire Fighter 115 | New to District |
| ARC | CALJA | 120 | Wildland Fire Fighter Specialist 120 | New to District |
| ARC | CALJA | 121 | Wildland Fire Fighter Specialist 121 | New to District |
| ARC | CALJA | 122 | Wildland Fire Fighter Specialist 122 | New to District |
| ARC | ESLLAB | 30 | ESL Center: Novice-High Skills in ESL | New to College |

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|-----|--------|------|---|----------------|
| ARC | ESLLAB | 31 | Novice-High Support in ESL | New to College |
| ARC | ESLLAB | 40 | ESL Center: Intermediate-Low Skills in ESL | New to College |
| ARC | ESLLAB | 41 | ESL Center: Intermediate-Low Support in ESL | New to College |
| ARC | ESLLAB | 50 | ESL Center: Intermediate-Mid Skills in ESL | New to College |
| ARC | ESLLAB | 51 | ESL Center: Intermediate-Mid Support in ESL | New to College |
| ARC | ESLLAB | 60 | ESL Center: Intermediate-High Skills in ESL | New to College |
| ARC | ESLLAB | 61 | ESL Center: Intermediate-High Support in ESL | New to College |
| ARC | ESLLAB | 70 | ESL Center: Advanced-Low Skills in ESL | New to College |
| ARC | ESLLAB | 71 | ESL Center: Advanced-Low Support in ESL | New to College |
| ARC | PSTC | 1200 | Basic Law Enforcement Academy | Deletion |
| ARC | PSTC | 1300 | Bureau of Investigative and Security Services (BSIS) Skills Training Course for Security Guards | Deletion |
| ARC | PSTC | 1301 | Skills Training for Security Guards - BSIS Elective A | Deletion |
| ARC | PSTC | 1302 | Skills Training for Security Guards - BSIS Elective B | Deletion |
| ARC | PSTC | 1305 | Introduction to Loss Prevention | Deletion |
| ARC | PSTC | 1783 | Campus Law Enforcement Supervisor | Deletion |
| ARC | PSTC | 1904 | LIDAR Operator Course | Deletion |
| CRC | ENGRD | 19 | Foundations of Reading and Writing Improvement | Deletion |
| CRC | ENGRD | 59 | Reading Development with Writing | Deletion |
| CRC | ENGRD | 110 | Comprehension Strategies and Vocabulary Development For College | Deletion |
| CRC | ENGRD | 200 | Reading the American Cultural Experience | Deletion |
| CRC | FFS | 1540 | Introduction to Wildland Fire Behavior (S-190) | New to College |
| CRC | FIRE | 1800 | Firefighter Training (S-130) | New to College |
| CRC | FIRE | 1807 | Advanced Firefighter Training (S-131) | New to College |
| FLC | NUTRI | 320 | Children's Health, Safety and Nutrition | Deletion |

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| SCC | FASHN | 340 | Apparel & Fashion Illustration | Deletion |
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