



District Curriculum Coordinating Committee (DCCC)

April 26, 2019

2:30 p.m. to 4:30 p.m.

Main Conference Room

Minutes

Members Present:

Lynn Fowler (AO), Jamey Nye (Vice Chancellor), Alisa Shubb (DAS)
ARC: Joe Gilman (Chair), Kate Jaques (for Lisa Lawrenson), Valarie Rose
CRC: Juana Esty, Brian Noel (Chair), Torrence Powell (for R. Montanez)
FLC: Danny Siegfried, Eric Wada (Chair), Katia Hastings (Student representative)
SCC: Don Button, Renee Medina (Chair), Dyan Pease (DCCC Chair), Richard Yang

Guests: Pamela Bimbi and Dennis Holden (ARC), Kandace Knudson (SCC), Greg Beyrer (CRC)

- I. Call to Order: 2:30 PM
- II. Approval of Agenda: Approved by consent
- III. Approval of Minutes from March 29, 2019 meeting: Approved by consent
- IV. Announcements/Updates
 - A. Introduction of Guests: Pamela Bimbi and Dennis Holden (ARC), Kandace Knudson (SCC), Greg Beyrer (CRC)
 - B. Note taking today: SCC
 - C. Proposed DCCC meeting schedule for 2019/2020: 8/30, 9/27, 10/25, 12/6*, 1/31, 2/28, 3/27, and 4/24: Approved by consent
- V. Competency Committee Reports
 - A. Math Competency (Chair: Jim Walker):
 - o **POLS 382 (CRC):** Follow-up discussion regarding this denial
The rubrics from the four math faculty were provided to Dyan. The reasons for the denial are unclear to DCCC members. Lynn Fowler and Renee Medina will work on written guidance for the competency committees so that the process is more transparent. On this specific course, POLS 382 at CRC, the DCCC will table discussion until the fall.
 - o **PSYC 330 (SCC):** Submitted to Math Competency Committee on March 25, 2019
 - o **STAT 100 (CRC):** Submitted to Math Competency Committee on April 12, 2019
 - B. Writing Competency (Chair: Not yet appointed by DAS): None
- VI. Curriculum Proposals:
 - A. Families: KHA faculty will meet on May 22, 2019 to discuss families.
 - B. Courses/Programs by College
(All Courses/Programs are organized by college and listed at the end of this agenda.)
 - ARC: Motion to approve: Yang; Second: Button; MSP
 - CRC: None
 - FLC: Motion to approve: Noel; Second: Fowler; MSP

- SCC: None
- C. Status of Collaboration Requests: Chairs will follow-up
- D. Course Designator/Thematic Block Requests:
- a. First Reading: ARC: New Designator and Thematic block request for RLST
A motion was made to suspend the rules and have a first and second reading on RLST: Fowler; Second: Medina; MSP
Motion to approve: Fowler; Second: Yang: MSP
 - b. First Reading: SCC: New Designator and Thematic block request for NDT
A motion was made to suspend the rules and have a first and second reading on NDT: Fowler; Second: Button; MSP
Motion to approve: Noel; Second: Yang; MSP
 - c. Second Reading: ARC: Thematic block request for DESGN
Motion to approve: Fowler; Second: Yang: MSP
- VII. Updates from the District
- A. PPC List: No update
 - B. Competency: See V.A. above for notes.
- VIII. DAS Report: None
- IX. SAG Report: CTE TOP codes now have an asterisk. CIP and SOC codes now appear on program outlines. These codes can be entered for the Instruction Office. Deans and Chairs can now be changed on an outline if they have not yet signed. If a college deletes a course, but the course still exists at another college in the district, it can be re-launched as a New to College course. CSU GE Area 4 will be “collapsed” into a single category in the online catalog instead of showing all of the sub-categories.
- X. Discussion Items
- A. SAG has requested the DCCC consider making language change recommendations to DAS regarding two inconsistencies:
 - a. Inconsistency between the new PCAH and Board Policy for the ADT grade requirements – suggested language will be forwarded to the DAS once item b. is decided:
 - i. ***Students earning the Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) must earn a “C” or better in all courses required for the major or area of emphasis. A “P” (pass) grade is also acceptable for courses in the major if the course is taken on a pass/no pass basis. In addition, students must achieve a minimum overall grade point average of 2.0.***
 - b. Inconsistency between Ed Code requirements and Los Rios practice of requiring all certificate courses to be completed with a grade of “C” or better. At the last meeting is was proposed that a new regulation may need to be proposed. Lynn Fowler and Tammy Montgomery to work on proposed language for legal review.
- A new section for Board Policy addressing certificates was presented and discussed. Small edits were made for accuracy. Next step: Tammy Montgomery will forward new edited language to legal for comment.

The proposed language from parts X. A. a. and b. will be sent to DAS once district legal has taken a look at it.

- B. New Title Five language on Distance Education: Brian Noel presented a DE language proposal at the last meeting. The Curriculum Chairs were to bring the proposed review back to their committees for comment. Tammy Montgomery was to bring it to the Accessibility for comment. Results of that feedback to be discussed today.

The DE coordinators from ARC, CRC, and SCC and the SAG co-chair attended today to participate in this discussion. It was noted that the intent of the new title 5 language is to have more specific language in the DE addendum/COR. The DE section on the COR in SOCRATES will have to be expanded. The CCCCCO will be sending out guidance this summer. This topic will be discussed again once the guidance is released.

- C. GE Comparisons for articulation – Presentation of the Project Charter
The Project Charter will be sent to DAS as a consent item. Work on the project will begin in the fall, 2019.
- D. Discussion about the use of Interdisciplinary Studies as a faculty discipline (Brian Noel)

XI. Future Agenda Items

XII. Adjournment

NEXT MEETING: Friday, August 30, 2019, 2:30 – 4:30; DO Main Conference room

Course/Program items for today’s meeting:

(Note to chairs: Please move approved curriculum by Monday, April 29, 2019 by 8:00 am)

Courses:

ARC	AT	307	Biodiesel Technology	Deletion
ARC	PMED	240	Pediatric Advanced Life Support-Recertification	Deletion
ARC	PMED	242	Advanced Cardiac Life Support-Recertification	Deletion
ARC	FASHN	370	Pattern Adjustment and Clothing Alterations	New to College
ARC	FITNS	304	Cardio Circuit	New to College
ARC	FITNS	324	Mat Pilates	New to College
ARC	FITNS	326	Mat Pilates II	New to College
ARC	FITNS	348	High-Intensity Interval Training	New to College
ARC	FITNS	393	Yoga II	New to College
ARC	ELEVA	100	Elevator New Hire Program	New to District
ARC	ELEVA	101	Elevator Trade Skills	New to District

ARC	ELEVA	102	Elevator Hoistway Structures	New to District
ARC	ELEVA	103	Elevator Electrical Fundamentals	New to District
ARC	ELEVA	104	Elevator Electrical Theory and Application	New to District
ARC	ELEVA	105	Elevator Installation	New to District
ARC	ELEVA	106	Elevator Solid State Electronics	New to District
ARC	ELEVA	107	Elevator Power and Logic	New to District
ARC	ELEVA	108	Advanced Topics in Elevators	New to District
ARC	MUIVI	411	Applied Music-Group	New to District
FLC	GEOL	347	Geologic Mining History of the Mother Lode	Deletion
FLC	TA	310	Introduction to Film	Deletion
FLC	TA	339	Screenwriting	Deletion
FLC	ANTH	323	Introduction to Archaeology	New to College

Programs:

FLC	Interdisciplinary Studies	Interdisciplinary Studies	Deletion
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