



## District Curriculum Coordinating Committee (DCCC)

September 28, 2018 Minutes

2:30 p.m. to 4:30 p.m.

Main Conference Room

### Minutes

#### Members Present:

Lynn Fowler (AO), Jamey Nye (Vice Chancellor)  
ARC: Al Ahmadi, Joe Gilman (Chair), Valarie Rose  
CRC: Brian Noel (Chair), Amanda Paskey, Torence Powell (for R. Montanez)  
FLC: Monica Pactol, Danny Siegfried, Eric Wada (Chair)  
SCC: Don Button, Renee Medina (Chair), Dyan Pease (DCCC Chair), Richard Yang  
Guests: Connie Zuercher; Phil Smith; Gabe Ross, Katrina Harmon

- I. Meeting Called to Order at 2:33 PM
- II. Approval of Agenda - No concerns voiced, agenda approved by consensus
- III. Approval of Minutes from August 31, 2018 meeting - No concerns voiced, minutes approved by consensus
- IV. Announcements/Updates
  - A. Introduction of Guests - Connie Zuercher here to discuss KHA families proposal. Phil Smith et. al. arriving later for online catalog presentation
  - B. Note taking today: CRC
  - C. Student member needed for DCCC - still needed.
- V. Competency Committee Reports
  - A. Reading Competency: (Chair: Shannon Pries): None  
Shannon Pries appointed as chair of Reading Competency committee, Lynn Fowler is the counselor on the Reading Competency committee. Reading Competency committee will also be revisiting local GE patterns. Jamey mentioned that students will no longer be placed into Reading courses via assessment.
  - B. Math Competency (Chair: Not yet appointed by DAS): None
  - C. Writing Competency (Chair: Not yet appointed by DAS): None
- VI. Curriculum Proposals:
  - A. Families – Connie Zuercher: KHA proposal for families  
Connie mentioned district wide effort to create proposal. Has gone to all campus' departments for feedback. Richard asked for clarification about # of opportunities within a family. Noted that Martial Arts families have three courses, but allows four attempts. Connie noted that more courses could be added in the future potentially. Joe mentioned that Ws or failed attempts could prevent taking even three courses within a family. Jamey voiced concerns over current proposals that have families that seem similar, whereas PCAH provides example of various, seemingly diverse snow sports grouped within a single family of snow sports. Dyan reviewed how we got to this point: DCCC asked KHA to create a

families proposal, and this is that initial draft from KHA. Lynn suggested research occur to see what other CCCs are doing. Brian inquired about possibility of contacting CCCCO for guidance/clarification. Jamey mentioned that if CCCCO provides additional details it could be very restrictive. Lynn reminded committee of original intent of families. Joe mentioned some of the research and issues he encountered when dealing with families for Music. Lynn voiced concerns that if we as a district don't make a sufficient effort to follow the intent of families that the CCCCO may be very prescriptive in how these are implemented in the future. Jamey reminded that the guidelines specifically reference apportionment and its relationship to families. Committee reviewed and discussed various aspects of the current families proposal in an effort to make sense of logical family groupings. Connie is going to review PCAH regarding families and reach out to other CCCs for ideas, and bring back to her colleagues to continue revising draft.

#### B. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of this agenda.)

ARC

CRC

FLC

SCC

Discussion occurred around similarity or lack thereof amongst shared courses and the potential need to revisit the 'Rule of Five.'

Jamey reminded the committee that PPC approval does not mean that regional consortium recommendation has occurred and is still required for CTE programs.

Discussion occurred around BUS 345 deletion. Its cross listing in POLS was previously deleted. This course still exists elsewhere within the district and seems to have utility for the programs and their students. Joe mentioned that the department knowingly put forth the deletion and did not see a reason to prevent doing so. Question was posed as to whether or not the course could be brought back later if desired. Brian determined that a shared course that was once deleted by a college could be restored as a "New to College" course as long as the course still exists within the district.

ARC Courses and Programs: Joe requested that FITNS 416 be held and only the remainder of ARCs Courses and Programs be considered. Motion for Approval: Renee, seconded by Richard, approved with one abstention - Lynn Fowler.

FLC Courses and Programs: Motion for Approval: Brian, seconded by Al, approved unanimously.

SCC Courses and Programs: Motion for Approval: Don, seconded by Lynn, approved unanimously.

#### C. Status of Collaboration Requests

ACCT 341 ready to be catalogued (6/1/19)

CISA 308 (Wendell Fishman @ CRC) - still at draft - ARC is at DCCC.

MATH 125 (Roy Simpson @ CRC) - still at draft - ARC @ Tech Review, FLC @ DCCC

POLS 302 (Martin Morales @ CRC), has not agreed to collaborate, other three colleges have.

#### D. Course Designator/Thematic Block Requests:

- a. SCC New designator and thematic block request: GLST (Lynn mentioned concern over whether GLST is even needed, could courses not be included in existing IS designator?) Joe mentioned that ARC had wanted GLST previously and was talked out of it. They use IS designator with Global Studies as the Catalog Department.

- b. FYI: FLC Theater Arts requests use of the TAFILM designator (approved by consensus)
  
- VII. Updates from the District (Held for next meeting)
  - A. PPC List Updates – Tammy Montgomery
    - i. Minor Change to SCC Computer Numerical Control (CNC)
    - ii. Update on Photography
  
- VIII. DAS Report (Held for next meeting)
  
- IX. SAG Report
  - A. Online Catalog demo by Phil Smith and Gabe Ross
 

Only ARC and FLC are part of the project as of now. System will pull all website information directly from SOCRATES rather than rely on duplicated information. Gabe mentioned that beta site will be available next week. They expect that there will be issues with transfer of information from SOCRATES to this site, so the hope is to identify and correct issues quickly. Phil mentioned that effective dates may need to be revisited in order to ensure accurate information in the new sites. Gabe and Katrina demonstrated site. Each program page will have overview and faculty and staff tabs (managed through the site), and degrees/certificates and course tabs pulled from SOCRATES. Plan is for ARC/FLC sites to launch in January. Timeline allows plenty of time for review and editing to meet launch dates. Curriculum chairs will be making minor typographical/formatting edits to programs to ensure proper display. In regards to the responsiveness of the online catalog system, Jamey mentioned that some changes like new programs should be presented to students ASAP, while other changes like revisions and deletions should be held for the full catalog. SOCRATES extract that feeds the new site contains courses and programs, unlike prior extracts that only contained courses. These extracts should help with print catalog development as well. While only ARC and FLC will get the websites initially, these extracts will be available for all four colleges. Currently additional catalog departments used in the past to essentially cross list programs do not display in the websites.
  
- X. Discussion Items (Held for next meeting)
  - A. SAG has requested the DCCC consider making language change recommendations to DAS regarding two inconsistencies:
    - a. Inconsistency between the new PCAH and Board Policy for the ADT grade requirements – suggested language:
      - i. ***Students earning the Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) must earn a “C” or better in all courses required for the major or area of emphasis. A “P” (pass) grade is also acceptable for courses in the major if the course is taken on a pass/no pass basis. In addition, students must achieve a minimum overall grade point average of 2.0.***
    - b. Inconsistency between Ed Code requirements and Los Rios practice of requiring all certificate courses to be completed with a grade of “C” or better – Lynn Fowler and Tammy Montgomery to present suggested language.

B. AB705

XI. Future Agenda Items

A. Meta-Majors

XII. Meeting Adjourned at 4:35PM

**NEXT MEETING: October 26, 2018, 2:30 – 4:30; DO Main Conference room**

**Course/Program items for today’s meeting:**

(Note to chairs: Please move approved curriculum by Monday, October 1, 2018 by 8:00 am)

**Courses:**

ARC	BUS	345	Law and Society	Deletion
ARC	ENGRD	1000	Reading Across the Disciplines	Deletion
ARC	TA	480	Honors Theory & Techniques of Acting	Deletion
<del>ARC</del>	<del>FITNS</del>	<del>416</del>	<del>Taekwondo II</del>	<del>New to District (HELD)</del>
ARC	PACT	430	Pickleball I	New to District
ARC	PACT	431	Pickleball II	New to District
ARC	PACT	433	Pickleball III	New to District
FLC	ENVT	304	Environmental Biology	Deletion
SCC	CISC	306	Introduction to Web Page Creation	Deletion
SCC	CISW	304	Cascading Style Sheets	Deletion
SCC	CISW	320	Introduction to Web Development	Deletion
SCC	CISW	370	Designing Accessible Websites	Deletion
SCC	CISW	470	Web Projects	Deletion
SCC	ECE	410	Health and Safety in Child Care Settings	Deletion
SCC	HEED	330	Health and Safety in Child Care Settings	Deletion
SCC	CISW	306	Introduction to Web Page Creation and Web Accessibility	New to District
SCC	CISW	327	Introduction to Web Development coding HTML and CSS	New to District
SCC	INDIS	370	Introduction to Science Technology Engineering and Math (STEM)	New to District
SCC	INDIS	371	Skills Practice in Science Technology Engineering and Math (STEM)	New to District
SCC	INDIS	372	Numerical Problem Solving in Science Technology Engineering and Math (STEM)	New to District

SCC	INDIS	373	Research Writing Techniques in Science Technology Engineering and Math (STEM)	New to District
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**Programs:**

ARC	Art	Photography AA Degree	New Program
FLC	BUSTEC	Business Information Worker	New Program
FLC	Music	Commercial Music: Performance	New Program
FLC	Music	Commercial Music: World Music	New Program