



District Curriculum Coordinating Committee (DCCC)

February 23, 2018

2:30 p.m. to 4:30 p.m.

Main Conference Room

Minutes

Members Present: Jamey Nye, Lynn Fowler (AO), Alisa Shubb (DAS), Shania Pence (Student rep); ARC: Al Ahmadi, Joe Gilman (Chair), CRC: Brian Noel (Chair), FLC: Carlos Lopez, Monica Pactol, Eric Wada (Chair); SCC: Renee Medina (Co-Chair), Don Palm, Dyan Pease (Co-Chair and DCCC Chair)

Absent: Tammy Montgomery (DO), Kate Jacques (for Lisa Lawrenson), Valarie Rose, Juana Esty, Amanda Paskey, Torence Powell (for R. Montanez), Richard Yang

Guests: None

- I. Call to Order at 2:30 PM
- II. Agenda approved by consent
- III. Minutes from January 26, 2018 meeting approved by consent
- IV. Announcements/Updates
 - A. Introductions, New members, Guests: None
 - B. Note taker today: CRC
 - C. Announcements: PPC Process (Jamey Nye): Jamey Nye made report in lieu of Tammy Montgomery. Jamey announced that the new PPC process has been approved and is in place. New process ensures that the process itself is documented to prevent the potential for interruptions or changes to the process due to staffing changes. The new process also allows for exceptions such as special meetings if needed in emergency situations.
- V. Competency Committee Reports
 - A. Reading Competency (Chair: Tracy Rauschkolb, FLC): None
 - B. Math Competency (Chair: Jean Vrechek, Joseph Steever, SCC): None
 - C. Writing Competency (Chair: Josh Roberts, SCC): NoneDyan asked committee for clarification regarding standard operating procedure for requests to make their way to DCCC and the competency committees. Lynn Fowler explained that the faculty developers make the initial request for competencies. The Articulation Officer then downloads the COR and forwards it to the Curriculum Committee Chair, who then forwards it to the DCCC Chair. The DCCC Chair then provides the outline to the appropriate competency committee.

VI. Curriculum Proposals:

- A. Families – Update by Dyan Pease: Dyan looked over the current status of FITNS families and found misalignments across the district, courses not in families that should be, and new families that will need to be created. She will draft ideas and bring them back to DCCC for a future agenda item.
- B. Courses/Programs by College: Jamey mentioned the automatic pre-requisite checker for English. District IT will need to update tables to reflect deletions or other changes that impact how the automatic pre-requisite checker operates. Jamey asked chairs to contact Tammy Montgomery when these types of concerns arise so that they can be addressed. There was additional discussion regarding the automatic pre-requisite checker in light of curricular impacts as a result of AB705 and other acceleration efforts. It is clear that some changes will need to occur as new curricular pathways are created.

(All Courses/Programs are organized by college and listed at the end of the minutes.)

ARC: MSP Noel, Wada, unanimous vote for approval

CRC: MSP Fowler, Ahmadi, unanimous vote for approval (FITNS 348 will need to be added to the Dynamic Fitness Family)

FLC: MSP Medina, Fowler, unanimous vote for approval

Discussion occurred regarding INDIS 313 vs. HCD 310. Eric explained that the FLC faculty had discussions with the HCD faculty. Lynn provided background context regarding the courses. ARC HCD faculty was just made aware of the proposal the day prior due to not seeing signature requests in SOCRATES since the course is under the INDIS designator rather than HCD. Lynn also mentioned that she feels there are significant variations between the INDIS 313 course proposed by FLC and the currently existing version(s).

SCC: MSP Noel, Fowler, unanimous vote for approval

- C. Status of Collaboration Requests: PHOTO 270 and 272 are now complete and can be cataloged. Dyan reached out regarding SPORT and KINES collaboration requests and requested that involved colleges help nudge developers to get them moving.
- D. Course Designator/Thematic Block Requests
 1. First Reading – PACT 430 – 439 Thematic block (ARC): No concerns were noted.
 2. First Reading – ENGRD 90 – 99 Thematic block (ARC): No concerns were noted.
 3. Second Reading – ESLA New Designator (ARC): Motion by Don Palm to approve; second by Eric Wada, unanimous vote for approval

VII. Updates from the District: Jamey Nye: AB705 meeting created good progress. There are different models that will be piloted by the various colleges for co-requisites and acceleration. It will take some time to see how well various models work.

- VIII. DAS Report: The revised PPC Process was approved on 2/6/2018. A budget update occurred at most recent meeting. Two senate presidents requested a review of graduation requirements, one specifically regarding the reading competency requirement, the other regarding current PCaH language allowing the use of IGETC or CSU GE Breadth in place of local GE requirements. It was noted that compared to other community college districts, Los Rios is at the top as having the most challenging local GE pattern. Lynn Fowler offered to look into the issue and report back about what colleges around the state are moving in the direction of allowing IGETC and CSU GE patterns to count for local degrees.
- IX. SAG Report: Eric Wada provided a SAG report. At the most recent SAG meeting there was discussion regarding SCC SOCRATES users losing access. This is mainly happening at SCC. Program classifications will be revised to Program Goals with new language to align with current PCaH. Discussion regarding grade requirements for major courses in degrees and certificates to allow for streamlined language in SOCRATES.
- X. Decision Items: None
- XI. Discussion Items
- A. Class Size Max on COR: DAS had further discussion and is now on hold with the topic. Jamey mentioned talks with LRCFT through the steering committee. Jamey would like to see any issues that may exist worked out through existing processes before creating curricular processes. Lynn will forward the research that she has done to DAS. Jamey mentioned that online class caps should always match on-ground.
 - B. ESL and Level Coding: This agenda item was not needed. All colleges have completed the updates or are in process.
 - C. 294/494 Topics courses: What should departments do with the topics courses that they do not intend to use? Do they have to be reviewed as part of program review? Dyan mentioned that she has seen the deletion of some topics courses. Others at SCC still use these courses. Lynn thought that if the topics course exists only as a ‘course shell’ with no actual topics groups, then it should not need regular curriculum review. ARC recently withdrew a revision to a 294 shell for this reason. Eric clarified differences between 294/494 and 299/499 courses.
- XII. Future Agenda Items
- A. GE Patterns: This item will be removed until the DCCC has further direction from the DAS.
 - B. Community Service Courses: This item will be removed until there is a need for discussion.
 - C. Meta-Majors: This will remain a potential future agenda item but will not be placed on the active agenda until the DCCC gets word from the Pathways committees at the colleges.
 - D. Lynn Fowler requests a future agenda item about adding “Eligibility for” language to ENGWR 300.
- XII. Adjournment at 4:11 PM

NEXT MEETING: March 23, 2018, 2:30 – 4:30

Course/Program items for today's meeting:

(Note to chairs: Please move approved curriculum by Monday, January 29th)

Courses:

ARC	ENGWR	43	Writing Skills Center	Deletion
ARC	ENGWR	51	Developmental Writing	Deletion
ARC	ENGWR	102	Proficient Writing	Deletion
ARC	MATH	103	Elementary Algebra, Part I	Deletion
ARC	MATH	104	Elementary Algebra, Part II	Deletion
ARC	PMED	101	Pre-paramedic Emergency Medical Technician - Basic Skills Review	Deletion
ARC	PMED	102	Certified Emergency Medical Technician Internship	Deletion
ARC	FFS	1500	All Hazards Operations Section Chief (S-430/E-958)	New to District
ARC	FFS	1523	Aerial Supervision (S-378)	New to District
ARC	FFS	1524	Helicopter Management Refresher (RT-372)	New to District
ARC	FFS	1525	Air Tactical Group Supervisor (ATGS) Workshop (RT-378)	New to District
ARC	FFS	1550	All Hazards Planning Section Chief (S-440/E-962)	New to District
ARC	FFS	1556	Weather Information Management System (WIMS)	New to District
ARC	FFS	1574	Incident Contract Project Inspector (S-262)	New to District
CRC	BUS	480	Honors Seminars in Business	Deletion
CRC	CISC	355	Introduction to Data Communications	Deletion
CRC	HONOR	320	Honors Seminars in Business	Deletion
CRC	PACT	311	Badminton II	New to College
CRC	POLS	481	Introduction to Government: United States - Honors	New to College
CRC	STAT	480	Introduction to Probability and Statistics - Honors	New to College
CRC	DANCE	386	Dance History	New to District
CRC	FITNS	328	Thighs, Abs, and Gluteals (TAG)	New to District
CRC	FITNS	348	High-Intensity Interval Training	New to District
CRC	HMONG	402	Elementary Hmong II	New to District
CRC	HONOR	367	Introduction to Government: United States – Honors	New to District
CRC	HONOR	393	Introduction to Probability and Statistics - Honors	New to District
FLC	BIOL	332	Introduction to Ornithology	Deletion
FLC	EMT	100	Emergency Medical Technician	Deletion
FLC	FT	110	Fire Apparatus	Deletion
FLC	HSER	300	Introduction to Human Services	Deletion
FLC	HSER	302	Introduction to Psychology of Human Relations	Deletion
FLC	HSER	304	Introduction to Counseling Children	Deletion
FLC	HSER	340	Introduction to Chemical Dependency	Deletion
FLC	HSER	350	Employment Skills in Human Services	Deletion
FLC	HSER	360	Techniques of Interviewing and Counseling	Deletion
FLC	HSER	365	Techniques of Group Counseling	Deletion
FLC	HSER	494	Topics in Human Services	Deletion
FLC	HSER	495	Independent Studies in Human Services	Deletion
FLC	HSER	498	Work Experience in Human Services	Deletion
FLC	HSER	499	Advanced Practices in Human Services	Deletion
FLC	INDIS	313	Freshman Seminar	New to College
FLC	PHOTO	302	Beginning Digital Photography	New to College
FLC	ECE	452	Making for Educators	New to District
FLC	ENGWR	33	Support for College Composition	New to District
FLC	SWHS	331	Cross Cultural Psychology	New to District
SCC	CISP	357	Introduction to Big Data	New to District
SCC	CISP	358	Data Analysis	New to District

SCC	CISP	359	Big Data Analytics	New to District
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Programs:

ARC	Automotive Technology	Automotive Brakes	New Program
ARC	Automotive Technology	Automotive Suspension and Steering	New Program
CRC	Culinary Arts Management	Community Nutrition Specialist	Deletion
CRC	Culinary Arts Management	Restaurant and Food Service Entrepreneurship	New Program
SCC	Computer Information Science	Data Science	New Program