



District Curriculum Coordinating Committee (DCCC)

February 24, 2017

2:30 p.m. to 4:30 p.m.

Chancellor's Conference Room

MINUTES

Members Present:

- Jamey Nye (DO), Lynn Fowler (AO), Shania Pence (Student rep)
ARC: Hugh Howard, Marie Schirmer
CRC: Michael Lawlor (DCCC Chair) Brian Noel (Chair), Amanda Paskey, Torence Powell (for R. Montanez)
FLC: John Alexander, Eric Wada (Chair)
SCC: Dyan Pease (Chair), Brett Thomas, Richard Yang

- I. Call to Order: The meeting was called to order at 2:32 PM.
- II. Approval of Agenda: The future agenda item, "Rule of 6," was removed as it is already being addressed in the "requisite alignment" discussion. Otherwise, the agenda was approved by consent.
- III. Approval of Minutes: The minutes from the January 27, 2017 meeting were approved by consent.
- IV. Announcements/Updates
 - A. Introductions, New members, Guests: The new student representative, Shania Pence from FLC, was welcomed to the committee.
 - B. Announcements – None.
- V. Competency Committee Reports
 - A. Reading Competency (Chair: Debora Larry-Kearney, FLC): The competency committees were asked to complete their reviews in time for this meeting, but the Reading Competency Committee reported that it was not able to complete its review of SOC 305 (CRC) in time.
 - B. Math Competency (Chair: Jean Vrechek, Joseph Steever, SCC): There are no outstanding requests for Math Competency.
 - C. Writing Competency (Chair: Josh Roberts, SCC): The Writing Competency Committee denied both RTVF 368 (CRC) and ARTH 301 (SCC). Due to voting irregularities (one individual voted twice), the vote looked like a tie. (See vote tally at the end of the agenda.) As a result, DCCC has requested a revote. DCCC also recommends that the Writing Competency develop a scoresheet based on their rubric similar to those used by the Math and Reading Competency Committees.

VI. Curriculum Proposals:

A. Courses/Programs by College

(All Courses/Programs are organized by college and listed at the end of these minutes.)

ARC – All courses and programs were approved unanimously. (MSP Noel/Pease).
There was some discussion and clarification regarding MATH 372 and 373.
The Business Information Worker program was brought back to DCCC with changes recommended by CCCCCO prior to the NFN announcement. Jamey Nye clarified that NFN will now recommend but not approve programs.

CRC - All courses and programs were approved unanimously. (MSP Yang/Pease)

FLC - All courses and programs were approved unanimously. (MSP Noel/Fowler)
NUTRI 340 included the prerequisites recommended by DCCC at the January meeting.

SCC - All programs were approved unanimously. (MSP Yang/Schirmer) The programs being deleted had been Board approved, but never submitted to CCCCCO, hence never catalogued. Deletion explanations will be revised by Jamey Nye and manually included in the Board agenda.

B. Status of Collaboration Requests – ECE 424 was withdrawn by request of the developer because the change is no longer desired. ACCT 341 was withdrawn due to a change in signature contact that had stalled the proposal. It will be brought back now that the signature contact has been updated.

C. Course Designator/Thematic Block Requests

1. First Reading:

CHEM 80 – 89 (ARC) – No concerns

MIDWIF (ARC) – The Medical Assisting program at CRC has concerns that the Midwife Assistant program is very similar to the CRC MA program, with only a small amount of additional midwife training. CRC has no concerns in relation to the full Midwife Practitioner program. These concerns will be relayed to the developer.

MUIVI 200 - 209 (ARC) – No concerns.

HMONG (CRC) – No concerns.

2. Second Reading:

DCDT 170 – 179 (ARC) was approved unanimously. (MSP Wada/Alexander)

VII. Updates from the District –

Jamey Nye reported that ARC is leading an MOU to pilot the auto-prerequisite checker for English Literature courses. The pilot is likely to occur from Spring 2018-Spring 2019. The MOU will require temporary agreement on prerequisites for these courses across the district. Lynn noted that current requisites are in some cases more stringent than C-ID requirements, and Jamey noted that this is true in many colleges throughout the state. Jamey will also lead a small task force to revisit the current PPC process to ensure clarity and consistency. Michael Lawlor and some members of DAS will be included.

VIII. DAS Report

A. PPC Process – Michael Lawlor reiterated Jamey Nye’s comments regarding the PPC task force.

- B. CSERV – DAS has formed a task force to research literature, policies and procedures regarding Community Service in Los Rios and will make recommendations on its future viability.
- C. Course Caps on COR – ARC, CRC and SCC were in favor of a discussion regarding the inclusion of course caps on course outlines. DAS is forming a workgroup to research this.

IX. SAG Report

- A. “Leapfrogging” Issue – The fix to the “Leapfrogging” issue (new-to-district versus new-to-college courses) should be implemented by February 20, 2017. Now, whichever course is further along in the process will be assigned the “new-to-district” course.
- B. Out-of-Class work hours for Variable Unit Courses – This should be resolved soon.
- C. Program Comparison Project – Ken Sorenson from District IT is working on a script to run side-by-side comparisons of different versions of programs in SOCRATES.
- D. Ken Sorensen has become familiar with SOCRATES, in case Phil Smith is no longer available.
- E. Alphanumeric Ordering of Courses in Programs – Discussions about whether this substantial project is worthwhile continue.
- F. CSERV Course Revisions – Currently, CSERV courses cannot be revised. Phil thinks it will be an easy fix, but nothing will be changed pending the CSERV discussion in DAS.
- G. Typical “Student” Assignments section – Dyan Pease noted the change of title of the “Typical Homework Assignments” section of the COR to “Typical Student Assignments.” This has created concerns in lab only courses with no homework. It seems that this section should now reflect examples of any assignments, whether in class/lab or homework. Questions were posed as to when this change was made. Amanda Paskey mentioned that she thought this may have occurred when the DE sections in SOCRATES were revised since DE may not create a distinction for homework.

X. Discussion Items

- A. FITNS Families – It has been noted that several FITNS courses are not in families though it seems they should. Michael Lawlor will e-mail Curriculum chairs with background materials to present to Kinesiology department chairs recommending that these courses be put into families as needed. There was a discussion that perhaps family requests could follow a process similar to collaboration requests.
- B. Requisite alignment – Lynn Fowler provided some history of the “Rule of 5” in SOCRATES. Discussions included concerns that different prerequisites for the same courses at different college can produce several challenges, including potentially affecting financial aid. This discussion will be continued at future DCCC meetings.

XII. Adjournment – The meeting adjourned at 4:31 PM.

NEXT MEETING: 3/24/17

Course/Program items:

Courses:

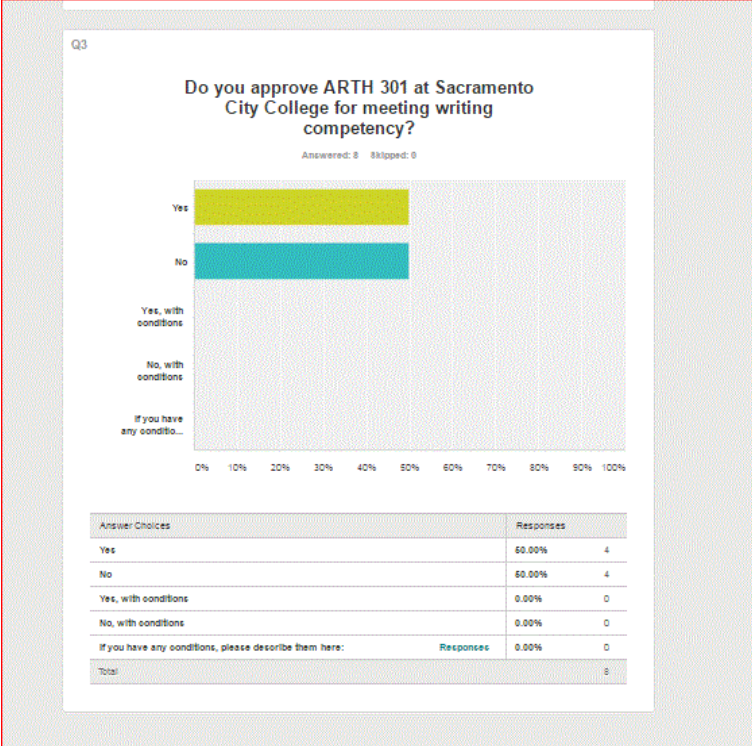
ARC	CARPT	108	Modular System Installer Safety	New to District
ARC	CARPT	109	Introduction to Office Modular Systems Installation	New to District
ARC	CARPT	111	Modular Systems Applications	New to District
ARC	CARPT	115	Floor to Ceiling Wall System Construction	New to District
ARC	CARPT	125	Fine Furnishings, Drapery, and Window Coverings	New to District
ARC	CARPT	137	Modular Systems Construction I	New to District
ARC	CARPT	138	Modular System Construction II	New to District
ARC	CARPT	141	Suspended Framing Ceiling Systems	New to District
ARC	CARPT	147	Advanced Grid Ceilings	New to District
ARC	CARPT	163	Modular System Blueprint Reading	New to District
ARC	CARPT	164	Acoustical Blueprint Reading	New to District
ARC	CARPT	213	Acoustical Exterior Systems	New to District
ARC	CARPT	215	Acoustical Specialty Systems	New to District
ARC	CARPT	290	Weatherization/Insulation Green Construction Commercial Applications	Deletion
ARC	CARPT	291	Introduction to Green Building for Commercial Carpenters	Deletion
ARC	CARPT	292	Specialized Green Applications for Commercial Carpenters	Deletion
ARC	CSERV	2000	NCLEX-RN Review	Deletion
ARC	ELECT	282	PV/Solar Installer	Deletion
ARC	ELECT	283	Energy Auditing	Deletion
ARC	ELRES	100	Electrical Residential Apprenticeship I	Deletion
ARC	ELRES	101	Electrical Residential Apprenticeship II	Deletion
ARC	ELRES	110	Electrical Residential Apprenticeship III	Deletion
ARC	ELRES	111	Electrical Residential Apprenticeship IV	Deletion
ARC	ELRES	120	Electrical Residential Apprenticeship V	Deletion
ARC	ELRES	121	Electrical Residential Apprenticeship VI	Deletion
ARC	FIRE	1688	California Firefighters Bill of Rights Act (FBOR)	Deletion
ARC	GEOL	342	Geology of the National Parks	Deletion
ARC	MATH	372	College Algebra for Calculus	New to District
ARC	MATH	373	Trigonometry for Calculus	New to District
ARC	MUP	418	Piano Ensemble	Deletion
ARC	PSTC	1300	Bureau of Investigative and Security Services (BSIS) Skills Training Course for Security Guards	New to District
ARC	PSTC	1401	Limited Peace Officer Criminal Investigations II	New to District
ARC	PSTC	1402	Limited Police Officer Criminal Investigations III	New to District
ARC	PSTC	1403	Basic Skills for the District Attorney Non-Sworn Investigator	New to District
ARC	SMTEC	292	HVAC Energy Utilization	Deletion
CRC	ARTNM	420	3D Modeling and Texturing I - Introduction	New to College

CRC	CONST	105	Rough Carpentry I - Tools, Materials, and Foundations	New to District
CRC	CONST	106	Rough Carpentry II - Floors, Walls, and Roof Framing	New to District
CRC	CONST	107	Rough Carpentry III - Exterior Finishes	New to District
CRC	CONST	108	Finish Carpentry I - Interior Finish	New to District
CRC	EMT	109	Emergency Medical Responder	New to District
CRC	FT	305	Firefighter Safety and Survival	New to College
FLC	HIST	398	Studying in France: French History and Culture	New to District
FLC	NUTRI	340	Nutrition and Metabolism	New to College

Programs:

ARC	Business Technology	Business Information Worker	Revision
CRC	Computer Information Science	CIS - Desktop Publishing	Deletion
CRC	Computer Information Science	MIS - Application Expert	Deletion
CRC	Computer Information Science	MIS - Application Master	Deletion
CRC	Computer Information Science	MIS - Application Specialist	Deletion
CRC	Geography	Sustainability	New Program
FLC	Fire Technology	Fire Technology	Deletion
FLC	Fire Technology	Fire Technology	Deletion
SCC	Accounting	Payroll Practitioner Certificate*	
SCC	Advanced Transportation Technology	Professional Pilot Certificate*	Deletion
SCC	Advanced Transportation Technology	Professional Pilot Degree*	Deletion

* These degrees are at CCCC status in SOCRATES and have never been catalogued. If approved, the deletion explanations will have to be manually included in the Board Report.



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LRCCD Writing Competency Committee

Review of two LRCCD Courses for Writing Competency

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8 responses
67 days (12/1/2016 - now)
1 view

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Q1

What is your name?

Answered: 8 Skipped: 2

Duane Leonard
12/9/2016 9:47 AM

Duane Leonard
12/9/2016 9:46 AM

Constance Carter
12/8/2016 6:19 PM

Inna Tikhonov
12/9/2016 1:34 PM

Leonid
12/9/2016 7:56 AM

Joshua Roberts
12/8/2016 1:54 AM

Q2

Do you approve RTVF 368 at Cosumnes River College for meeting writing competency?

Answered: 8 Skipped: 0