



District Curriculum Coordinating Committee (DCCC)

January 27, 2017

2:30 p.m. to 4:30 p.m.

Chancellor's Conference Room

MINUTES

Members:

Lynn Fowler (AO), Alisa Shubb (DAS)

ARC: Joe Gilman (Chair), Hugh Howard, Kate Jaques, Marie Schirmer

CRC: Michael Lawlor (DCCC Chair) Brian Noel (Chair), Amanda Paskey, Torence Powell (for W. Yamamura)

FLC: John Alexander, Eric Wada (Chair)

SCC: Dyan Pease (Chair), Brett Thomas, Richard Yang

- I. Call to Order – The meeting was called to order at 2:33 PM.
- II. Approval of Agenda – The revised agenda (January 27) was approved by consent.
- III. Approval of Minutes from December 2 meeting – The minutes were approved by consent.
- IV. Announcements/Updates
 - A. Introductions, New members, Guests - None
 - B. Announcements - None
- V. Competency Committee Reports
 - A. Reading Competency (Chair: Debora Larry-Kearney, FLC): SOC 305 (CRC) is under review.
 - B. Math Competency (Chair: Jean Vrechek, Joseph Steever, SCC): DCCC voted (MSP Fowler/Pease/unanimous) to accept the recommendation from the Math Competency Committee that CISP 300 (CRC) be not granted math competency. The review form is at the end of these minutes.
 - C. Writing Competency (Chair: Josh Roberts, SCC): CRC RTVF 368 (CRC) and ARTH 301 (SCC) are under review.
 - D. DCCC directed the Reading and Writing Competency committees to complete their reviews by the next DCCC meeting in order to meet catalog deadlines. There was a discussion related to having the Competency Committee meet more frequently and to have them include score rubrics in their minutes.
- VI. Curriculum Proposals:
 - A. Courses/Programs by College
(All Courses/Programs are organized by college and listed at the end of these minutes.)
ARC – All curriculum was approved unanimously. (MSP Pease/Wada)
CRC – All curriculum was approved unanimously. (MSP Wada/Schirmer)
FLC – There was a motion to separate NUTRI 340 from rest of curriculum. (MSP

Yang/Pease/unanimous). The remaining curriculum (without NUTRI 340) was approved unanimously (MSP Pease/Wada). A motion to approve the NUTRI 340 (MS Pease/Fowler) failed (Aye: 1, Nay: 11, Abstain: 3). The course was viewed to have insufficient prerequisites. Eric will discuss NUTRI 340 with the developer. He will also flesh out the explanation sections for other approved course deletions. SCC – All curriculum was approved unanimously. (MSP Wada/Noel)

- B. Status of Collaboration Requests – ENGR 412 is done and can be catalogued.
- C. Course Designator/Thematic Block Requests
 - 1. First Reading – DCDT 170 – 179 (ARC) – to second reading
 - 2. Second Reading – The new designator FFS (Fire and Forestry Services) and the thematic blocks FFS 1500 and 1510 were approved unanimously (MSP Pease/Noel).

VII. Updates from the District – None

VIII. DAS Report – Senate members are in an exploratory phase regarding pathways. Michael stated that the DAS will look into formalizing and streamlining the PPC.

IX. SAG Report – A side-by-side comparison of program revisions is now available for Curriculum Committee members. SAG has also continued to work with CSERV and revisions to the Articulation Officer screens. Lynn stated some frustration with getting AO screen issues addressed.

X. Discussion Items

A. Deletion of Programs at CCCCCO Status – SCC has a few programs that were developed, approved by the Board, and moved to CCCCCO status. At that point, the developers decided to not offer the program. The following process was developed to remove these:

- i. The developer will write an explanation for the deletion
- ii. DCCC will review that explanation
- iii. If approved, the explanation will be forwarded for manual inclusion in the Board agenda.
- iv. Once Board-approved, the Curriculum Chair can delete the program using the SOCRATES Chair Tab.

B. CSERV Revisions - There was general agreement that these should be held to the same review cycle as other courses. DCCC recommends that SAG revisit revision of CSERV courses. While some CSERV courses are short-term, others, such as the Auto Smog Certification Update courses, are offered ongoing and could reasonably require curricular changes due to licensing requirements, technological changes, etc.

XI. Future Agenda Items – A discussion was held about best practices for aligning prerequisites, or possibly expanding the Rule of 5 to include prerequisites.

XII. Adjournment – The meeting adjourned at 3:48 PM.

NEXT MEETING: 2/24/17

Course/Program items:

Courses:

ARC	CARPT	101	Aerial Lift Safety, Construction Math, and the Apprentice	New to District
ARC	CARPT	210	The Acoustical Apprentice, Safety, and the Trade	New to District
ARC	CARPT	211	Acoustical Installer Safety	New to District
ARC	CARPT	212	Infection Control Risk Assessment and Hospital Code for Acoustical Installers	New to District
ARC	ENGRD	316	Reading Across the Disciplines for Content Courses II	New to District
CRC	BIOL	366	Introduction to Toxicology: The Biology and Chemistry of Poisons	Deletion
CRC	BIOL	470	Behavioral Biology	Deletion
CRC	BIOL	480	Honors Seminar in Biology- Coastal Field Biology	Deletion
CRC	BIOL	481	Honors Seminar in Biology - Human Cadaver Dissection	Deletion
CRC	HONOR	380	Honors Seminar in Biology- Coastal Field Biology	Deletion
CRC	HONOR	383	Honors Seminar in Biology - Human Cadaver Dissection	Deletion
CRC	HORT	301	Introduction to Horticulture Laboratory	Deletion
CRC	WELD	111	Basic Pipe Welding Procedures	New to District
FLC	ADMJ	380	PC832 Arrest, Search & Seizure	Deletion
FLC	ADMJ	381	PC832 Firearms	Deletion
FLC	ART	322	Design: Image and Content	Deletion
FLC	ART	330	Mural Painting	Deletion
FLC	CHEM	321	Environmental Chemistry	Deletion
FLC	CHEM	322	Environmental Chemistry Laboratory	Deletion
FLC	CISA	300	Beginning Word Processing	Deletion
FLC	CISA	301	Intermediate Word Processing	Deletion
FLC	CISA	308	Exploring Word Processing and Presentation Software	Deletion
FLC	CISA	310	Introduction to Electronic Spreadsheets	Deletion
FLC	CISA	311	Intermediate Electronic Spreadsheets	Deletion
FLC	CISC	305	Introduction to the Internet	Deletion
FLC	CISC	308	Exploring Computer Environments and the Internet	Deletion
FLC	CISC	320	Operating Systems	Deletion
FLC	CISP	365	Windows API Programming with C	Deletion
FLC	CISP	371	Intermediate Visual Basic	Deletion
FLC	CISP	453	Introduction to Systems Programming in UNIX	Deletion
FLC	ECE	334	Laboratory with Infants and Toddlers	Deletion
FLC	ENERGY	305	Introduction to Energy Efficiency and Alternative Energy Systems	Deletion
FLC	FT	310	Fire Service Hydraulics	Deletion
FLC	GERON	331	Interviewing, Counseling the Elderly	Deletion
FLC	GERON	333	Techniques of Individual and Group Counseling of the Elderly	Deletion

FLC	HSER	364	Techniques of Group Counseling	Deletion
FLC	HSER	365	Techniques of Group Counseling	New to College
FLC	NATR	302	Introduction to Wildlife Biology	Deletion
FLC	NATR	304	The Forest Environment	Deletion
FLC	NATR	320	Principles of Ecology	Deletion
FLC	NUTRI	340	Nutrition and Metabolism	New to College
FLC	PHIL	304	Introduction to Asian Philosophy	Deletion
FLC	PHIL	338	Contemporary Philosophy	Deletion
FLC	PHIL	356	Introduction to the Bible	Deletion
FLC	PHIL	360	Social/Political Philosophy	Deletion
FLC	PHOTO	302	Beginning Digital Photography	Deletion
FLC	PHOTO	400	Digital Imaging	Deletion
FLC	PHOTO	410	Advanced Digital Imaging	Deletion
FLC	PHYS	312	Conceptual Physics Laboratory	New to College
FLC	PSYC	354	The Psychology of Family Life and Intimate Relationships in a Diverse Society	Deletion
FLC	RE	130	Real Estate Finance	Deletion
FLC	RE	140	Real Estate Appraisal	Deletion
SCC	GEOL	325	Environmental Hazards and Natural Disasters	New to College
SCC	SPORT	326	Off-Season Conditioning for Women's Cross Country	New to District

Programs:

ARC	Apprenticeship	Insulator Apprenticeship	New Program
ARC	Apprenticeship	Pile Driver Apprenticeship	New Program
ARC	Apprenticeship	Scaffold Erector Apprenticeship	New Program
CRC	Geography	Field Data Mapping and Geographic Information Systems (GIS)	New Program
FLC	Real Estate	Real Estate	Deletion



Mathematics Competency Review Form

ARC CRC FLC SCC

Course (designator & number): CISP 300
Course title(s): _____
Faculty (print name): _____
Phone Number: _____
E-mail address: _____

Criteria met		Criteria
Score	Possible	
0	5	1. Intermediate algebraic skills and concepts
0	5	2. Geometric skills and concepts
0	5	3. Statistics skills and concepts
0.75	5	4. Advanced mathematical topics
2.25	5	5. Critical thinking and problem solving
1.25	5	6. Other areas of quantitative reasoning
4.25	◀ Total Score	<i>A total score of 8 points or more is needed to qualify the course.</i>

Comments:

Courses that meet competency should have at least Beginning Algebra as as prerequisite, not just advisory. While this course contains a few advanced mathematical topics and critical thinking, not a sufficient proportion of the course was devoted to these areas.

Approved Denied

Committee chair Jean A.Vrechek

Date: December 12, 2016