LOS RIOS COMMUNITY COLLEGE DISTRICT
District Curriculum Coordinating Committee
Main Conference Room
February 26, 2016
2:30 p.m. to 4:30 p.m.

Members:
      Jamey Nye (DO), Lynn Fowler (AO), Dan Crump (DAS)
ARC: Joe Gilman, Marie Schirmer, Al Ahmadi, Bill Simpson (DCCC Chair)
CRC: Brian Noel, Torence Powell, Amanda Paskey (Chair)
FLC: John Alexander, Eric Wada (Chair)
SCC: Richard Yang, Mary Turner

Minutes - Approved

1. Call to Order – The meeting was called to order at 2:35pm.

2. Recorder for meetings – February: CRC, March: FLC, April: SCC

3. Approval of Agenda – Bill suggested removing items 7ciii2 and 7ciii3 as they are covered later in the agenda. The amended agenda was approved by consensus.

4. Approval of Minutes from January 29 meeting The minutes were approved by consensus.

5. Announcements/Updates
    a. New members – Dan Crump (DAS).
    b. Guests – Rina Roy (ARC) for Lisa Lawrenson.

6. Competency Committee Report
    a. Reading Competency (Chair: Shihni Giedd, CRC)
    b. Math Competency (Chair: Dean Pietromonaco, FLC)
        i. MATH 340 (SCC)
    c. Writing Competency (Chair: Kathy Leland, FLC)
        i. Revising the rubric – this semester

7. Curriculum Proposals:
    a. Courses/Programs by College
    All Courses/Programs are organized by college and listed at the end of this agenda:
        ARC courses – move: Eric, second: Marie, unanimous
        CRC courses – move: Richard, second: Eric, unanimous
        FLC courses – move: Marie, second: Richard, unanimous
        SCC courses – move Brian, second: Lynn, unanimous
        ARC program – move: Brian, second: Marie, unanimous
        FLC programs – move: Richard, second: Brian, unanimous

Discussion during course/program approvals:
Jamey – When a course is being deleted because it hasn't been offered in several years, for whatever reason, a phrase like "This course no longer meets the needs of our students." or "There is limited student demand for this course." is better than "This course has not been offered in 10 years." It should be clear why it was not offered and why it is now being deleted.

Eric – What number of years should a course not be offered before it should be deleted? FLC is deleting several courses that haven't been offered in many years or were never offered.
John – We have a senate-approved policy/process for this at FLC. We are in the process this year of cleaning up our catalog.
Bill asked Eric to send a copy to him to share with the other colleges.

Joe – Do the new FITNS 387 & 388 courses need a family?
Bill asked Eric to check with content experts at his college to see if they think the courses are closely enough related in content to need a family.

Bill – How do we handle a situation where the Board has approved a program but it was never approved by the CCCCO? ARC and SCC have them and need to do something about them.
Jamey – Can we have the board reaffirm their prior approval? Mary – You can use your local curriculum committee date for some things. Would that work here? The committee decided that the best plan is to catalog them, then launch a deletion so they can be formally deleted and have the deletions approved by the Board. A separate but related topic arose regarding 12-17.5 unit certificates that are being submitted for CCCCO approval years after Board approval. In that case, the Board will be asked to reaffirm their approval to get a more recent date to use for CCCCO submission.

b. Status of Collaboration Requests
Ready to Move: SPORT 366, CISW 370
EMT 100 is not ready but it needs to be in next catalog because of a change to Title 22. Right now, CRC and FLC have it at tech review status. Bill – We don't approve collaboration requests, we just coordinate them, so once those courses are at DCCC status they can be moved to catalog (please notify DCCC chair first). CRC & FLC will coordinate on this.

c. Course Designator/Thematic Block Forms
    i. First Reading
    ii. Second Reading
    iii. Information Items
        1) unnamed thematic blocks (see attached report on status) – BIOL thematic block name will be entered by Bill. CRC was asked to check on MATH and STAT thematic block names.

8. Updates from the District   Jamey – NFN will change their process, having monthly calls for new programs on the first Thursday of each month (excluding July, August, and January). Applications are due two weeks ahead (by 15th of the month).

A new PPC list is coming out next Thursday. Jamey will send to Bill, who will send it to DCCC membership.

Mary – We had a very productive district-wide meeting this morning on CAI and multiple measures. Looking at Fall 2016/Spring 2017 implementation for SCC and CRC.

9. DAS Report Dan – Sue Lorimer and Jamey will be working with Senate presidents on CAI. Curriculum-related things at DAS: new LMS, dual enrollment, equivalencies to minimum qualifications.

10. SAG Report
Phil is adding effective dates to programs. Most of the SAG meeting was spent on discussing and prioritizing (roughly 25) existing SAG requests.

11. Music Courses Families
    a. MUIVI families (see attached list of families) Some of the proposed families do not need to be families because the courses in them are not really closely related in content.   Joe will send out an updated list for the next DCCC meeting. The applied music courses (410 & 420's) are funded and run differently at the different colleges, so families really don't work for them. They will be removed from the current plan and we will try to tackle them later because they need more thought and conversation. (2nd reading next time for final approval.)
    b. MUP families – If an ensemble course is repeatable at the CSU system then it should be repeatable in the CC system. LACCD decided to not put their MUP courses into families because of this. Joe recommends that we do not put MUP courses into families.   Dan – Do the CSUs have term limits? Lynn - Some CSUs have specific term requirements at their institution in their catalogs. If you were a native student there and needed more terms of the course, you would be counseled out of the major and into another degree program. Joe – CSULB says "each semester" without a limit. CSUS requires students to do it without credit if they have taken Ensemble too many times. (2nd reading next time for final approval.)

12. Other
    a. Independent Study Courses – The idea to reduce the lower range of units to 0.5 was considered by the colleges but dropped when we determined there are too many downstream effects (CCCCO, ASSIST, PeopleSoft). For SCC, Phil Smith will change the existing courses to lab-only. FLC will do it manually instead of having Phil do it.
    b. Unnamed Thematic Blocks – already covered.
    c. Work Experience Repeatability Limitations in Socrates – LRCCD regulation R-7421, section 2.1.2 says occupational work experience can only be taken for 4 terms.
    d. Designator/Thematic Block Request Form – Lynn is still working on it. She needs some input on the new comment box size.
    e. Competency Committee Voting Form – Lynn is still working on it.

f. Mary – ICW met yesterday. Two area-of-emphasis TMCs were released in February. Legislation requires four by December, so two more need to be created. Pre-law pathway AOE is possible. Also considering a general Humanities or a STEM major AOE. Draft PCAH (version 6) will be released at the Curriculum Institute this summer, and possibly a draft will be release later this spring for comments.

13. Future Meetings:
   Spring: 3/18/16, 4/29/16
   Fall: 8/26/16, 9/23/16, 10/28/16, 12/2/16

Meeting adjourned at 4:13pm.

Course/Program items for today's meeting:
(Note: Please move all approved curriculum to Board status by Monday, February 29.)

Courses:

ARC	CISW	442	Web Publishing with XML	Deletion
ARC	INDIS	320	Introduction to Tutor Training	Deletion
ARC	INDIS	321	Introduction to Group Tutoring	Deletion
ARC	MATH	23	Computational Arithmetic - Part I	Deletion
ARC	MATH	24	Computational Arithmetic - Part II	Deletion
ARC	MATH	38	Pre-Algebra - Part I	Deletion
ARC	MATH	39	Pre-Algebra - Part II	Deletion
ARC	MATH	123	Intermediate Algebra, Part I	Deletion
ARC	MATH	124	Intermediate Algebra, Part II	Deletion
ARC	MKT	498	Work Experience in Marketing	New to College
ARC	RUSS	411	Intermediate Russian	New to College
ARC	FITNS	344	Dynamic Fitness Training I	New to District
ARC	FITNS	345	Dynamic Fitness Training II	New to District
ARC	FITNS	346	Dynamic Cardio Training	New to District
ARC	FITNS	347	Dynamic Aquatic Fitness Training	New to District
ARC	IDES	105	Color and Interior Design	New to District
ARC	IDES	121	Event Planning for Interior Designers	New to District
ARC	IDES	130	Sacramento Design History - Architectural Gems	New to District
ARC	IDES	131	Sacramento Design History - Old Town	New to District
ARC	IDES	132	Sacramento Design History - Victorian	New to District
ARC	IDES	133	Sacramento Design History - Bungalows	New to District
ARC	IDES	134	Sacramento Design History - Fabulous Forties	New to District
ARC	IDES	135	Sacramento Design History - Mid-Century Modern	New to District

ARC	IDES	136	Sacramento Design History - Modern and Contemporary	New to District
CRC	CISN	308	Internetworking with TCP/IP	Deletion
CRC	CISN	304	Networking Technologies	New to College
FLC	BIOL	470	Behavioral Biology	Deletion
FLC	BIOL	472	Teaching Science to School-Age Children	Deletion
FLC	BUS	105	Business Mathematics	Deletion
FLC	CMED	300	Mass Media and Society	Deletion
FLC	ENVT	350	Water Resources	Deletion
FLC	ENVT	350.1	Fundamentals of Water Resources	Deletion
FLC	ENVT	350.2	Groundwater Resources	Deletion
FLC	ENVT	350.3	Surface Freshwater Resources	Deletion
FLC	ENVT	352	Water Resource Management	Deletion
FLC	FCS	324	Human Development: A Life Span	Deletion
FLC	FMS	300	Introduction to Film Studies	Deletion
FLC	HCD	81	Diagnostic Assessment	Deletion
FLC	MATH	350	Calculus for the Life and Social Sciences I	Deletion
FLC	MATH	351	Calculus for the Life and Social Sciences II	Deletion
FLC	MEDTEC	320	Urinalysis	Deletion
FLC	MEDTEC	321	Clinical Chemistry I	Deletion
FLC	MEDTEC	322	Clinical Chemistry II	Deletion
FLC	MKT	312	Retailing	Deletion
FLC	SPORT	320	Cross Country, Intercollegiate-Men	Deletion
FLC	SPORT	325	Cross Country, Intercollegiate-Women	Deletion
FLC	SPORT	345	Golf, Intercollegiate-Women	Deletion
FLC	WEXP	298	Work Experience in (Subject)	Deletion
FLC	BIOL	498	Work Experience in Biology	New to College
FLC	CHEM	498	Work Experience in Chemistry	New to College
FLC	FITNS	387	Weight Training for Speed, Agility, Quickness: Advanced	New to District
FLC	FITNS	388	Weight Training for Speed, Agility, Quickness: Advanced II	New to District
FLC	IMAGE	320	Computed Tomography I	New to District
FLC	IMAGE	321	Computed Tomography II	New to District
FLC	IMAGE	330	Computed Tomography Lab I	New to District
FLC	IMAGE	331	Computed Tomography Lab II	New to District
SCC	AERO	340	Gas Turbine Engine Development I	Deletion
SCC	AERO	341	Gas Turbine Engine Development II	Deletion
SCC	AERO	350	Helicopter Rotor and Drive Systems I	Deletion
SCC	AERO	351	Helicopter Rotor and Drive Systems II	Deletion
SCC	AERO	357	Bell 47 Series Helicopter Field Maintenance	Deletion
SCC	AERO	358	Bell 47 Series Helicopter Component Overhaul	Deletion
SCC	AEROBH	300	BHTA 200 Series Field Maintenance	Deletion
SCC	AEROBH	301	BHTA 206 Series Field Maintenance	Deletion

SCC	AEROBH	302	BHTA 400 Series Field Maintenance	Deletion
SCC	AEROBH	303	BHTA 400 Exp Series Field Maintenance	Deletion
SCC	AEROBH	304	Bell Helicopter Training Academy 429 Series Field Maintenance	Deletion
SCC	AEROBH	320	BHTA 206 Series Component Overhaul	Deletion
SCC	AEROBH	321	BHTA 212/214 Series Component Overhaul	Deletion
SCC	AEROBH	322	BHTA 222/230 Series Component Overhaul	Deletion
SCC	AEROBH	323	BHTA 407 Series Component Overhaul	Deletion
SCC	AEROBH	324	BHTA 412 Series Component Overhaul	Deletion
SCC	AEROBH	325	BHTA 427 Series Component Overhaul	Deletion
SCC	AEROBH	326	BHTA 430 Series Component Overhaul	Deletion
SCC	AEROBH	340	BHTA 200 Series Electrical Maintenance	Deletion
SCC	AEROBH	341	BHTA 206 Series Electrical Maintenance	Deletion
SCC	AEROBH	342	BHTA 400 Series Electrical Maintenance	Deletion
SCC	AEROBH	350	BHTA 200 Series Automatic Flight Control System	Deletion
SCC	AEROBH	351	BHTA 214ST Series Automatic Flight Control System	Deletion
SCC	AEROBH	352	BHTA 400 Series Automatic Flight Control System	Deletion
SCC	AEROBH	358	BHTA Connector Cable Maintenance	Deletion
SCC	AEROBH	360	BHTA Composite Repair	Deletion
SCC	AEROBH	361	BHTA Composite Blade Repair	Deletion
SCC	AEROBH	370	BHTA Nondestructive Inspection	Deletion
SCC	FLTCBH	300	BHTA 206/407 Initial Pilot Transition	Deletion
SCC	FLTCBH	320	BHTA 206/407 Pilot Refresher	Deletion
SCC	FLTCBH	330	BHTA Professional Pilot	Deletion
SCC	FLTCBH	349	BHTA Night Vision Goggles	Deletion

Programs:

ARC	Gallery Management	New Program
FLC	Advanced Accounting	Deletion
FLC	Clay Arts	New Program
FLC	Computed Tomography	New Program

Status of Naming Unnamed Thematic Blocks:

Subject	#	Name	Block Name	Notes
BIOL	130	Microbiology for Funeral Services	Biology Applications	shared: all colleges approve but not yet entered
CHEM	130	Chemistry for Funeral Service		shared: in process
DCDT	190	Applied Projects in Clean Diesel Technology	**Diesel Projects**	ARC only
GERON	210	Aging Experience in Asian Families		shared: in process
	211	Aging Experience in Hispanic Families		
	212	Aging Experience in African-American Families		
	213	Aging Experience in Native American Families		
	220	RCFE Administrator Training		shared: in process
	230	Motivating Older Adults to Stay Active		shared: in process
	231	Movement Matters		
	271	Dementia: Behaviors and Activity		shared: in process
	280	Home Adaptations for Safety and Independence		shared: in process
MATH	41	Algebra Readiness - Part I	Algebra Readiness	shared: ARC, SCC, FLC approved; CRC ?
	42	Algebra Readiness - Part II		
MEDA	140	Medical Assisting Practicum	**Practicum**	CRC only
	230	Clinical Procedures	**Clinical Medical Assisting**	CRC only
PSTC	1200	Basic Law Enforcement Academy	**Academy**	ARC only
	1251	Skills and Knowledge Modules	**Modules**	ARC only
SCSD	1999	Experimental Offering in SCSD	**Reserved**	ARC only
STAT	105	Statway, Part I	Pre-Transfer Statistics	shared: ARC, SCC, FLC approved; CRC ?

LOS RIOS MUIVI FAMILY PROJECT

MUIVI	Current Courses/Thematic Blocks	Family	Family Description
Introduction to Instrumental and Voice Instruction (300-309)		**Introduction to Voice/Instruments**	Beginning instrumental or vocal instruction for non-majors
300	Beginning Instruments		
Beginning Voice Instruction (310-319)		**Traditional Voice Fundamentals**	The basic, entry level course for beginning singers, and support for musicianship classes, vocal ensembles, and potential voice majors. Required for some voice certificates.
310	Voice Class I		
311	Voice Class II		
315	Beginning Voice		
Intermediate Voice Instruction (320-329)		**Traditional Voice Technique and Repertoire**	Courses for the developing singer who may be on a path to becoming a voice major, and as support for upper level vocal ensembles and musicianship classes. Required for some voice certificates.
320	Voice Class III		
321	Voice Class IV		
325	Intermediate Voice		
Advanced Voice Instruction (330-339)			
330	Advanced Voice		
Beginning Piano Instruction (340-349)		**Traditional Piano Fundamentals**	The basic, entry level course for beginning pianists, and support for lower-level theory classes, piano proficiency for transfer, and some commercial music majors
340	Beginning Piano		
341	Piano II		
342	Beginning Piano for Music Majors		
345	Beginning Piano I		
346	Beginning Piano II		
Intermediate Piano Instruction (350-359)		**Traditional Piano Technique and Repertoire**	Courses for the developing pianist who may be on a path to becoming a piano major or accompanist, and as support for upper-level theory classes and upper-level piano proficiency for transfer
350	Intermediate Piano		
351	Piano IV		
355	Intermediate Piano I		
356	Intermediate Piano II		
357	Advanced Piano I		
358	Advanced Piano II		
359	Piano Ensemble Fundamentals		
Popular Piano Styles (360-369)		**Popular Piano**	a sequence of courses directed at guiding the student through popular idioms of the piano. Required for some commercial music majors
365	Popular Piano Styles I		
366	Popular Piano Styles II		
367	Popular Piano Styles III		
368	Popular Piano Styles IV		
Guitar/Bass Instruction (370-379)		**Traditional Guitar and Bass**	Courses for entry-level and developing guitarists and bassists who may be on a path to becoming a guitar or bass major. Credit towards some general music degrees
370	Beginning Guitar		
371	Intermediate Guitar		
372	Advanced Guitar		
373	Popular Electric Bass Styles I	**Popular Guitar and Bass**	a sequence of courses directed at guiding the student through popular guitar and bass styles, such as Rock, Funk, Country, and R&B. Credit towards some general music degrees.
374	Popular Electric Bass Styles II		
375	Popular Electric Guitar Styles I		
377	Popular Electric Guitar Styles II		
378	Popular Electric Guitar Styles III		
379	Popular Electric Guitar Styles IV		
Improvisation (380-389)		**Jazz Instrumental**	Courses for instrumentalists of a variety of abilities interested in the techniques associated with jazz improvisation. Some courses are required as a part of the jazz AA degree and accepted for transfer to CSU/UC for majors under "improvisation" and jazz studies degree credit.
380	Improvisation Workshop I		
381	Improvisation Workshop II		
382	Improvisation Workshop III		
383	Improvisation Workshop IV		
385	Jazz Styles and Improvisation		
386	Jazz Styles and Improvisation		
Vocal Jazz Instruction (390-399)		**Jazz Voice**	Courses for beginning/developing singers to support jazz vocal ensembles, required for AA degree and some vocal certificates, and accepted for transfer to CSU/UC under "improvisation" and jazz studies degree credit.
390	Jazz and Popular Vocal Styles and Improvisation I		
391	Jazz and Popular Vocal Styles and Improvisation II		
Instrumental Jazz Instruction (400-409)		**Jazz Piano**	Courses for the developing pianist who may be on a path to becoming a jazz major, and as a requirement for non-pianists in the jazz studies AA degree; some courses accepted for CSU transfer for jazz majors.
400	Beginning Jazz Piano		
401	Intermediate Jazz Piano		
402	Keyboard Improvisation I		
403	Keyboard Improvisation II		
405	Jazz & Pop Styles on Drum Set I	**Popular Instrumental**	Courses for beginning and developing instrumentalists interested in learning popular styles, such as Rock, Funk, Country, and R&B. Credit towards some general music degrees
406	Jazz & Pop Styles on Drum Set II		
Applied Music (410-419) (no family; repeatable at CSU)		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
Applied Music (420-429)		**Traditional Applied Music; Fundamentals**	Courses for first year music majors to learn fundamental performance methods on their instrument or voice
420	Applied Music		
421	Applied Music II		

422	Applied Music III	**Traditional Applied Music;**	Courses for second year music majors to develop technique and repertoire on their instrument or voice
423	Applied Music IV	**Technique and Repertoire**	
425	Applied Music - Jazz I	**Jazz Applied Music**	Courses for second year jazz majors to develop technique and repertoire on their instrument or voice
426	Applied Music - Jazz II		
Group Instrumental Instruction (440-449)		**Traditional Group Instrumental Instruction**	The basic, entry level course for beginning instrumentalists, and support music education majors to learn a secondary instrument. Credit towards some general music degrees
441	Brass Instruction		
443	String Instruction		
445	Woodwind Instruction		
447	Percussion Instruction		
Group Instrumental Instruction (450-459)		**World/Folk Group Instrumental Instruction**	Courses for the developing musician who may be interested in learning instruments and techniques from another culture.
450	Popular Fiddle and Mandolin Instruction		
452	World Drumming		
454	Indian Classical Fusion Improvisation		