LOS RIOS COMMUNITY COLLEGE DISTRICT
District Curriculum Coordinating Committee
Main Conference Room
October 30, 2015
2:30 p.m. to 4:30 p.m.

Minutes

Members Present
Kirsten Corbin (DCCC Chair), Brian Robinson (DAS), Jamey Nye (DO)
ARC: Joe Gilman, Daniel Moreno (Student), Marie Schirmer, Bill Simpson (Chair)
CRC: Michael Lawlor, Brian Noel, Amanda Paskey (Chair), Torence Powell
FLC: John Alexander, Eric Wada (Chair)
SCC: Dyan Pease (Chair), Brett
Guests
FLC: Kim Harrell (designee of Monica Pactol)

1. The meeting was called to order at 2:35 p.m.
2. Recorder for meetings
      October: FLC   November: SCC
3. Approval of Agenda
   The agenda was approved as written by unanimous consensus.
4. Approval of Minutes: September 25 meeting
   The minutes were approved as written by unanimous consensus.
5. Announcements/Updates
   a. New members—
      Daniel Moreno (student rep from ARC) has been officially appointed to the
      committee. Brett Thomas (SCC) has been appointed for this semester.
   b. Guests—
      Kim Harrell (FLC) standing in for Monica Pactol.

6. Competency Committee Report
   a. Reading Competency (Chair: Shihni Giedd, CRC) No report
   b. Math Competency (Chair: Dean Pietromonaco, FLC)
      i. FLC MATH 341
         Kirsten will pass on to the Chair that this course needs to be reviewed.
   c. Writing Competency (Chair: Kathy Leland, FLC)
         At the meeting with the Chairs, Kirsten reminded the Writing Competency
         Committee Chair that the following two courses must be reviewed for the
         November 20 DCCC meeting.
      i. Revising the rubric
      ii. CRC ENGWR 341 Introduction to Technical and Professional Writing
         Has been catalogued since F14; need competency committee review ASAP.
      iii. SCC ENGWR 488 Honors College Composition and Research
         Has been catalogued since F14; need competency committee review ASAP.

7. Curriculum Proposals:
   a. Courses/Programs by College

All Courses/Programs are organized by college and listed at the end of this agenda:
ARC courses: moved (Marie Schirmer), seconded (Dyan Pease). Passed unanimously.
CRC courses: moved (Dyan Pease), seconded (Bill Simpson). Passed unanimously.
FLC courses: moved (Michael Lowler), seconded (Dyan Pease). Passed unanimously.
SCC courses: moved (Bill Simpson), seconded (Michael Lowler). Passed unanimously.

ARC programs: moved (Dyan Pease), seconded (Steven Boyd). Passed unanimously.
CRC programs: moved (Eric Wada), seconded (Dyan Pease). Passed unanimously.
FLC programs: moved (Bill Simpson), seconded (Marie Schirmer). Passed unanimously.
SCC programs: moved (Brian Noel), seconded (Dyan Pease). Passed unanimously.

b. Status of Collaboration Requests—See handout (Appendix A) for the status of collaboration requests as of October 29.
Ready to Move: ENGLT 340 & 341, MUSM 495, SPORT 351
ENGLT was held up at ARC due to a Socrates glitch: the developers last name has an apostrophe, which conflicted with some of the code, which uses apostrophes. The problem has been fixed.

Also, ECON 310 was up for collaboration but was somehow deleted. Only the DCCC Chair should be able to delete. Kirsten did not delete; she will follow up with Phil (as well as with the developer) to find out how it was deleted.

c. Course Designator/Thematic Block Forms
　i. First Reading
　　1. FLC IMAGE (Thematic Block) The Curriculum chairs at each college have been contacted; everyone is onboard.
　ii. Second Reading
　　1. CRC ESL P (Thematic Block)—see below.
　　2. CRC ESL R (Thematic Block)—see below.
　　3. CRC ESL W (Thematic Block)—There is some concern (and possible misunderstanding) regarding this proposal. CRC wants to open up 100-level thematic blocks in ESLP, ESLR, and ESLW; this thematic block already exists in ESL, ESLG, and ESLL. ARC is concerned that proposed courses in these blocks will confuse prerequisite checking, especially when the automated prerequisite blocker is activated. Kirsten will follow up with ARC and CRC ESL department chairs and deans. For now, the proposals are on hold at second reading status.
　　4. SCC MATH (Thematic Block)—Moved to approve (Dyan Pease), seconded (Eric Wada). Passed unanimously.
　iii. Information Items
　　1. New FITNS Family: Dynamic Fitness
　　　ARC is developing a "Dynamic Fitness" family of courses. ARC believes the family of courses does not duplicate course content from other courses. One other college is also developing a course that would fit under this new family.

This is the first time we have created a new family since the initial implementation of families, so we do not yet have a process for how to do this. This needs to be verified as these courses (if there were duplication) could affect enrollment limits for students should they take similar courses at the other colleges. Need to make sure the department chairs at the other colleges are on board with the proposal. In the meantime, the committee appreciates the work done by ARC in contacting the other department chairs to make sure there were no concerns about the new family and supports creating the new family. Also, it was suggested that Socrates be modified so that department chairs at all colleges are notified when new family requests are initiated. Kirsten will bring up at SAG.

8. DAS Senate Report – 10/6 and 10/20
   - Kirsten and Brian met with reading and writing competency chairs and discussed what constituted a quorum and whether quorum was needed at competency committee meetings. Documentation is lacking. If quorum is required (unknown), can opposing members filibuster simply by not attending the meetings? They also discussed whether previously approved courses need to be re-reviewed periodically.
   - Two colleges (ARC and SCC) are waiving Ethnic/MC requirements for students who have Bachelor's Degrees. Board Regs indicate that the Ethnic/MC requirement is separate from and in addition to GE requirements, so it is unclear whether it is OK to waive the requirement. FLC would like to waive as well.

9. SAG requests/report
   - The group continues to discuss AO screens; there are still some bugs. Need alignment of AO practices on how to note in Socrates courses submitted for UC/CSU approval.
   - Some departments are creating new designators for existing courses due to a lack of numbers. However, when the existing courses are migrated to the new designator, the same numbers are used, which seems inefficient. If the interest is to increase numbers, why not start at the beginning in the new designator, build from the bottom, with new thematic blocks.

10. Music Courses Families Update (see Appendix B)
    - Historically, only a few of these music courses in the District have been offered as repeatable, so should they still be considered active participatory courses?
    - Need to get support from CSUs and UCs: Got two letters of support; UC state there is difficulty of getting them through in four semesters once get to UC if piano proficiency is not there
    - In three areas (voice, piano, applied), students at CSU absolutely need four semesters, or won't get a certificate or degree. Thus, if all the classes in one area are in the same family, it is possible some students will not be able to get four semesters. This provides a rationale for having two families in each of those three areas.
    - Jamey mentioned trying to connect with Pam Walker about changes to the three-strikes rule.

11. Automated Prerequisite Checker
    No report—meeting next Friday.

12. Updates from the District
- The latest PPC list will be distributed soon along with the schedule. Several convergences are expected in the spring.
- Examining Phil's workload to determine reassign time. Looking into possibility of resurrecting deleted programs. Could be spring conversation to determine faculty interest.
- Reordering elective subgroup courses in programs is not easy to do. Working on it.
- Computer Science ADT: some colleges outside the district have them, so there will be pressure on us to have them too. Problem due to high unit math and CIS courses. It was suggested that there are not many completers for existing CIS degree programs and that deleting them might affect only a few students. On the other hand, the current numbers may not be accurate since students can transfer and complete the program once they transfer. In other words, the CSUs are accepting these students before they are "ready," and students are willing to go into the CSU early because of the high salaries offered upon graduation. In addition, providing a clear transfer pathway (ADT) might result in more program completers. One solution may be to convert 4 unit CIS courses into two courses, one with 3 units of lecture (C-ID compliant) and the other with 1 unit of lab; they could be offered with concurrent enrollment required.

13. Other
  a. Independent Study—Follow up from September (see supporting document)
      - The committee agrees that 495 "Independent Study" courses should be lab only. All four colleges should revise their courses so that they are LAB only. The unit values should remain unchanged for now.
  b. Competency Committees
      i. Meeting on October 27—Report
     ii. Reviewing courses already approved for competency—Decision item
        - Addressed in Item 8, above. Ongoing discussion since May. Is there interest to have competency committees re-review previously approved courses? DCCC will discuss at November meeting. DCCC will also discuss competency committee quorum rules.
  c. Process for Adding New Families
      - Addressed above in Item 7.c.iii.1. There is currently no process.
  d. Streamlining Approval for CTE Programs and Courses (see supporting document) Discussion postponed.
  e. Regional Curriculum Committee Meeting (by ASCCC) is Friday Nov 13th at Solano College. Register from ASCCC website. Several DCCC members will attend.

14. Future Meetings:
    Fall: 11/20/15 (meet at Ethan Way Center, 1410 Ethan Way)
    Spring: 1/29/16, 2/26/16, 3/18/16, 4/29/16

Course/Program items for today's meeting:
(Note: Please move all approved curriculum to Board status by Wednesday, November 4.)

Courses:

ARC	ART	330	Mural Painting	New to College
ARC	ART	443	Art Gallery Operations	New to College
ARC	ART	445	Art Gallery Operations	New to College
ARC	AT	177	Bureau of Automotive Repair (BAR) Emissions Update UT032	New to District
ARC	ECE	334	Laboratory with Infants and Toddlers	Deletion
ARC	ECON	305	Introduction to Economies of Africa	New to District
ARC	ENGLT	340	World Literature I	Revision
ARC	ENGLT	341	World Literature II	Revision
ARC	ET	421	Advanced Electronic Communications	New to District
ARC	FITNS	305	Hip Hop Aerobics	Deletion
ARC	HEED	316	First Aid: Responding to Emergencies	Deletion
ARC	KINES	302	Introduction to Physical Education	Deletion
ARC	MUP	412	Percussion Ensemble	Deletion
ARC	MUP	414	String Ensemble	Deletion
ARC	MUSM	495	Independent Studies in Music Specializations	Revision
ARC	PACT	391	Tennis II	New to College
ARC	PACT	393	Tennis III	New to College
ARC	PMED	100	Emergency Medical Technician – Basic	Deletion
ARC	PMED	111	Advanced Prehospital Care: Preparatory and Airway Management	Deletion
ARC	PMED	112	Advanced Prehospital Care: General Medical Emergencies	Deletion
ARC	PMED	113	Advanced Prehospital Care: Trauma and Pediatric Care	Deletion
ARC	SPD	1182	Radar Operator-Police	Deletion
ARC	SPD	1195	Less Lethal Force Update	Deletion
ARC	SPEECH	323	Listening	Deletion
ARC	SPORT	351	Off-Season Conditioning for Men's Soccer	Revision
ARC	SPORT	366	Off Season Conditioning for Softball	Revision
ARC	WELD	105	Introduction to Metal Sculpture	New to District
CRC	AMT	378	Ford ASSET Automatic Transmissions/Transaxles	New to District
CRC	AMT	379	Ford ASSET Automotive Engine Repair	New to District

CRC	AMT	383	Ford ASSET Advanced Gasoline Engine Performance	New to District
CRC	AMT	385	Ford ASSET Automotive Manual Drive Train and Axles	New to District
CRC	CISN	320	Designing Windows Directory Services	Deletion
CRC	CISS	356	Introduction to Information Assurance	New to District*
CRC	CISW	308	Mobile Web Development	New to District
CRC	CISW	402	Intermediate JavaScript	New to District
CRC	CISW	420	Server-side Web Scripting	Deletion
CRC	ENGLT	310	English Literature I	Revision
CRC	ENGLT	311	English Literature II	Revision
CRC	ENGLT	321	American Literature II	Revision
CRC	ENGLT	340	World Literature I	Revision
CRC	ENGLT	341	World Literature II	Revision
CRC	ENGWR	45	Basics of Vocabulary	Deletion
CRC	ESL	39	College Ready Skills for English Language Learners	New to District
CRC	ESLG	41	Elements of English Sentences	New to District
CRC	ESLL	121	Academic Listening, Note-taking, and Discussion	New to District
CRC	ESLR	51	Building Vocabulary Skills	New to District
CRC	MUSM	495	Independent Studies in Music Specializations	Revision
CRC	PHIL	304	Introduction to Asian Philosophy	Revision
CRC	SPORT	351	Off-Season Conditioning for Men's Soccer	Revision
CRC	SPORT	366	Off Season Conditioning for Softball	Revision
CRC	TA	322	An American Musical: Stage and Film	Deletion
CRC	TA	323	From Stage to Screen, Production Design and Art Direction	Deletion
CRC	TA	460	Rehearsal and Performance	Deletion
CRC	TA	476	Fundamentals of Repertory Production	Deletion
FLC	ANTH	393	Field Experience in Anthropology or Heritage Interpretation	Deletion
FLC	ENGLT	340	World Literature I	Revision
FLC	ENGLT	341	World Literature II	Revision

FLC	FITNS	332	Off Season Conditioning	Deletion
FLC	GEOG	334	Introduction to GIS Software Applications	New to College
FLC	MUSM	495	Independent Studies in Music Specializations	Revision
FLC	SPORT	351	Off-Season Conditioning for Men's Soccer	Revision
FLC	SPORT	366	Off Season Conditioning for Softball	Revision
FLC	TA	461	Rehearsal and Performance – Drama	Deletion
FLC	TA	462	Rehearsal and Performance – Comedy	Deletion
FLC	TA	465	Rehearsal and Performance – Musical	Deletion
SCC	ADMJ	335	Profiling Terrorism	New to District
SCC	BIOLFS	310	Natural History Field Study: Mojave Desert	New to District
SCC	BIOLFS	311	Natural History Field Study: Advanced Study of the Mojave Desert	New to District
SCC	BIOLFS	350	Natural History Field Study: Sierra Nevada Plants	New to District
SCC	CISS	321	Scripting for Cyber Security	New to District
SCC	CISS	356	Introduction to Information Assurance	New to College
SCC	CISW	370	Designing Accessible Websites	Revision
SCC	ET	322	Semiconductors and Nanotechnology	New to College
SCC	ET	335	Integrated Circuits with Computer Applications	New to College
SCC	ET	362	Modern Electronic Control Technology	New to District
SCC	ETHNS	300	Introduction to Ethnic Studies	New to District
SCC	ETHNS	320	The African American Experience	New to District
SCC	ETHNS	330	The Asian American Experience in America	New to District
SCC	ETHNS	340	Chicanos/Mexican Americans in the U.S.	New to District
SCC	ETHNS	341	The Sociology & Psychology of Mexicans and Latinos in the U.S.	New to District
SCC	ETHNS	350	Introduction to Native American Studies	New to District
SCC	ETHNS	351	Native American Culture and the Impact of Federal Policy	New to District
SCC	FITNS	344	Dynamic Fitness Training I	New to College
SCC	FITNS	374	Life Fitness Center Cross Training	New to District
SCC	FITNS	387	Weight Training for Speed, Agility, Quickness: Advanced	New to College

SCC	GERM	299	Experimental Offering in German	Deletion
SCC	GERM	401	Elementary German	Deletion
SCC	GERM	402	Elementary German	Deletion
SCC	GERM	411	Intermediate German	Deletion
SCC	GERM	412	Intermediate German	Deletion
SCC	GERM	499	Experimental Offering in German	Deletion
SCC	HEED	301	Health and Societal Issues	New to District
SCC	HEED	353	Healthy Eating, Stress Management, and Weight Control	New to District
SCC	MUSM	495	Independent Studies in Music Specializations	Revision
SCC	MUSM	498	Work Experience in Music Specializations	Revision
SCC	RE	498	Work Experience in Real Estate	Deletion

*This course was inadvertently moved to catalog status; it has been reopened as a revision but its status adjusted to   reflect that it is actually a course that is new to the district.

Programs:

ARC	Human Lactation	Baby Friendly Hospital Staff	New Program
ARC	Human Lactation	Lactation Consultant Assistant	New Program
ARC	Human Lactation	Lactation Educator/Counselor	New Program
ARC	Kinesiology	Senior Fitness	New Program
CRC	Biology	Biology	New Program
CRC	Business	Entrepreneurship	New Program
CRC	Business Technology	Business Information Worker	New Program
CRC	Computer Information Science	CIS - Information Technology	New Program
CRC	Computer Information Science	Web Developer	New Program
FLC	Medical Technology	Phlebotomy Technician	Deletion
SCC	Biology	Biology	New Program
SCC	Nutrition	Nutrition and Dietetics	New Program

Appendix A
Status of Collaboration Requests as of Thursday, October 29

KEY:	Black: Moving—things are progressing	AR: ARC	FL: FLC
	Green: Ready to move to Catalog	CR: CRC	SC: SCC
	Red: Stalled—no movement for two meetings	DR: Dept Review	
	Blue: No change from last meeting	TR: Tech Review	
	Magenta: Socrates problem	C/F: Consent/FYI	
	Purple: Moved but not cataloged	1st: 1st Reading	
	(Date): Indicates date of signature request or last curriculum action	2nd: 2nd Reading	
	(College): Indicates the course is not offered at that college	DC: DCCC	

			Status
1.	*Proposed:*	*CISC 360 Information & Communication Technology Essentials 4.00*	Moving-ish
	Current:	CISC 360 Microcomputer Support and Maintenance 4.00	CR: 1st
	Requested:	*April 07, 2015*	SC: 1sr
2.	*Proposed:*	*CISW 370 Designing Accessible Websites 1.00*	Moving
	Current:	CISW 370 Designing Accessible Web Sites 1.00	AR: DR
	Requested:	*March 22, 2015*	SC: DC
3.	*Proposed:*	*ENGLT 310 English Literature I*	Stalled
	Current:	ENGLT 310 English Literature	FL, SC: Draft
	Requested:	*April 14, 2015*	AR: C/F, CR: DC
4.	*Proposed:*	*ENGLT 311 English Literature II*	Stalled
	Current:	ENGLT 311 English Literature	FL, SC: Draft
	Requested:	*April 14, 2015*	AR: C/F, CR: DC
5.	*Proposed:*	*ENGLT 321 American Literature II*	Stalled
	Current:	ENGLT 321 American Literature	FL, SC: Draft
	Requested:	*April 14, 2015*	AR: C/F, CR: DC
6.	*Proposed:*	*ENGLT 340 World Literature I*	Ready to Move
	Current:	ENGLT 340 World Literature	AR, CR, FL: DC
	Requested:	*November 20, 2014*	
7.	*Proposed:*	*ENGLT 341 World Literature II*	Ready to Move
	Current:	ENGLT 341 World Literature	AR, CR, FL: DC
	Requested:	*November 20, 2014*	
8.	*Proposed:*	*MUSM 495 Independent Studies in Music Specializations*	Ready to Move
	Current:	MUSM 495 Independent Studies in Music Specializations in Music	AR, CR, FL, SC: DC
	Requested:	*December 2, 2014*	
9.	*Proposed:*	*MUSM 498 Work Experience in Music Specializations*	No Movement
	Current:	MUSM 498 Work Experience in Music Specializations in Music	FL: 2nd, SC: DC
	Requested:	*December 2, 2014*	(AR, CR)
10.	*Proposed:*	*PHIL 304 Introduction to Asian Philosophy*	No Movement
	Current:	PHIL 304 Introduction to Eastern Philosophy	CR: DC

	Requested:	*March 24, 2015*	FL: 2nd
11.	*Proposed:*	*SOCSC 320 The African American Experience 3.00*	Moving-ish
	Current:	SOCSC 320 Socio-Cultural, Economic and Political Experience of the African-American 3.00	CR: DR, SC: Draft
	Requested:	*September 08, 2015*	
12.	*Proposed:*	*SPORT 314 Pre-Season Conditioning for Basketball*	Stalled
	Current:	SPORT 314 Pre-Season Conditioning for Men's Basketball	AR, CR: Signed
	Requested:	*May 06, 2015*	SC: Unsigned (5/6)
13.	*Proposed:*	*SPORT 351 Off-Season Conditioning for Men's Soccer*	Ready to Move
	Current:	SPORT 351 Off-Season Conditioning for Soccer	AR, CR, FL: DC
	Requested:	*January 26, 2015*	
14.	*Proposed:*	*SPORT 366 Off-Season Conditioning for Softball*	Stalled
	Current:	SPORT 366 Off-Season Conditioning for Softball	SC: Draft
	Requested:	*January 26, 2015*	AR, CR, FL: DC

Appendix B

LOS RIOS MUIVI FAMILIES PROJECT (*)

	Traditional	Jazz	Pop	World/Folk
Voice		390, 391		
Voice Technique(or VoiceFundamentals)	310, 311, 315, 320, ! ø			
Voice Repertoire	321, 325, 330 * ø			
Piano		400, 401, 402, 403	365, 366, 367, 368	
Piano Technique(or PianoFundamentals)	340, 341, 342, 345, 346, #			
Piano Repertoire	350, 351, 352, 355, 356, 357, 358, 359 #			
Guitar/Bass	370, 371, 372		373, 374, 375, 377, 378, 379	
Instrumental	441, 443, 445, 447	380, 381, 382, 383, 385, 386	405, 406 (FYIdrumset)	450, 452, 454
AppliedTechnique (orAppliedFundamentals)	410, 420, 421@			
AppliedRepertoire	422, 423@	425, 426@ (APPLIED)		
Honors				
Intro to Voice/Inst	300			

(*) Both of our neighboring CSU and UC Music Departments have written letters of support regarding their concernover the lack of repeatability in the Los Rios skills classes, specifically citing voice, piano, and applied music. It is necessary for students to COMPLETE the four- semester sequence in lower division.

! CRC and SCC would still like to push for four families within traditional voice, or at least three, with headings such as "Diction", "Repertoire", "Style", "Performance Practice"

ø ARC needs to guarantee that our traditional voice and jazz voice students can complete the four-semester sequence in order to complete the studio voice and jazz/pop studio voice certificates

Music majors need to complete the four-semester traditional piano sequence in order to satisfy the piano competency requirement at CSU. CRC and perhaps other colleges may be implementing higher levels of piano, and/ or "piano for music majors"

@Applied students need to guarantee passing the four-semester sequence of applied music to complete the AA and AA-T. ARC may be exempt from putting applied music into families since it has never been repeatable there.