**District Academic Senate (DAS) Meeting Minutes**

**Tuesday, April 18th, 2023 - 3:00 -5:00 pm**

**Los Rios District Office Main Conference Room**

<https://lrccd.zoom.us/j/84695861936?pwd=alhnSjMwTTAyRndOL1J0aTZNNHNSdz09>

Meeting ID: 846 9586 1936 Passcode: LosRios

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| --- | --- | --- | --- |
| Name | Campus | Role | Present |
| Alisa Shubb | ARC | District Academic Senate President | x |
| David McCusker | ARC | District Academic Senate Secretary | x |
| Carina Hoffpauir | ARC | Academic Senate President | x |
| Brian Knirk | ARC | Academic Senate Vice President | x |
| Veronica Lopez | ARC | Academic Senate Secretary | x |
| Alisa Shubb | ARC | Academic Senate Past President | x |
| Scott Crosier | CRC | Academic Senate President | x |
| Lisa-Marie Mederos | CRC | Academic Senate Vice President | x |
| Jacob Velasquez | CRC | Academic Senate Secretary | x |
| Greg Beyrer | CRC | Academic Senate Past-President | x |
| Eric Wada | FLC | Academic Senate President | x |
| Danielle Beck | FLC | Academic Senate Vice President | x |
| Lisa Danner | FLC | Academic Senate Secretary | x |
| Paula Cardwell | FLC | Academic Senate Past President | x |
| Sandra Guzman | SCC | Academic Senate President | x |
| Dawna DeMartini | SCC | Academic Senate Vice President |  |
| Amy Strimling | SCC | Academic Senate Secretary | x |
| Lori Petite | SCC | Academic Senate Past President | x |
| Bill Simpson | ARC | District Curriculum Coordinating Committee (DCCC) | x |
| Morgan Murphy | FLC | District Educational Technology Committee (DETC) | x |
| Ea Edwards | CRC | District Equity & Student Services Committee (DESSC) | x |
| Jason Newman | CRC | Los Rios Colleges Federation of Teachers (LRCFT) | x |
| Kandace Knudson | SCC | Instructional Accessibility Committee | x |
| Georgine Hodgkinson  Kalinda Jones | CRC  FLC | Prison Reentry Education Program Committee (PREPC) | x |
| Tamara Cheshire  Keith Heningburg | FLC  SCC | Ethnic Studies Faculty Council | x  x |

## Preliminaries

1. Welcome / Call to order

2. [Land Acknowledgement](#_heading=h.1fob9te) - Los Rios statement read

3. Approval of Agenda: Approved with addition of remote attendance to consent items

4. Approval of Minutes: Approved

5. Introduction of Guests: Craig Davis, Andi Adkins

6. **Public Comment Period** (up to 3 minutes per speaker)

Gratitude expressed for the work and advocacy DAS has been doing.

7. DAS President’s Report

* DAS President reassigned time increased from .4 to .8 for three year “pilot.” - Yet to be determined what will happen at the end of those three years, but this will be addressed before the end of the “pilot.”
* New directory - expect the “search by department” feature to be live again by early next week (it wasn’t working as designed so it was temporarily removed until functionality could be restored). Employees are responsible for the accuracy of their own information.
* Public Safety Policy & Regulations drafts up for Cabinet Consideration:
  + [P-8912 Campus Police and Safety Services Draft (final for cabinet consideration 4.24.23)](https://lrccd.instructure.com/courses/176134/pages/supporting-materials-13?module_item_id=15143920)

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* Spring plenary [dinner sign up.](https://docs.google.com/document/d/1tKLOkQTpf1-AHn4zFTIjkuy479rWykoRmchLt6y1xkQ/edit?usp=sharing)If planning on attending, please sign up.
* Chancellor's Cabinet agenda & information items. Members of the cabinet have been invited to put forward agenda items for consideration. There will also be a standing information item, which will permit members to bring up new items. Forward-facing language for students in the class schedule may be a future item. Suggested that we may want to reach out to whoever would be working on the technical end. Hope is that the Chancellor will bring those people in. Noted that it is the duty of the Chancellor to provide information on future plans, so that members of the cabinet can identify items that should be added to the agenda.
* AVC-HR hiring committee timeline - impressions likely scheduled mid June

## Consent Items (Any member of the DAS may request an item be removed for further discussion and separate action.) Remote attendees approved by consent.

## Decisions (10-15 minutes per item)

8. Adopt ARC Statement of Support for Learning Communities *(First Reading)*

“ARC's Academic Senate affirms the importance of supporting the success of our Learning Community students, who experience unique course scheduling needs in cohorted programs. To address these scheduling impacts, we recommend that our college administration grant suggested .75 priority registration status to Learning Community students**.”**

At ARC, learning community coordinators brought this interest forward. Passed unanimously by ARC Senate.

Learning communities refers to cohort programs where students take courses together.

Interest expressed in having a clear definition for learning communities, prior to taking back to local senates. Volunteers will work on a definition.

Inquiry as to whether students lose their priority if they leave the cohort program.

At ARC, the dean responsible for learning communities would be responsible for maintaining a list of which students were eligible.

Interest expressed in having local academic senates determine what is and is not a learning community.

Concern that there could be inequities if Pride is a learning community at one college and not at another.

Noted that FLC does not have learning communities, so defining it locally there could present challenges.

Noted that this is a way to support students from DI populations and that we’re talking about fairly small programs.

9. [Revisions](https://docs.google.com/document/d/1odbivf1mcaQaWGy2AhM_8PnEepQ4WMkalsEgYYDUuk0/edit?usp=sharing) to [R-3412](https://losrios.edu/shared/doc/board/regulations/R-3412.pdf) on Participatory Governance/Academic Senate *(First Reading)*

2.1.1.1.1 added to clarify that DETC will consult with DAS on academic and professional matters.

Suggested that “consulted” could be replace with language indicating that decisions on academic and professional matters would “rely primarily” on senate.

Concern expressed that responsibility for consultation has been shifted to a faculty member. Suggested that the administrative co-chair is the board’s designee and it is their responsibility to ensure that collegial consultation takes place.

Noted that DESSC’s charge is far more robust than what we have here.

DETC reports to chancellor, DESSC reports to DAS. What happens if there is a conflict?

Noted that for any item that is a professional or academic matter, they have to consult with DAS.

Noted that LMS coordinators’ group, which is all faculty, makes decisions on minor issues regularly without discussing with DAS first.

Please suggest additional language in the [draft](https://docs.google.com/document/u/1/d/1odbivf1mcaQaWGy2AhM_8PnEepQ4WMkalsEgYYDUuk0/edit?usp=sharing).

## Reports (5 minutes per report + 5 minutes for questions)

1. [R-7137 revisions on Credit for Military Education](https://drive.google.com/file/d/1aoz6ka3abwjfvkop55xFYJGLeBOhBNR_/view) (*AVC Educational Services & Student Success Sonia Ortiz Mercado*)

In response to SB 1071, codified at Ed Code 66025.71 and in Title 5. These are changes to comply with the law.

Requires that community colleges have a process and policy for military personnel and veterans to apply for college credit for military experience based on their Joint Services Transcript.

Hope to create a repository for equivalency decisions to eliminate inequities and duplication in workload in equivalency decisions.

Inquiry as to what kind of outreach will take place to help make veteran students aware of the opportunity and process. District has been working with veterans leads at the colleges and will create a website.

Asked that we keep in mind guidance for counselors on approved equivalencies by colleges outside of the district.

Noted that as curriculum changes, equivalency decisions would need to be evaluated, rather than rely on precedent from decisions prior to the curriculum change.

1. DAS Workgroups status report:
   1. Class size criteria recommendations *(Alisa Shubb)*
   2. Non credit exploration *(Pamela Posz, Phil Smith)*

Tabled until next meeting.

## Discussions (10-15 minutes per item)

## PREP Counselor need and options *(Kalinda Jones)* [Presentation](https://docs.google.com/presentation/d/1-6Fa3K_s31WOituivhiwTPjVxXbOVVrgy39zQKVPOR4/edit#slide=id.p)

Requests from incarcerated students for access to counselors.

Currently approximately 900 incarcerated students. No Internet access. Little or no access to college catalogs.

Myriad unmet counseling needs.

Receiving apportionment (130% of apportionment of general student population) but providing little or no services.

Request for DAS to provide recommendation for a full-time coordinator/counselor for PREP counseling program.

Inquiry if one counselor/coordinator at one college could equitably serve students studying at all of the colleges.

Noted that counselors now support students who take classes at multiple colleges.

Suggested that this counselor be linked to one college, and that it would be appropriate for that college to be FLC.

Suggested that this be a position advertised as one where the counselor would enter prisons and work with students.

Noted that continuity of care would be very important for this population, so it would be very valuable to have this be a specialized position.

Suggested that a critical hire tenure track position option would be superior to a grant funded position.

Suggested that this does meet our critical hire standards as we are not complying with the law or our accreditation standards.

Suggested that this hire should come “off-the-top” and not from one college’s apportionment.

Suggested that perhaps position could start as being funded by a grant and have a plan for institutionalizing the position and transitioning it to tenure track.

Noted that demand for counseling services for incarcerated students likely to grow.

1. Questions for follow up about California State Auditor’s report[: *Increasing Full-Time Faculty and Diversity Remains a Challenge*](https://bsa.ca.gov/pdfs/reports/2022-113.pdf)

[Questions for Mario.](https://docs.google.com/document/d/1UVTdW0oK4Pxd1EuAdrkjUXCqnMiepCTSnx9PUN62sbM/edit?usp=sharing) Plan to finalize these questions at our next meeting. Suggested to add question about positions disaggregated by college.

1. OER presentation to BOT

Suggested that this is an opportunity to share with the board how faculty are leading this effort, work that’s being done, challenges and areas where we could use support. This would likely be something that would take place in Fall.

1. Strategic enrollment management plan

Concern expressed that these things are not being discussed:

* 1. Curricular offerings
  2. How colleges are using data for class scheduling
  3. Los Rios Promise Program and students from DI populations.

Concern expressed that Promise Program privileges students who can study full-time. How does that match up with enrollment goals for students from DI populations?

Inquiry as to how we are collecting data from students about their future goals/desires for taking classes online or in-person.

Inquiry as to what data we have to make class schedules that are responsive to student demand. What information do we need to make better scheduling choices?

Concern about policies and processes that force students to be full-time students. How does this impact students from DI populations?

1. Improving Collegial Consultation

Following presentation to the BOT on Wednesday, Board members indicated they would be investigating the points raised in the presentation.

Interest expressed in post-exit interviews for leaders of color who have left Los Rios. Post-exit interviews with people who are secure in new positions are more likely to be to result in candid responses.

## Items from Colleges for District Academic Senate Consideration

## Committee Reports (as time permits, written reports will be posted to Canvas supporting material section and included in subsequent meeting minutes)

* District Curriculum Coordinating Committee (DCCC) – *Bill Simpson*
* District Equity & Student Success Committee (DESSC) – *Ea Edwards*
* District Educational Technology Committee (DETC) – *Morgan Murphy*
* Prison & Reentry Education Program Committee (PREP) – *Kalinda Jones,* *Georgine Hodgkinson*
* Ethnic Studies Council – *Tammy Cheshire, Keith Heningburg*
* Instructional Accessibility Committee  *- Kandace Knudson*
* Other meeting reports
  + Budget – *Troy Myers*
  + Calendar
* LRCFT – *Jason Newman*

**Future Returning Items:**

* Student-facing information on Academic Conduct across Colleges
* Operationalizing Equity-minded Professional Learning (mandatory equity training)

## Upcoming Meetings / Events

* [ASCCC](https://asccc.org/calendar/list/events) Spring Plenary – April 20-22 DoubleTree by Hilton Hotel Anaheim - Orange County
* District Academic Senate Meeting: Tuesday, May 2nd 3-5pm (Teleconference locations)
* [LRCCD Board of Trustees](https://losrios.edu/about-los-rios/board-of-trustees) Meeting: Wednesday, May 10th 5:30pm (DO Board Room)
* Faculty Tenure Reception: Friday, May 12th 3-5pm DO courtyard

## Land Acknowledgements

[Los Rios Community College District Indigenous Land Acknowledgment Statement](https://losrios.edu/about-los-rios/our-values/indigenous-land-acknowledgment)  
“In the spirit of community and social justice, we acknowledge the land on which our four colleges reside as the traditional homelands of the Nisenan, Maidu, and Miwok tribal nations. These sovereign people have been the caretakers of the health of the rivers, the wildlife, the plant life, and the overall eco-social balance in the greater Sacramento region since time immemorial.  
Despite centuries of genocide and occupation, the Nisenan, Maidu, and Miwok continue as vibrant and resilient tribes and bands, both Federally recognized and unrecognized. Tribal citizens of these nations continue to be an active and important part of our Los Rios college community. We take this opportunity to acknowledge the land and our responsibility to the original peoples, the present-day Nisenan, Maidu, and Miwok tribal nations.”

[ARC Indigenous Land Statement](https://arc.losrios.edu/student-resources/native-american-resource-center#:~:text=We%2520acknowledge%2520the%2520land%2520which,Maidu%252C%2520and%2520Miwok%2520tribal%2520nations.&text=Despite%2520centuries%2520of%2520genocide%2520and,both%2520Federally%2520recognized%2520and%2520unrecognized.)

“We acknowledge the land which we occupy today as the traditional home of the Maidu and Miwok tribal nations. These sovereign people have been the caretakers of this land since time immemorial. Despite centuries of genocide and occupation, the Maidu and Miwok continue as vibrant and resilient Federally recognized tribes and bands. We take this opportunity to acknowledge the generations that have gone before as well as the present-day Maidu and Miwok people.”

[CRC Land Acknowledgement](https://crc.losrios.edu/about-us/our-values/equity-and-diversity/land-acknowledgment)

“We pause to acknowledge that Cosumnes River College sits on the land of Miwok and Nisenan people. We remember their continued connection to this region and give thanks to them. We offer our respect to their Elders and to all Miwok and Nisenan people of the past and present.”

[FLC Land Acknowledgement](https://flc.losrios.edu/about-us/our-values)

“We respectfully acknowledge the land currently occupied by Folsom Lake College as the traditional home of the sovereign Nisenan, Maidu and Miwok peoples who have a unique and enduring relationship stewarding this land since time immemorial. Despite colonization, occupation and genocide, the Nisenan, Maidu and Miwok people continue and thrive in their resilience and self-determination. We celebrate and recognize our Nisenan, Maidu and Miwok tribal neighbors and honor their sustained existence.”

[SCC Land Acknowledgement](https://scc.losrios.edu/student-resources/native-american-student-success/land-acknowledgement)

“We acknowledge the land currently occupied by Sacramento City College as the traditional home of the Maidu, Miwok and Nisenan people. These sovereign people have been caretakers of the area since time immemorial. Despite centuries of genocide and occupation, the Maidu, Miwok and Nisenan people continue as vibrant and resilient federally recognized and unrecognized tribes, bands, and rancherias. Today, we honor and recognize our Maidu, Miwok and Nisenan tribal neighbors for their contributions as the caretakers of the Sacramento Valley and honor their sustained existence. It is with their blessing and continued guidance that Sacramento City College seeks to provide an accessible, equitable, and supportive institution of learning and experience.”,