**District Academic Senate (DAS) Meeting Minutes**

**Tuesday, February 21, 2023**

**3:00 -5:00 pm**

<https://lrccd.zoom.us/j/84695861936?pwd=alhnSjMwTTAyRndOL1J0aTZNNHNSdz09>

Meeting ID: 846 9586 1936

Passcode: LosRios

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| --- | --- | --- | --- |
| Name | Campus | Role | Present |
| Alisa Shubb | ARC | District Academic Senate President | x |
| David McCusker | ARC | District Academic Senate Secretary | x |
| Carina Hoffpauir | ARC | Academic Senate President | x |
| Brian Knirk | ARC | Academic Senate Vice President | x |
| Veronica Lopez | ARC | Academic Senate Secretary | x |
| Alisa Shubb | ARC | Academic Senate Past President | x |
| Scott Crosier | CRC | Academic Senate President | x |
| Lisa-Marie Mederos | CRC | Academic Senate Vice President | x |
| Jacob Velasquez | CRC | Academic Senate Secretary | x |
| Greg Beyrer | CRC | Academic Senate Past-President | x |
| Eric Wada | FLC | Academic Senate President | x |
| Danielle Beck | FLC | Academic Senate Vice President | x |
| Lisa Danner | FLC | Academic Senate Secretary | x |
| Paula Cardwell | FLC | Academic Senate Past President | x |
| Sandra Guzman  | SCC | Academic Senate President | x |
| Dawna DeMartini | SCC | Academic Senate Vice President | x |
| Amy Strimling | SCC | Academic Senate Secretary | x |
| Lori Petite | SCC | Academic Senate Past President | x |
| Bill Simpson | ARC | District Curriculum Coordinating Committee (DCCC) | x |
| Morgan Murphy | FLC | District Educational Technology Committee (DETC) | x |
| Ea Edwards | CRC | District Equity & Student Services Committee (DESSC) | x |
| Jason Newman | CRC | Los Rios Colleges Federation of Teachers (LRCFT) | x |
| Kandace Knudson | SCC | Instructional Accessibility Committee |  |
| Georgine HodgkinsonKalinda Jones | CRCFLC | Prison Reentry Education Program Committee (PREPC) | x |
| Tamara CheshireKeith Heningburg | FLCSCC | Ethnic Studies Faculty Council | x x |

## Preliminaries

1. Welcome / Call to order

2. Land Acknowledgement: [CRC](#_heading=h.1fob9te) Acknowledgment read

3. Approval of Agenda

4. Approval of Minutes: Approved, with the addition of "Suggested that there could be four separate college equivalency processes,” to item 10.

5. Introduction of Guests: David Austin, Belinda Lum, Teresa Aldredge

6. **Public Comment Period** (up to 3 minutes per speaker): None at this time

7. DAS President’s Report

Submitted a request for faculty to receive push notifications in Canvas when students are added to a class. Jamey Nye supportive of the idea.

Met with Chancellor King. Discussed news article stating Woodland Community College would be interested in joining Los Rios. There are no plans/discussion regarding this at this time.

Shared that .4 reassign time for DAS president is inadequate. Support expressed for demanding that the DAS president receive at least .6 reassign time. This is a critical role. Suggested that this could be something to share with the board.

Meetings after February proposal:

1st Tuesdays = "Classic" Brown Act teleconferencing from each college, each participant on own computer

3rd Tuesdays = AB 2449 meeting at District Office

Brown Act Changes and Remote Meeting Requirements (2.14.23) (1).pdfActions

Suggested that allowing some remote participation would be beneficial.

Suggested that for the 1st meeting of the month, we would not need to make a zoom link public. Suggested the doing so, even if we don’t have to, could be beneficial.

Concern expressed about security/safety for meetings at District.

For first meeting of the month, each college would pick a location, but could select more than one location. These location could be, but do not need to be on campus. Locations would all need to be accessible to the public.

Inquiry as to whether non-voting members can attend from a non-published location. Need to look into this.

## Consent Items (Any member of the DAS may request an item be removed for further discussion and separate action.)

1. Adoption of Findings Related to Public Meetings Pursuant to AB 361: “the state of emergency continues to directly impact the ability of members to meet safely in person.” - Approved

## Decisions (10-15 minutes per item)

1. DAS recommendation to District Educational Technology Committee (DETC) on when to reset Proctorio (first reading)– *Morgan Murphy*

[DETC Report](#bookmark=id.3znysh7)

DETC requesting DAS recommendation on when to re-install/reset Proctorio.

Resetting it now would add some labor (faculty using Proctorio for quizzes, etc. would need to spend some time updating settings) in an already busy time of the semester. Doing it now could be beneficial for setting up summer courses.

Concern that not doing the reset now delays mitigating injustice that current Proctorio features can perpetuate.

Shared that some faculty will be concerned with having to make changes during the middle of the semester. Inquiry as to whether there are resources that can support those faculty.

Concern that changing it now could be disruptive to some students whose instructors use Proctorio.

Concern expressed about possibility of infringing/disrupting academic freedom of other instructors. Concern that we may be quick to embrace changes around anti-racism when it doesn’t affect us personally, but slower to embrace it when it does affect us personally.

Desire for a broader discussion around cheating and equity for grading.

Inquiry as to how to balance anti-racism/academic freedom.

Desire that we make sure to get feedback from faculty and discuss at local senates.

## Reports (5 minutes per report + 5 minutes for questions)

## Discussions (10-15 minutes per item)

1. College-level approaches to Equivalency to Minimum Qualifications

[Highlights of 2016 ASCCC EQ Paper](https://lrccd.instructure.com/courses/176134/files/46231441?wrap=1)

Concern that having faculty from outside the department in the process may not be useful.

Suggestion that mastery of content is important, but so is learning/general education.

Concern that there is no vigilance against bias built into the current system. Vigilance against bias does help mitigate bias.

Desire to make sure individual disciplines have purview.

Possibly we would reach out to ASCCC or other colleges as to how their equivalency committees work.

Concern that if this were a subcommittee of the senate, then it would be subject to the Brown Act.

Suggestion that there may not be a one-size-fits-all solution for a multi-college district.

Suggested that separate college equivalency processes, and separate lists of equivalent candidates, may be beneficial/necessary.

We can diversify our faculty by being slightly more generous in our equivalency processes.

1. Learning Communities priority registration

Shared that there were questions at local senate about level of priority, how many students would this be, and how a learning community is defined. What are the benefits and challenges of adopting this?

Many of those questions are unanswered as they are currently being explored, but learning communities are those based on affinity groups, for example Umoja and Puente.

Shared that when you are a student who is part of a cohort experience, scheduling for other classes may be difficult.

Suggested that we might look at expanding definition of learning communities.

Suggested that colleges would need to be in charge of deciding who would get a priority code, so individual colleges can decide what constitutes a learning community.

Noted that priority registration code is for the district as a whole.

Priority would help students who are in a cohort register for classes that do not conflict with the learning community classes.

Noted that the learning communities were discussing are supporting our students from DI populations.

Offering priority registration demonstrates a commitment to students from DI populations.

Offering priority registration to students in learning communities helps attract students to learning communities.

Noted that this is a practice many community colleges use.

Some students in learning communities may need to protect their privacy/identity. Need confidentiality.

1. Los Rios Regulation [R-3412](https://losrios.edu/shared/doc/board/regulations/R-3412.pdf) (Participatory Governance/Academic Senate)

Suggested that updates needed. Currently includes references to positions and committees that no longer exist. Hoping to get direction from DAS on how to proceed.

Bill Simpson and DAS President volunteered to work on a draft. Would need to go through Chancellor’s cabinet to change the regulation.

Concern expressed as to why District ED Tech would be under the direction of the chancellor, rather than DAS.

Interest expressed in having further discussion as to whether DETC should become a senate led committee.

1. Los Rios Policy [P-2222](https://losrios.edu/shared/doc/board/policies/P-2222.pdf) & Regulation [R-2222](https://losrios.edu/shared/doc/board/regulations/R-2222.pdf) (Attendance)

Looking to gather recommendations from student senates.

Shared that local student senate was asked if they could take a look at this topic and hope to get feedback, but possible that it may take some time.

Suggested that we need policy that addresses attendance/start date for asynchronous online classes.

Desire expressed to make sure we take the necessary time to get student feedback.

Inquiry as to how/why the 6% threshold was created. DAS president will follow up with Jake Knapp.

Desire that policy address what constitutes attendance in an aysnchronous online course.

Desire that discussion address how faculty interpret terms like session and attend.

1. Operationalizing Equity-minded Professional Learning (mandatory equity training)

[Draft rubric v2](https://docs.google.com/document/d/1OWlmCeg5CyZII9L2x584ica6NPDI2QmPEeiJovOlQzs/edit?usp=sharing)

Looking for feedback from local senates.

## Items from Colleges for District Academic Senate Consideration

Suggested that DAS may want to discuss math and the impact/implementation of AB 1705. How are we supporting faculty? Is there a district wide resource/process for supporting them?

Is there any support from other campuses for the issues raised in the SCC white paper on district leadership? In May it will be a year since the white paper was produced.

Shared that questions were raised by board members at Board of Trustees about vacant counseling positions. Asked if they had been filled or was there no one available to fill them. Answer from Jamey Nye was we are meeting the 900:1 requirement. Asked about continuity of care and whether students could meet with the same counselor again. Response from Jamey Nye was again that we are meeting the 900:1 requirement. Responses did not address unmet student needs.

Suggested that senate report to the board would clarify who the Academic Senate presidents are, that they attend the board meetings, and that they could help inform trustees and answer questions.

Support expressed for that suggestion. Reminder that senate has a legal right to be involved in 10+1 decisions. Suggested that senate presidents consider raising their hand at BOT meetings when they could provide info to trustees.

Recommended that senate leaders take great care when deciding when to attempt to engage with board members.

Suggested that a retreat could be another place to share faculty perspectives with the board.

## Committee Reports (as time permits, written reports will be posted to Canvas supporting material section and included in subsequent meeting minutes)

* [District Educational Technology Committee](#bookmark=id.3znysh7) (DETC) – *Morgan Murphy*
* Instructional Accessibility Committee  *- Kandace Knudson*

The CCC Accessibility Center team will be discussing Friday 11-12 their Capability Maturity Model approach to increasing accessibility, and Kandace will share the meeting invitation if anyone from DAS wants to attend.

## Upcoming Meetings / Events

* LRCCD Board of Trustees Retreat: Friday – Saturday, Feb 24-25 (DO Board Room)
* District Academic Senate Meeting: Tuesday, March 7th 3-5pm (Teleconference)
* [LRCCD Board of Trustees](https://losrios.edu/about-los-rios/board-of-trustees) Meeting: Wednesday, March 8th 5:30pm (DO Board Room)
* District Academic Senate Meeting: Tuesday, March 21st 3-5pm (DO Conference Room)
* [ASCCC](https://asccc.org/calendar/list/events) Spring Plenary – April 20-22 DoubleTree by Hilton Hotel Anaheim - Orange County

## Land Acknowledgements

[ARC Indigenous Land Statement](https://arc.losrios.edu/student-resources/native-american-resource-center#:~:text=We%2520acknowledge%2520the%2520land%2520which,Maidu%252C%2520and%2520Miwok%2520tribal%2520nations.&text=Despite%2520centuries%2520of%2520genocide%2520and,both%2520Federally%2520recognized%2520and%2520unrecognized.)

“We acknowledge the land which we occupy today as the traditional home of the Maidu and Miwok tribal nations. These sovereign people have been the caretakers of this land since time immemorial. Despite centuries of genocide and occupation, the Maidu and Miwok continue as vibrant and resilient Federally recognized tribes and bands. We take this opportunity to acknowledge the generations that have gone before as well as the present-day Maidu and Miwok people.”

[CRC Land Acknowledgement](https://crc.losrios.edu/about-us/our-values/equity-and-diversity/land-acknowledgment)

“We pause to acknowledge that Cosumnes River College sits on the land of Miwok and Nisenan people. We remember their continued connection to this region and give thanks to them. We offer our respect to their Elders and to all Miwok and Nisenan people of the past and present.”

[FLC Land Acknowledgement](https://flc.losrios.edu/about-us/our-values)

“We respectfully acknowledge the land currently occupied by Folsom Lake College as the traditional home of the sovereign Nisenan, Maidu and Miwok peoples who have a unique and enduring relationship stewarding this land since time immemorial. Despite colonization, occupation and genocide, the Nisenan, Maidu and Miwok people continue and thrive in their resilience and self-determination. We celebrate and recognize our Nisenan, Maidu and Miwok tribal neighbors and honor their sustained existence.”

[SCC Land Acknowledgement](https://scc.losrios.edu/student-resources/native-american-student-success/land-acknowledgement)

“We acknowledge the land currently occupied by Sacramento City College as the traditional home of the Maidu, Miwok and Nisenan people. These sovereign people have been caretakers of the area since time immemorial. Despite centuries of genocide and occupation, the Maidu, Miwok and Nisenan people continue as vibrant and resilient federally recognized and unrecognized tribes, bands, and rancherias. Today, we honor and recognize our Maidu, Miwok and Nisenan tribal neighbors for their contributions as the caretakers of the Sacramento Valley and honor their sustained existence. It is with their blessing and continued guidance that Sacramento City College seeks to provide an accessible, equitable, and supportive institution of learning and experience.”

**Supplemental Materials**

# **DETC - 02/21/23**

## Proctorio

* The Proctorio tool needs to be re-installed to provide the same privileges to all faculty
	+ Faculty that were previously using the tool with the recently disabled features can, in some scenarios, maintain the use of the features that increase inequities for some students.
	+ This means that there is not equitable access to the tool among faculty across the district and students may have differing experiences depending on their instructor
	+ The solution is to re-install the Proctorio tool with our current limited feature set. This will require faculty to re-select the Proctorio options for their quizzes.
	+ EdTech is seeking a recommendation from the Academic Senate on when to perform this re-installation