

District Academic Senate Meeting - Minutes

Tuesday, December 7, 2021
 3-5 pm

Call to order 3:02 PM

Members Present (X = present)

Julie Oliver	CRC	District Academic Senate President	X
Alice Dieli	ARC	District Academic Senate Secretary	X
Alisa Shubb	ARC	Academic Senate President	X
Carina Hoffpauir	ARC	Academic Senate Vice President	X
Amy Gaudard	ARC	Academic Senate Secretary	X
Tressa Tabares	ARC	Academic Senate Past President	X
Scott Crosier	CRC	Academic Senate President	X
Lisa-Marie Mederos	CRC	Academic Senate Vice President	X
Jacob Velasquez	CRC	Academic Senate Secretary	X
Greg Beyrer	CRC	Academic Senate Past-President	X
Eric Wada	FLC	Academic Senate President	X
Rose Giordano	FLC	Academic Senate Vice President	X
Lisa Danner	FLC	Academic Senate Secretary	X
Paula Cardwell	FLC	Academic Senate Past President	X
Lori Petite	SCC	Academic Senate President	X
Sandra Guzman	SCC	Academic Senate Vice President	X
Kandace Knudson	SCC	Academic Senate Secretary	X
Troy Myers	SCC	Academic Senate Past President	X
Rose Giordano	FLC	District Curriculum Coordinating Committee (DCCC)	X
Jena Trench	CRC	District Educational Technology Committee (DETC)	X
Bernadette Anayah	FLC	District Equity & Student Services Committee (DESSC)	X
Jason Newman	CRC	Los Rios Colleges Federation of Teachers (LRCFT)	X

Guests:

Teresa Aldredge
 Teresa Lopez
 Connie Zuercher

Preliminaries

California Title 5 §53200 "10+1" 1. Curriculum, including establishing prerequisites 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. College governance structures, as related to faculty roles 7. Faculty roles and involvement in the accreditation process 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon.

- Call to order 1503
- Welcome
- Land Acknowledgement [listed at end of agenda]
- Public Comment (up to 3 minutes per person as time permits) – No Comments
- Consent Considerations – ACTION: Unanimous approval by roll call vote
 - DAS December 7, 2021, Agenda
 - DAS November 16, 2021, Minutes
 - Adoption of Findings Related to Public Meetings and Social Distancing Recommendations Pursuant to AB 361:

BACKGROUND:

On September 16, 2021, Governor Newsom signed AB 361, which amended the Brown Act to provide local legislative bodies the ability to conduct virtual meetings under certain circumstances. The legislation included an urgency clause, which made it effective immediately.

AB 361 allows local legislative bodies to conduct virtual meetings during a state of emergency proclaimed by the Governor under certain conditions, including when “state or local officials have imposed or recommended measures to promote social distancing.”

If the state of emergency is ongoing, the local legislative body must adopt certain findings by majority vote every thirty days in order to continue using the virtual meeting rules under AB 361.

On September 28, 2021, the Sacramento County Division of Public Health issued a “Teleconferencing Recommendation” memo, which provides in part:

Since March 2020, local legislative bodies, including commissions, committees, boards, and councils, have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor of California. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from COVID-19.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from COVID-19. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Government Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Sacramento to use certain available teleconferencing options set forth in the Brown Act.

RECOMMENDATION:

Consistent with the Sacramento County Division of Public Health’s September 28, 2021 memo, It is recommended that the District Academic Senate (DAS) adopt the finding “that state or local officials continue to impose or recommend social distancing measures.”

DAS President’s Report

Items will be highlighted in the agenda or after the agenda is completed.

Decision Items

1. [LRCCD Equivalency Committee-Regulation 5123](#)-Third Reading

- a. Third reading of proposed revision to R-5123 creating an equivalency committee at the district level.
- b. Public Comment – there was one public comment
- c. Discussion included concerns about workload for committee members, impact on college autonomy, lack of data prior to development of revision, possibility of different criteria at different colleges, and time frame proposed for review of revised regulation. Discussion concluded with the report that three of the four college senates were in favor of the proposed revision (ARC, CRC, FLC) and one college (SCC) opposed.

Action:

- a. A formal motion was made and seconded to approve the proposed revision with added conditions to encourage faculty to be heavily involved as the details of the process are developed and that the review period be modified to reflect an annual review period rather than a three-year review period. Vote was split evenly, and because DAS does not work on consensus, the tie was initially broken by the DAS president.

Towards the end of the meeting, after the DAS president consulted with legal counsel, the DAS president reported it was determined that because the vote did not meet the needed majority of quorum, the motion failed. Additionally, the DAS Constitution and Bylaws are silent on breaking ties. That silence may be addressed during the upcoming in-house review of the DAS Constitution and Bylaws. However, the result of this vote, with the tie breaker vote rescinded by the DAS President, shows the concept of creating a district equivalence committee is not supported by the DAS.

- b. The motion was not passed and the question may be revisited in Spring

Final Vote Results:

YES (8)-Beyrer, Crosier, Gaudard, Hoffpauir, Mederos, Shubb, Tabares, Wada

NO (8)-Cardwell, Danner, Giordano, Guzman, Knudson, Myers, Petite, Velasquez

2. DAS Spring 2022 Schedule

- a. Regular meeting schedule is first & third Tuesdays 3-5 PM. Those dates are: Jan 18, Feb 1 & 15, Mar 1 & 15, Apr 6 & 20, and May 3.
- b. Jan 18th, the date of the 1st meeting of the new semester, is also the first day of classes. Is there an interest in meeting that day?
- c. Discussion included a suggestion that because there is not traditionally a spring semester retreat, if the senate is interested in meeting, that date be considered as a study session to discuss the topic of the constitution and bylaws, and in particular the voting process.
- d. Decided to schedule a regular meeting with one topic of the constitution and bylaws, and in particular the voting process.

Discussion Items

1. [Fall 2021 ASCCC Plenary](#)

- a. Time to share any feedback from the Fall Plenary Nov 4-5, 2021.
- b. Mentioned topics included AB 928 and the upcoming course renumbering.

2. Hyflex Scheduling

- a. Update and discussion of the DETC and the DCCC joint workgroup in defining and operationalizing hyflex.
- b. Report emailed separately covering operational and instructional concerns, including definitions aligned with Sac State and one with ASCCC;
- c. Discussions included concerns about practical pedagogical concerns for faculty, considerations for student privacy in an environment where classes would be broadcast, concerns about use of COR, appropriate archiving and use of recordings including the impact on student privacy.
- d. LRCFT representative reminded the group– no hyflex courses will be live next semester until negotiations are completed, particularly concerning additional workload. Negotiations are planned to be completed by the end of the spring 2022 semester.

Action: Members of the DAS will share the document with local curriculum and technology committees, and senates.

3. Amend P-7241 to apply C- grades to Certificates

- a. Request for colleges to report back on the FLC proposal to expand P-7241 to allow program-applicable C- grades from transfer institutions to meet Certificate requirements. Note that there may need to be a specification that IGETC certificates cannot include courses with C- grades.
 - i. ARC – discussed and report that there were no reasons not to support
 - ii. SCC – no recall of negative feedback
 - iii. CRC – no recall of any resistance, so report that they are in favor

Action: Resolution will be brought forward to legal counsel.

4. Resolution in Support of Increased Adjunct College Service Compensation

- a. Colleges report back on the FLC proposal to request an increase in adjunct college service compensation.
 - i. SCC – has not considered this item yet
 - ii. CRC – appreciate and supports resolution in support of adjunct colleagues
 - iii. ARC - will be considering for second reading at first meeting in spring

Action: Resolution will be reconsidered in spring.

5. WEAVE Confidential Advocate

- a. Review of a CRC Senate statement of support for an additional LRCCD WEAVE confidential advocate to supplement the current single position to support all LRCCD employees and students.
- b. Discussion included availability of current advocate. There may be hours available but because the single advocate has specific hours for each campus which seems to make scheduling a burden for students.

Action: CRC will explore gathering data to support the requested need. Request that colleges send any concerns or questions to CRC. Item will be presented again after more information is gathered.

6. DAS [Constitution](#) & [Bylaws](#)

- a. Discussion of the newly approved DAS Constitution and Bylaws for possible revision and clarification.
- b. Two items for consideration include: decision making voting process v. consensus, and DAS President selection and terms along with timing of decision and public announcement.

Action: Add comments to shared document in preparation for discussion on January 18th.

7. Collegial Consultation

- a. Discussion regarding Fall 2021 consultation, per DAS Resolution passed Fall 2019 semester which requires an end of semester statement.
 - i. The DAS president, as well as each college president presented their perspectives concerning collegial consultation at the district and local college levels. The discussion included the topics of lack of faculty participation in the decision-making around repurposing learning spaces, reorganization around guided pathways, centralization of services, revisions to the district strategic plan and the following impacts at individual colleges: faculty hiring prioritization processes and procedures, Los Rios online college activities, and more.

ACTION – A report from the Los Rios Colleges Online (LRCO) will be agendized in the spring.

8. Diversity, Equity, and Inclusion (DEI)

- a. Time for reflection on how to infuse DEI work into everything associated with academic and professional matters.
 - i. Concern expressed about making sure this agenda item is meaningful. Suggestion to request input and reporting from the LRCCD affinity groups.
 - ii. Request for hiring committee data including diversity breakdown of hiring committees and diversity breakdown on final hires.
- b. Discussion of challenges faced when supporting and engaging in DEI work and suggestions for the future.

Reports

- Meetings with Chancellor, Deputy Chancellor, etc.
 - AB 705 - Discussion of State Chancellors (CCCCO) recent nine-page report on Math 120 and AB 705. There is a meeting Friday with math representatives from the individual colleges to consider the impact of the memo and the impact on processes at the college level.
 - On topic of interim dean hiring processes – concern that faculty have definite interests particularly on the instructional side, about the timeliness and timing of the application period, long-term equity implications, and supporting people in taking next steps in their professional careers.
- DAS President's Report
 - Correction to the Decision Item #1 vote (see minutes for Decision Item #1)
 - Announcement that Rose Giordano will be leaving FLC so DCCC Chair, FLC Curriculum Chair, and FLC AS Vice President positions will need to be filled.
 - Succession for the DAS President and other district level committees should be determined as soon as possible.
 - ARC academic senate officers should determine and formally announce their appointment for the next 2-year DAS presidency cycle at the beginning of the spring 2022 semester.

- District Curriculum Coordinating Committee (DCCC) (Giordano) (Report emailed separately)
- District Educational Technology Committee (DETC) (Trench) (Report emailed separately)
- Other meeting reports
 - Accessibility (DAPIC)(Knudson) (report emailed separately)
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 - Program Placement Council (PPC) (report emailed separately)Program Placement Council (Report emailed separately)

Future Agenda Items

- DAS Constitution & Bylaws-continued discussion on posed questions from work group scheduled for January 18.
- Equity focused hiring practices

Future Events

- Future DAS meetings
 - Spring 2022-Jan 18, Feb 1 & 15, Mar 1 & 15, Apr 6 & 20, May 3
- [LRCCD Board of Trustees](#)
 - Enrollment Study Session Wednesday December 8, 2021, 4:30pm [in person]
 - Regular Meeting, Wednesday, December 15, 2021, 5:30pm [in person]
- [ASCCC events](#)-many other events and institutes are listed on the website

Adjournment 5 PM

Supplemental Materials

Reports

District Curriculum Coordinating Committee Report for 12.7.21:

- The DETC-DCCC Collaborative workgroup finalized their work and will be presenting their recommendations at today's DAS meeting.
- The Catalog Effective Date workgroup recommendations were affirmed by the DCCC on 12.3.21; Their report has been sent to DAS for consideration. Further discussion on the topic will continue into SPR 22.
- The Credit for Prior Learning, Course Equivalency and Catalog Rights workgroups will continue into the SPR 22 semester.
- The current DCCC Chair, Rose Giordano, has stepped down from this role; a new faculty chair will be appointed shortly to this position for SPR 22.

The next meeting will be on Friday, 01.28.22.

Respectfully submitted by Rose Giordano, DCCC Chair

Report from Program Placement Council (PPC)-met Tues Dec 7th

(Please direct questions to your college curriculum chair.)

First Reading Programs-all moving to second reading in Feb

- ARC
 - Enterprise Mainframe System Administration (Certificate)
 - Enterprise Software Engineering and Development (Certificate)
- CRC

- Supply Chain Solutions (Certificate)
- Wildland Fire Technology (Certificate)
- Tax Preparer (Certificate)
- FLC – None
- SCC
 - Electro-Mechanical Technician (Degree and Certificate)*
 - Industrial Controls Technician (Certificate)*

Second Reading Programs-all approved

- ARC
 - Business: Supply Chain Mgmt & Logistics (Certificate)
 - Soft Skills for the Global Environment (Certificate)
- CRC - None
- FLC - None
- SCC
 - Professional Pilot (Degree and Certificate)
 - Deaf Culture and American Sign Language Studies (Degree and Certificate)
 - Food Science (Degree)

District Educational Technology Committee - 11/18/21

- The HyFlex Workgroup continues its work. Reporting to DAS on 12/7/21
 - DO-IT is scaling back its original plan to equip HyFlex classrooms at each college. The plan is to equip up to 5 rooms at each college, depending on student needs.
- The Test Proctoring Workgroup is developing resources for students and faculty that will help inform the effective use of Proctorio. The workgroup has also requested that classes using Proctorio are tagged with an icon (like the ZTC icon) in the class schedule.
- The LRCO Training and Professional Development group met twice during November, and have begun scaffolding an enhanced training to compliment the Foundations training. The group is using the UDL framework as a basis for the training, and will be enlisting the assistance of the OCDC's to inventory concepts from the existing OTI/OTLA trainings. Feedback and questions from the DETC members were collected and will be passed on to Torence Powell and the Training & PD group.
- Adjunct faculty system access will be extended to 365 days past their last date of employment. The language of the automated response from deactivated emails will be updated.
- DO-IT is putting together a list of all the academic technologies currently available to faculty and staff, along with contact information of the local "sponsor", if applicable. Stay tuned for release date.

Regards,

Jena M. Trench

DAPIC update December 2021

The DAPIC captioning and OER pilot projects are in full swing.

DAPIC co-chairs Torence Powell and Kandace Knudson met in November with Dawn Okinaka, the director of the CCC Accessibility Center, and received helpful advice about the direction of DAPIC efforts and the district's accessibility efforts. The co-chairs will be incorporating Okinaka's suggestions for implementing a Capability Maturity Model consistent with efforts at other colleges and universities. We believe this approach—which prioritizes high-impact

practices and a graduated model of systemic change—will be a fruitful path to benefit students and those serving students in the LRCCD.

Best wishes,
--Kandace and Tarence
Co-Chairs, District Accessibility Plan Implementation Committee

Los Rios CCD Academic Senate Call to Action

Approved Tuesday November 17, 2020

The four Los Rios Colleges and the District Academic Senate support the Academic Senate of California Community Colleges (ASCCC) Fall 2019 Plenary Resolution “[Support Infusing Anti-Racism/No Hate Education in Community Colleges](#)”. Specifically, to the following Resolved statements from that resolution:

- denounce racism for its negative psychological, social, educational, and economic effects on human development throughout the lifespan;
- take steps to not only strive for a greater knowledge about and the celebration of diversity but also to support deeper training that reveals the inherent racism embedded in societal institutions in the United States, including the educational system, and asks individuals to examine their personal role in the support of racist structures and the commitment to work to dismantle structural racism; and
- infuse Anti- Racism/No Hate Education in all its activities and professional development opportunities to the degree that doing so is feasible.

To achieve this, our Academic Senates are committed to:

1. Include a discussion of anti-racism/no-hate education on agendas. Remembering that we do not have to have an answer to start a conversation.
2. Prioritize culturally responsive curricular redesign with our curriculum committees.
3. Acknowledge, without assigning blame, that the structure of our colleges houses the biases and prejudices of their founding times. Those biases have privileged some and disadvantaged others, particularly African American and LatinX communities.
4. Prioritize the evaluation of hiring and evaluation processes with an equity lens.
5. Request services from the ASCCC about any of these topics if needed.
6. Evaluate our academic senates and find the voices among our faculties missing in governance. Find ways to empower those voices.
7. Work with our administrations, classified professional colleagues, and students to find constructive ways students can express themselves about structural and historical biases that exist.

Land Acknowledgements

[ARC Indigenous Land Statement](#)

“We acknowledge the land which we occupy today as the traditional home of the Maidu and Miwok tribal nations. These sovereign people have been the caretakers of this land since time immemorial. Despite centuries of genocide and occupation, the Maidu and Miwok continue as vibrant and resilient Federally recognized tribes and bands. We take this opportunity to acknowledge the generations that have gone before as well as the present-day Maidu and Miwok people.”

[CRC Land Acknowledgement](#)

“We pause to acknowledge that Cosumnes River College sits on the land of Miwok and Nisenan people. We remember their continued connection to this region and give thanks to them. We offer our respect to their Elders and to all Miwok and Nisenan people of the past and present.”

[FLC Land Acknowledgement](#)

“We respectfully acknowledge the land currently occupied by Folsom Lake College as the traditional home of the sovereign Nisenan, Maidu and Miwok peoples who have a unique and enduring relationship stewarding this land since time immemorial. Despite colonization, occupation and genocide, the Nisenan, Maidu and Miwok people continue and thrive in their resilience and self-determination. We celebrate and recognize our Nisenan, Maidu and Miwok tribal neighbors and honor their sustained existence.”

[SCC Land Acknowledgement](#)

“We acknowledge the land currently occupied by Sacramento City College as the traditional home of the Maidu, Miwok and Nisenan people. These sovereign people have been caretakers of the area since time immemorial. Despite centuries of genocide and occupation, the Maidu, Miwok and Nisenan people continue as vibrant and resilient federally recognized and unrecognized tribes, bands, and rancherias. Today, we honor and recognize our Maidu, Miwok and Nisenan tribal neighbors for their contributions as the caretakers of the Sacramento Valley and honor their sustained existence. It is with their blessing and continued guidance that Sacramento City College seeks to provide an accessible, equitable, and supportive institution of learning and experience.”